



## Associated Students of Solano College

### Regular Hybrid Meeting Minutes

November 29<sup>th</sup>, 2023

12:30-2:00 PM PST

1400 Building – ASSC Conference Room 1421

**Zoom Meeting ID:** 538 978 8211



#### I. **CALL TO ORDER**

VP Mirador called the meeting to order at 12:38 PM.

#### II. **OFFICIAL ROLL CALL**

##### **Executive Board**

- |                                       |                       |
|---------------------------------------|-----------------------|
| 1. President Diana Solis              | - present at 12:44 PM |
| 2. Vice President Malika Mirador      | - present             |
| 3. Secretary Krystal Pham             | - present             |
| 4. Legislative Advocate Karissa Brown | - present             |
| 5. Student Trustee Sriya Srinivasan   | - present at 12:56 PM |
| 6. Treasurer Christian Pardo          | - present at 12:49 PM |
| 7. Public Relations Officer           | - <b>Vacant</b>       |

##### **ATTENDANCE**

##### **Senate**

- |  |                 |
|--|-----------------|
| 1. Applied Tech & Business Senator Noah Wong   | - present       |
| 2. Liberal Arts Senator Giovanni Torres        | - absent        |
| 3. Health & Kinesiology Melanie Punzalan       | - present       |
| 4. Math & Science Senator Ernesto V. Pena      | - present       |
| 5. Social & Behavioral Science Monica Mitchell | - present       |
| 6. Governing Board Senator Kiren Wilson        | - present       |
| 7. Student Service Senator Niel Simon Guanlao  | - absent        |
| 8. Humanities Senator Grace Bassler            | - absent        |
| 9. Academic Curriculum Senator                 | - <b>Vacant</b> |
| 10. Diversity Affairs Senator                  | - <b>Vacant</b> |
| 11. Vocational Curriculum Senator              | - <b>Vacant</b> |
| 12. Business Services Senator                  | - <b>Vacant</b> |

#### III. **AMENDMENTS AND APPROVAL OF AGENDA**

- A. November 29<sup>th</sup>, 2023
- Senator Wong moved to amend the agenda. Senator Punzalan seconded the motion.
  - Senator Wong moved to amend the agenda to include the collaboration with the Library for the Ugly Sweater Contest. Senator Wilson seconded.

#### IV. **AMENDMENTS AND APPROVAL OF MINUTES**

- B. November 15<sup>th</sup>, 2023
- Senator Wong moved to approve the minutes. Senator Punzalan seconded the motion.

#### V. **PUBLIC FORUM**

*This is an opportunity for the members of the public to address the ASSC Senate on*

*items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at their discretion.*

- A. Josiah has applied to ASSC for the position of Public Relations Officer and is here to observe senate. His background in leadership premonidinaty stems from his time in ROTC during high school. He's interested in Managerial Economics and wants to transfer to UC Davis.

## VI. ADVISOR'S REPORT

- A. Dean Lewis & Denise Martinez
  - a. Denise is in an interspace training session today.
  - b. Dr. Slaton from Business is encouraging us to show out for the students' pop-up business shop that will be happening this Friday and Saturday from 10 AM- 4 PM in the 1400 BLDG. There will be a cool holiday arch and a Santa Claus; ASSC is welcome to use these materials.
  - c. Native American Heritage Month activities will be ending and the plaque ceremony will be taking place in the library tonight, hosted by PTK. PTK will be introducing the land acknowledgement resolution that was passed by the board and there will be free food (BBQ) and Sonoma County Pomo Dancers.
  - d. PTK is hosting a carnival event tomorrow from 10am-2pm in the back-half of the cafeteria. After the carnival, the Creative Collective will be hosting an open mic at 2pm.
  - e. The Horticulture Club will be hosting a pop-up plant sale this Friday and Saturday at the back-half of the cafeteria and will also be hosting a wreath making event on Saturday from 10 AM-12 PM – requires registration by November 30<sup>th</sup>, 2023 (contact [sandra.diehl@solano.edu](mailto:sandra.diehl@solano.edu) for more information).
  - f. There will be an Ugly Sweater Contest hosted by the ASTC in the library on December 5<sup>th</sup> from 1:00pm-1:30pm. There will be prizes!
  - g. The Human Collective will be hosting a poetry event in the cafteria on December 6<sup>th</sup> at 2pm.

