



Associated Students of Solano College

Regular Hybrid Meeting Agenda

5.2.2023

12:30-2:00 PM PST

1400 Building - The Fishbowl

Zoom Meeting ID: [321 536 4386](#)



I. CALL TO ORDER

President Omar called the meeting to order at 12:43PM.

II. OFFICIAL ROLL CALL

Executive Board

- A. President Munir Omar - present
- B. Vice President Mikaila Habana - present
- C. Secretary Krystal Pham - present
- D. Legislative Advocate Karissa Brown - present
- E. Student Trustee Sumiya Ragab - present
- F. Treasurer Christian Pardo - present
- G. Public Relations Officer - **Vacant**

Senate

- A. Governing Board Senator Sriya Srinivasan - present at 12:50pm
- B. Vocational Curriculum Senator - **Vacant**
- C. Business Services Senator Christian Bermudez - present
- D. Diversity Affairs Senator- Malika Mirador - present
- E. Academic Curriculum Senator - **Vacant**
- F. Student Services Senator Patricia Escalada - present
- G. Applies Tech and Business Senator- **Vacant**
- H. Liberal Arts Senator - **Vacant**
- I. Health and Kinesiology Melanie Punzalan - present
- J. Math and Science Senator Diana Solis - present
- K. Social and Behavioral Science Monica Mitchell - present

III. AMENDMENTS AND APPROVAL OF AGENDA

A. May 2nd, 2023

- a. Senator Solis moved to approve the agenda.
The motion was seconded by Senator Escalada.
- b. Senator Escalada moved to approve the amendment of the agenda to include Senator Brown's Picnic Day presentation on the agenda (12:58pm)
The motion was seconded by Senator Mirador.

IV. AMENDMENTS AND APPROVAL OF MINUTES

A. April 25th, 2023

- a. Senator Escalada moved to approve the minutes.
Senator Bermudez seconded the motion.

V. PUBLIC FORUM

This is an opportunity for the members of the public to address the ASSC Senate on items

not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.

A. Steven

- a. Suggests that posters be made mapping all levels of each building and its escape routes in the case of an emergency.
- b. All buildings and rooms should be equipped with visible, accessible **specific** instructions on how to take cover or proceed during emergencies as well as specific life-saving procedures (CPR, how to tie a tourniquet...).
- c. Presented an example of an emergency pack with a portable bucket.
- d. Dr. Lewis suggests a canvas shell be made so all students may access SCC Youtube videos about important "how-to" items and skills.
 - Possibility for SCC to have another drill.
- e. ASSC may discuss Steven's idea with the DPS and there is potential to sponsor a workshop with Chief Travis as a host to teach about safety.

VI. ADVISOR'S REPORT

A. Dr. Shirley Lewis

- a. Students who have missed the deadline to register for graduation may complete an RSVP form on the graduation website in order to still *walk the stage*.
 - RSVP will only permit students to walk and receive a blank name card; their names will not be read as part of the pre-recording nor will they have a dedicated slide with a photo and personal statement.
- b. A Calendar of all May events will be sent out to everyone; members are encouraged to view and share it.
 1. Latino Students' Recognition Ceremony (Fri, May 19th @ 6pm)
 2. Black Students' Recognition Ceremony (Sat, May 20th @ 1-4:30)
 3. In short, check out the May calendar for events.

VII. INFORMATION/ACTION ITEMS

A. May 4th event (collab with the gaming club and pride club)

- a. Senator Bermudez will be present to help set up from 12-2; Senator Escalada from 12-1; other members expected to attend will inform the chat.
- b. Members will take turns monitoring popcorn.

B. Student Study Session for finals week

- a. "Boba and Cram": Senator Solis will connect with a boba cafe to discuss plans and budget estimates, and will notify Gema from the ASTC.

- b. DATE: Thursday, May 18th @ ASTC
- c. **Backup plan** is to provide lemonade, shaved ice, or ice cream.
- C. Reimburse Senator Bermudez for an amount not to exceed \$100 for printer ink.
 - a. There will no longer be reimbursement to Senator Bermudez; he will notify Terri so that SCC can purchase the printer ink from Office Depot.
- D. Senator Brown's Picnic Day presentation:
 - a. [Link to the Picnic Day Presentation](#) for more information.
 - b. **WHEN, WHERE:**
 - Friday, May 19th, 12pm-4pm @ grass field in front of 1400/1200 Bldg.
 - 1. Post-Picnic hours: Latino Student's Graduation Recognition Ceremony @ 6pm
 - 2. May 17th (before Picnic Day): Pride Club Rainbow Graduation can promote Picnic Day (possibly promote as a collab between Pride x ASSC)
 - c. **FORMS** (and potential paperwork):
 - 1. Anything utilizing college money will require a sign-up sheet present at the event so that coordinators and contributors may be reimbursed.
 - 2. Potential vendors must have a requisition and purchase order.
 - Personal Services Agreement Form must be approved by the Governing Board; the next Gov. Board meeting is May 17th.
 - 3. Clubs will receive a Google form to submit their idea for a contribution.
 - 4. The RSVP form will be led by Senator Solis, post-ASSC meeting today.
 - Idea for first 20 students to RSVP will be entered in a drawing.
 - d. **BUDGET:**
 - max is \$200 from fiscal.
 - Picnic Day budget will depend on:
 - 1. The number of confirmed activities; supplies for those activities
 - 2. Food that needs to be bought (not from potluck)
 - 3. An estimate of how many students will RSVP.
 - e. Outside resources (family, friends, non-profit community centers, youth groups, ect.) are welcome to pitch in for volunteer opportunities or to offer resources (e.g. yoga mats).
 - f. Potluck encouraged (reminder not to bring food that will spoil).
 - g. Supplies on hand:
 - 1. Falcon suit
 - 2. Hotdog and popcorn machine
 - 3. Eating utensils
 - 4. Chalk, bubbles, face painting
 - h. Remaining tasks
 - Contact and inform the following

