



## *Associated Students of Solano College*

### Regular Meeting Minutes

October 25, 2022

3:30-5:30 PM PST

1400 Building - The Fishbowl



#### I. CALL TO ORDER

- A. President Munir called the meeting to order at 3:37PM.

#### II. OFFICIAL ROLL CALL

##### **Executive Board**

- A. President Munir Omar - Present; arrived at 3:31PM.
- B. Vice President Mikaila Habana - Present; arrived at 3:31PM.
- C. Secretary Angel Louise Danan - Present; arrived at 3:31PM.
- D. Legislative Advocate - **Vacant**
- E. Student Trustee Sumiya Ragab - Present; arrived at 3:31PM.
- F. Treasurer - **Vacant**
- G. Public Relations Officer - **Vacant**

##### **Senate**

- A. Governing Board Senator Mason Hall -Present; arrived at 3:31PM.
- B. Vocational Curriculum Senator - **Vacant**
- C. Business Services Senator Christian Bermudez - Present; arrived at 3:31PM.
- D. Diversity Affairs - **Vacant**
- E. Academic Curriculum Senator - **Vacant**
- F. Student Services Senator - **Vacant**
- G. Applies Tech and Business Senator - **Vacant**
- H. Liberal Arts Senator Karissa Brown - Present; arrived at 3:31PM.
- I. Health and Kinesiology - **Vacant**
- J. Math and Science Senator Diana Solis - Present; arrived at 3:40PM.
- K. Social and Behavioral Science - **Vacant**

#### III. AMENDMENTS AND APPROVAL OF AGENDA

- A. October 25th, 2022
  - 1. Senator Hall moved to amend the agenda to add VP Neely as an info item to discuss the Student Equity Plan. The motion was seconded by Senator Brown. There was no discussion. The motion was passed by consensus.
  - 2. Senator Hall moved to approve the amendments and approval of the agenda for October 25, 2022. The motion was seconded by Senator Bermudez. There was no discussion. The motion was approved by consensus.

#### IV. AMENDMENTS AND APPROVAL OF MINUTES

- A. October 18th, 2022
  - 1. Senator Hall moved to approve the amendments and approval of

minutes for October 18, 2022. The motion was seconded by Senator Brown. There was no discussion. The motion was approved by consensus.

## V. PUBLIC FORUM

*This is an opportunity for the members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.*

- A. Patricia Escalada attended the meeting to shadow. She is also considering joining the ASSC as a senator.

## VI. ADVISOR'S REPORT

- A. Dr. Rischa Slade
  1. Distribution of club forms to club president's members of the ASSC.
  2. Discussion of the Student Life Office to be turned into a Basic Needs Office. ASSC members toured the office space.
  3. Costume Contest for the ASSC and the Library. The prizes are to be paid by the ASSC. Senators and E-boards are suggested to refrain from taking the prize from the ASSC contest.
  4. Harvest Festival at the Horticulture on Thursday, October 27, 2022.
  5. Grand opening of the pantry, Dr. Slade will be preparing the pantry tomorrow October 26, 2022 from 10:00AM to 2:00PM.
  6. Advises the ASSC members to not have a negative outlook of the administration. She also encouraged students to speak up and be involved with administration plans.
  7. Advises students to be aware of their surroundings, and let Dr. Slade know if something is out of place for action to be taken.
  8. Phone number of the safety officer in-duty: 707-580-6526
  9. Free soups everyday from 10:00AM-2:00PM in the cafeteria.

## VII. INFORMATION/ACTION ITEMS

- A. Senator Bermudez Student Concern Box Presentation
  1. Student Feedback Form
  2. Location of the Student Feedback Boxes to be located in populated buildings.
  3. Form is also available online via google survey which is linked with the ASSC email.
  4. Advertisement via flyers to be posted around campuses and canvas.
  5. Student Feedback Committee to be held responsible for the feedback received that will meet every 2 weeks.
- B. Senator Bermudez Printer for the ASSC Workroom Presentation.
  1. Senator Hall moved to table this action item. The motion was seconded by Senator Solis. There was no discussion. The motion was passed by consensus.

- C. ASSC Meetings to be held at Vacaville and Vallejo centers.
  - 1. Members suggested that ASSC should be promoted first before further action should be taken.
- D. Backpack Giveaway/Spin the Wheel Event.
  - 1. Dr. Slade recommended that the ASSC purchase their own falcon costume. To be an action item for the next agenda.
  - 2. Bags are to be given away during the harvest festival event.
  - 3. Spin the Wheel to be held once a month.
  - 4. Draw a name from the student feedback box for a free bag.
  - 5. Blue bags to be use as a consolation prize for the costume contest.
  - 6. At every opportunity presented the blue bags are to be given away.
  - 7. Paperwork must be done before ASSC events take place for future references.
  - 8. Candies to add in the bags are to be purchased by someone and reimbursement must be added to the minutes.
  - 9. Spin the wheel:
    - a. \$25 gift card
    - b. Dare from the ASSC
    - c. Solano Backpack
    - d. Nothing
    - e. ASSC T-shirts
    - f. Water Bottles
    - g. Call someone and tell them you love them
    - h. Convince somebody to play
    - i. Jelly Bean Challenge
  - 10. To be added as an action item on the next agenda.
- E. Senator Brown Scooter Presentation.
  - 1. Senator Brown suggested that the ASSC buys a segway to use as transportation for posting flyers around the campus.
  - 2. Due to the cost of liability insurance, cost of the segway (average cost: \$1,500.00), and training requirements for each segway user, the ASSC concluded that the segway was not an ideal purchase.
- F. Senator Bermudez moved to extend the meeting for 15 minutes. The motion was seconded by Senator Hall. There was no discussion. The motion was approved by consensus.
- G. VP Neely was not able to attend the meeting to talk about the Student Equity Plan.