## VII. INFORMATION/ACTION ITEMS

### A. Club Funding Request Form Discussion

- 1. Premed Club: Requesting \$824.97
  - They intend to use the funds to purchase MCAT review material for their continuously expanding club. These resources are tentatively open to all students.
  - Funds will also be used to reimburse the amount spent on recovery snacks for the blood drive on November 8<sup>th</sup>. Senate has proposed the possibility of covering half the expenses of snacks instead (\$39).
  - Senate is considering to provide a maximum of \$790 in club funds.
- 2. Horticulture Club: Requesting ~\$1,500
  - ASSC want to know if the club has sought assistance from their Dean regarding material renewal as it is a department issue rather than a club issue.
  - ASSC will consider providing half the expenses for the Native Pollinator Garden.
- 3. The Creative's Collective: Requesting ~\$2,500
  - Creative Collective are requesting funds, partially to provide food (catering) at each of

their meetings. Senate decided that the request for catering is not a reasonable justification for club funds.

- Film Fest is expected to take place in February 2024: total amount for this event is approximately \$686 to cover food, trophies, certificates, and entertainment. An alternative to some suggestions is to obtain a snowcone rental and bounce house, however, the club can borrow ASSC's snowcone machine and we are not allowed to rent bounce houses.
- ASSC does not agree to cover the expenses for Open Mic.
- Pres. Solis reviewed the club's funding request paperwork.
- The club is requesting \$2,500.25; senate is considering to approve \$200.

#### **4. The Human Collective: Requesting ~\$4,375**

- Dean Lewis shared that at least 10/25 of those students have already been covered for the field trip already.
- We're not approving \$4,000 because it doesn't benefit the majority of the students.
- It was revealed that the club also receives funding through Dean Lewis.
- They're an active club and already receive funds through other means. Senate also stated that The Human Collective haven't contributed to ASSC.
- Second proposal is to deny their club funding request.

#### **5. Fashion Club: Requesting \$500**

- Similarly to all other clubs, the Fashion club will be receiving \$150 in seed money, but they are requesting \$500 to fund their club debut, which is a tie-dye event. Funds will be used to purchase bucket hats, shirts, and dye kits. The event is open to all students.

#### **Stem Club: Request to be inputted.**

- Requesting \$600 to be used for field trip(s) to science museums, such as the Academy of Science, unobtainable science equipment (paint made by bacteria), and events such as Boba N' Cram and science fairs. They're prioritizing the science fair/Boba N' Cram and fieldtrips. Some, but not all, equipment is provided by Professor Commodore.
- They don't receive funding from other sources.
- No one opposed \$600 in club funds to STEM club.

#### **6. French Club: Request to be inputted.**

- Requesting \$300 to visit San Francisco's MoMA for approximately 10 students. They qualify for a ticket price of ~\$23 per student. Have not tried fundraising.
- Senate proposed an additional \$150.
- Senate is more willing to approve \$150 to French Club because they're more active and inclusive in their events.

#### **B. Selfcare Kits preparations (storage location, flyers, ...)**

- a. Location of self-care kits: BLDG 1400, 400, Library (for now).
- b. We should provide funding to the library to purchase hot cocoa for the Ugly Sweater Contest.
- c. The Library has already received \$250 from the Foundation to buy giftcards and would like ASSC to cover snacks.

#### **C. 1400 BLDG discussion:**

- a. Senator Wong moved to table this item for next semester. Senator Wilson seconded the motion.

#### **D. Winter Wonderland preparations (purchasing material, station shifts(?))**

- a. There will be an extension of the event premise slightly outside of the conference room.
- b. Most of the items have arrived and shifts need to be finalized (expected to be

discussed in the Discord/iMessage chat). Shifts include monitoring the hot chocolate bar, the photobooth station, etc. There will be two people per area.

- c. Jedi from FASU: New secretary of FASU; he has offered to teach a traditional Filipino decoration (Parole), and FASU will pay for all of the items needed; supplies will be first come, first served; Pres. Solis suggested that there will be one game alongside the parole star making activity. The table will be located within the 1400 building; the space layout will be reviewed and a follow-up message will be sent to FASU.
- E. ShareTea flavor selections.
  - a. We will be ordering 50 cups of each flavor, with a rough expected total of 400 cups, resulting in a cost of \$1,500. An emergency meeting will follow for further discussion.
  - b. Baker's Favortie expressed an interest in participating, which might alleviate some stress.
- F. Collaboration with library for ugly sweater contest
  - a. Senator Wong moved to approve the expenditure not to exceed \$300, Senator Punzalan.