1. Dean of Liberal Arts Neil Glines for art students
(Neil.Glines@solano.edu)
2. Professor Rielley for music (Michael.Reilly@solano.edu)
- i. Rainy weather: event will be moved to either the cafeteria, 1200 Bldg, or the library.
- j. Workload must be divided by the end of the week (discuss more in chat).
 1. President Omar and VP Habana are potential food caterers.

VIII. ACTION ITEMS

- A. Swearing in of new senators and executive officers.
 - a. none
- B. If voting occurs:
 - a. Motion to approve a budget not to exceed \$250 for End-of-the-Year party.
 - b. Senator Escalada moved to approve a budget not to exceed \$250 for the End-of-the-year party.
Senator Srinivasan seconded the motion.

All in favor of a budget not exceeding \$250:

1. Senator Sriya Srinivasan
2. Senator Christian Bermudez
3. Senator Malika Mirador
4. Senator Patricia Escalada
5. Senator Melanie Punzalan
6. Senator Diana Solis
7. Senator Monica Mitchell

IX. GUEST SPEAKER

X. COMMITTEE REPORTS

- A. Inter-Club Council
 - a. Senator Brown will speak at the next ICC meeting and may appear on a broadcast to share the Picnic Day event information.
 - b. VP Habana may be swearing in the president of FASU as the new ICC secretary in the following ICC meeting.
- B. Activities
 - a. Previously covered (Smashbros tournament, Picnic Day, Student Study Session).
- C. Election Committee
 - a. Assembly went smoothly!
 - b. Election week is May 8th - May 11th (next week) and an email will be sent out to everyone to vote on Election Runner.
 - c. Reminder to post flyers from the ASSC workroom.

XI. EXECUTIVE REPORTS (3:00 Minutes)

- A. President: Munir Omar

- B. Vice-President: Mikaila Habana
- C. Secretary: Krystal Pham
- D. Legislative Advocate: Karissa Brown
 - a. The Teacher4Equity event is this Friday (May 5th) and members of ASSC (Brown, Srinivasan, Malika, Escalada) will be speaking at 1pm.
 - b. Senator Brown will be inducted this Friday, as well, as the new VP of public relations for PTK.
 - c. Anyone interested in volunteering to support the success of Boba n' Cram and Picnic Day is welcome to contact Senator Brown.
- E. Student Trustee: Sumiya Ragab
 - a. Based on the results of the student housing plan survey, the grass field that previously held the Eid celebration is being considered as a potential area for student housing.
 - b. Ragab will be forwarding a file to ASSC members for more information regarding housing plan.
- F. Treasurer: Christian Pardo
- G. Public Relations Officer: Vacant

XII. DIVISION REPORT (3:00 Minutes)

- A. Governing Board Senator: Sriya Srinivasan
 - a. Debrief from assembly meeting; high school students are interested in joining the ASSC.
 - b. Will be passing out treats for her birthday on May 4th.
- B. Vocational Curriculum Senator: Vacant
- C. Business Services Senator: Christian Bermudez
- D. Diversity Affairs Senator: Malika Mirador
- E. Academic Curriculum Senator: Vacant
- F. Student Services Senator: Patricia Escalada
- G. Applied Tech and Business Senator: Vacant
- H. Liberal Arts Senator: Vacant
- I. Health and Kinesiology Senator Melanie Punzalan
- J. Math and Science Senator: Diana Solis
- K. Social and Behavioral Science Senator Monica Mitchell

XIII. REVIEW

- May 4th event
- Senator Brown's Picnic Day presentation
- Student study session
- Did not reimburse Senator Bermudez for printer ink.

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

This is another opportunity for members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.

- A. Dr. Lewis would like the ASSC member's support of her placing a link on our webpage so that students may register to vote.

XV. UPCOMING AGENDA & MEETING

- A. May 9th, 2023

XVI. ROUND TABLE DISCUSSION

XVII. ADJOURNMENT

Senator Escalada moved to adjourn the meeting at 2:01PM.
Senator Srinivasan seconded the motion.