## VIII. ACTION ITEMS

- A. Swearing in of new senators and executive officers.
  - 1. There was no new senators and executive officers to be sworn in.
- B. Voting of the ASSC meeting mode whether in-person, hybrid or fully online.
  - 1. Hybrid meetings will be held in-person with a zoom option.
  - 2. PTK is offering the ASSC to borrow the owl for the test trials of hybrid meetings.

### 3. Voting

- a. Senator Hall moved to approve the change of ASSC Meeting mode from in-person to a hybrid meaning meetings are to be held in-person with a zoom option. The motion was seconded by Senator Bermudez.
- b. Senator Bermudez and Solis voted aye. Senator Hall and Brown voted nay. President Munir voted nay. The motion was not approved.
- c. Dr. Slade suggested that we do a test run of the hybrid mode and revisit the voting after the said trials.
  1. Senator Hall moved to hold the next 2 meetings in hybrid form meaning in-person with a zoom option. The motion was seconded by Senator Solis. There was no discussion. The motion was approved by consensus.
- d. Senator Bermudez moved to extend the meeting for 6 minutes. The motion was seconded by Senator Hall. There was no discussion. The motion was approved by consensus.

## IX. GUEST SPEAKER

## X. COMMITTEE REPORTS

### A. Inter-Club Council

1. The first ICC meeting was held on Wednesday, October 19, 2022.
2. Meeting times and modes are to be changed. The next meeting must be held at the same time and to be added as an information action item.
3. Club advisor's contact information to be added to the solano webpage instead of the president's contact.
4. Students must contact Dr. Slade if they are to be absent.
5. Clubs are encouraged to attend the ICC meeting.

### B. Activities

1. None to report

## XI. EXECUTIVE REPORTS (3:00 Minutes)

### A. President: Munir Omar

1. None to report

### B. Vice-President: Mikaila Habana

1. None to report

### C. Secretary: Angel Louise Danan

1. None to report

### D. Legislative Advocate: Vacant

### E. Student Trustee: Sumiya Ragab

1. The Vallejo Autotech Center has been experiencing robbery of their engines. The Governing Board committee discussed the Public Security Plan where they plan to update the security system.
2. Senator Bermudez motioned to extend the meeting for 10 minutes. The motion was seconded by Senator Solis. There was no discussion. The motion was approved by consensus.
3. Early Learning Center to be renovated

- 4. VP Neely offered ASSC to tour the Vallejo Autotech Center.
- F. Treasurer: Vacant
- G. Public Relations Officer: Vacant

## XII. DIVISION REPORT (3:00 Minutes)

- A. Governing Board Senator: Mason Hall
  - 1. Informing the board of what ASSC have been doing.
- B. Vocational Curriculum Senator: Vacant
- C. Business Services Senator: Christian Bermudez
  - 1. None to report
- D. Diversity Affairs Senator: Vacant
- E. Academic Curriculum Senator: Vacant
- F. Student Services Senator: Vacant
- G. Applied Tech and Business Senator: Vacant
- H. Liberal Arts Senator: Karissa Brown
  - 1. PTK Convention in LA
  - 2. Discussion of ways to fundraise;
    - a. Including the Student Government
    - b. Dunk in Trunk
    - c. Clothing Drive
    - d. Selling merchandise
    - e. Give incentives
    - f. Reach out to Administration
    - g. Involvement of Local Committee
    - h. Weather Consideration
    - i. Set a budget
    - j. Resources
    - k. Deadline
    - l. Reservation
    - m. Excel Chart
    - n. Team Effort
    - o. Free Advertisement
    - p. Free school supplies
    - q. Brainstorming
    - r. Be realistic with plans
    - s. Manpower
    - t. Student services
    - u. Collaboration
    - v. Senator Brown will send a presentation to Dr. Slade that will be sent to the ASSC.
- I. Health and Kinesiology Senator: Vacant
- J. Math and Science Senator: Diana Solis
  - 1. None to report
- K. Social and Behavioral Science Senator: Vacant

## XIII. REVIEW

- A. Student Concern Box
- B. Meeting Modes

- C. Backpack Giveaway
- D. Presentation of the Segway
- E. Meeting modes of following meetings

#### XIV. ANNOUNCEMENTS/OPEN DISCUSSION

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- A. Shannon welcomed the ASSC officers and encouraged them to keep their priorities in focus.
- B. Addition of the ASSC zoom ID to the agendas and minutes.

#### XV. UPCOMING AGENDA

- A. Next Meeting on November 1st, 2022 at 3:30PM-5:30PM hybrid; in-person with zoom option.

#### XVI. ADJOURNMENT

- A. The meeting was adjourned at 6:01PM. Senator Hall moved to approve the adjournment of the meeting at 6:01PM. The motion was seconded by Senator Brown. There was no discussion. The motion was approved by consensus.