Senator Wong moved to extend the meeting by 8 minutes, Senator Wilson seconded.

#### VIII. ACTION ITEMS

- A. Swearing in of new senators and executive officers
- B. Approve/Deny Club Funding Request for the following
  - a. Premed Club: Requesting \$824.97
    - a. Senator Wong moved to approve a club funding of \$790.
    - b. Senator Wilson seconded the motion. Motion passed by consensus.
    - c. The motion was overridden to allow further observation and discussion of other club fund requests in comparison to the ASSC budget.
  - 1. Horticulture Club: Requesting ~\$1,500
  - 2. The Creative's Collective: Requesting ~\$2,500
  - 3. The Human Collective: Requesting ~\$4,375
  - 4. Fashion Club: Requesting \$500
  - 5. Stem Club: Request to be inputted.
  - 6. French Club: Request to be inputted.
    - d. Motion to approve the following club funding requests:
      - 1. Premed: \$500
      - 2. Horticulture: \$500
      - 3. Creative: \$200
      - 4. Human: \$0
      - 5. Fashion: \$400
      - 6. STEM: \$600
      - 7. French: \$150
      - Total: \$2,350
    - e. Senator Wilson moved to approve the expenditure of \$2,350 to be dispersed to the clubs above.
    - f. Senator Wong seconded the motion. Motion passed by consensus.
- C. Reimbursement to Sec. Pham for Fright Night expenses not to exceed \$20 (\$7.10).

- a. Senator Wong moved to approve the reimbursement to Sec. Pham not to exceed \$20. Senator Mitchell seconded the motion.
- D. Reimbursement to Sec. Pham for Dance Club Photocard Fundraiser expenses not to exceed \$30 (\$19.98).
  - a. Senator Wong moved to approve the reimbursement to Secretary Pham not to exceed \$30. Senator Mitchell seconded the motion.
- E. Reimbursement to Pres. Solis for office supplies.
  - a. Senator Wong moved to approve the reimbursement of \$57.83 to Pres. Solis. Senator Mitchell seconded the motion.
- F. Reimbursement to LegAd. Brown for office supplies.
  - a. Senator Wong moved to approve the a reimbursement not to exceed \$40 to LegAd Brown. Senator Mitchell seconded the motion.
- G. Approval for an expenditure not to exceed \$1,500 in ASSC funds for ShareTea Boba.
  - a. Senator Wong moves to approve an expenditure not to exceed \$1500. Senator Mitchell seconded; motion approved by consensus.

#### IX. GUEST SPEAKER

A.

#### X. COMMITTEE REPORTS

##### A. Inter-Club Council

- a. There will be HR to ask for student input regarding the new Superintendent.

##### B. Activities

- a. Winter Wonderland is next week.

#### XI. EXECUTIVE REPORTS (3:00 Minutes)

1. President: Diana Solis
2. Vice-President: Malika Mirador
3. Secretary: Krystal Pham
4. Legislative Advocate: Karissa Brown
5. Student Trustee: Sriya Srinivasan
6. Treasurer: Christian Pardo
7. Public Relations Officer: **Vacant**

#### XII. DIVISION REPORT (3:00 Minutes)

1. Applied Tech & Business Senator Noah Wong
2. Liberal Arts Senator Giovanni Torres
3. Health & Kinesiology Melanie Punzalan
4. Math & Science Senator Ernesto Valencia Pena
5. Social & Behavioral Science Monica Mitchell
6. Governing Board Senator Kiren Wilson
7. Student Services Senator Niel Simon Guanlao
8. Humanities Senator Grace Bassler
9. Academic Curriculum Senator - **Vacant**
10. Diversity Affairs Senator - **Vacant**
11. Vocational Curriculum Senator - **Vacant**
12. Business Services Senator - **Vacant**

XIII. REVIEW

1. Club Funding
2. Winter Wonderland
3. Reimbursements

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

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XV. UPCOMING AGENDA & MEETING

- A. December 6<sup>th</sup>, 2023.

XVI. ROUND TABLE DISCUSSION

XVII. ADJOURNMENT

- A. Senator Wong moved to approve the adjournment at 2:15 PM. Senator Punzalan seconded the motion.