



Associated Students of Solano College

Regular Hybrid Meeting Minutes

October 18th, 2023

12:30-2:00 PM PST

1400 Building – ASSC Conference Room 1421

Zoom Meeting ID: 538 978 8211



I. **CALL TO ORDER**

President Solis called the meeting to order at 12:40 PM

II. **OFFICIAL ROLL CALL**

Executive Board

1. President Diana Solis - present
2. Vice President Malika Mirador - present
3. Secretary Krystal Pham - present at 1:17 PM
4. Legislative Advocate Karissa Brown - present
5. Student Trustee Sriya Srinivasan - present at 12:48 PM
6. Treasurer Christian Pardo - absent
7. Public Relations Officer - **Vacant**

Senate

1. Applied Tech & Business Senator Noah Wong - present at 12:50 PM
2. Liberal Arts Senator Giovanni Torres - present
3. Health & Kinesiology Melanie Punzalan - present
4. Math & Science Senator Ernesto Valencia Pena - present
5. Social & Behavioral Science Monica Mitchell - absent
6. Governing Board Senator Kiren Wilson - present
7. Academic Curriculum Senator Gavin Arpaia - absent
8. Student Services Senator Niel Simon Guanlao - present
9. Humanities Senator Grace Bassler - absent
10. Diversity Affairs Senator - **Vacant**
11. Vocational Curriculum Senator - **Vacant**
12. Business Services Senator - **Vacant**

III. **AMENDMENTS AND APPROVAL OF AGENDA**

- A. October 18th, 2023
- B. Moved by Senator Torres, seconded by Senator Pena

IV. **AMENDMENTS AND APPROVAL OF MINUTES**

- A. October 11th, 2023
- B. Moved by Senator Torres, seconded by Senator Guanlao

V. **PUBLIC FORUM**

This is an opportunity for the members of the public to address the ASSC Senate on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at their discretion.

VI. ADVISOR'S REPORT

A. Dr. Shirley Lewis

- a. President Solis and LA Brown each earned scholarships; encouraged students to fill out the scholarship application.
- b. Looking to create a new events calendar; if there are any November or December events, let her know.

VII. INFORMATION/ACTION ITEMS

A. Fall 2023 Budget

- a. This item was tabled.
- b. Moved by Senator Torres, seconded by Senator Guanlao.

B. 1400 BLDG

- a. Agreed on having high bar stools, and regular seats.
- b. Agreed on a charging port and no back hooks; elevated height, as well as the tables being 30 IN; no foot-rest.
- c. Discussed the colors of the tables; agreed that the tables should be a lighter brown (Seranade Gathering Tables, with silver ports).

C. College Hour Final Discussion

- a. At the last meeting the Academic Senate joined us.
- b. The college hour will be an agreed time when there is no class; Tuesdays and Thursdays, 12-1 PM or 1-2 PM.
- c. Some classes may be pushed earlier or later.
- d. Moving to a compressed calendar might pose challenges in the future.
- e. Open opportunities for clubs to have more active members (if the club will take advantage of the time).
- f. Agreed to show our support for the College Hour at the Senate.

D. Fright Night Final Meeting

- a. Fright Night is this Saturday.
- b. Set up begins at 10 AM, while clubs will begin to show up at 11 AM-12 PM.
- c. We will be setting up the room dimensions, decorations, and wall dividers (might already be set up); the haunted house: having long, rectangular tables directing people where to go, use canopies to define hallways; there is roughly two people per room.
- d. There is a rapper in the DJ set; make sure that the DJ set works.
- e. Photo booth: set up the balloons, laptop and tablet, Amanda is willing to lend her balloon arch, need several people to help.
- f. Find a good layout for food (set them up in a way that people aren't bumping into each other); in the cafeteria area.
- g. Moving the furniture.
- h. Shifts
 - i. Haunted house: having at least 2-4 people supervise (one at entrance and exit); Shift 1= 6-7 PM (Simon, Melanie, Monica), Shift 2= 7-8 PM (Noah, Ernesto); Shift 3= 8-9 PM (Simon, Giovanni).
 - ii. DJ booth: Karissa= 7-8 PM to announce the rapper and the costume contest; from 6-7 PM: Simon; 8-9 PM: Noah.
 - iii. Photobooth: 6:30-7:30 PM= Diana, 7:30-8:30 PM= Simon, 8:30-9 PM

= Diana, Melanie.

iv. Food: 6-7 PM = Terri and Dean Lewis (floating people); 7-8 PM= Diana, Giovanni, Monica; 8-9 PM= Karissa and Terry (Karissa's mom)

- i. Waiver: we're not charging an entrance fee, so volunteers are needed to ensure that guests sign both the waiver and a sign-up sheet; there will be an administration booth (there can only be a certain amount in the haunted house for safety purposes); sign-up sheet at the door will take care of food, there will be food tickets, we can also give them more tickets, just in case they want more food (the tickets come 2 in 1); have all of the doors locked except for one, and there will also be security.
- j. There might be a donation box near the entrance/admin table (someone will be needed to take inventory, collect money, and report to Terri); the box will not be open.
- k. There will be shifts sent to clubs, so they can sign up for shifts too.

VIII. ACTION ITEMS

- A. Swearing in of new senators and executive officers

IX. GUEST SPEAKER

- A. Baker's Favorite Representative
 - a. Will be asking for volunteer assistance (service setup, ect.) for the Thanksgiving Dinner; an email will be sent out to all the clubs requesting volunteers.
 - b. Would like volunteer service as well as donations from the ASSC; more details will be uncovered soon.

X. COMMITTEE REPORTS

Inter-Club Council

- A. A lot of clubs will be at Fright Night: two members from Cat Club will be present, three members from Reproductive health Club will be present, Baker's Favorite, Community Service Club, Drama Club, Stem Club, Pride Club and FASU will be there.

Activities

- B. Fright Night preparations covered.

XI. EXECUTIVE REPORTS (3:00 Minutes)

- 1. President: Diana Solis
 - a. Was present at the College Governance board meeting last week. Nothing major was discussed. Dean of Research and Planning, Nathan, would like to meet with us to discuss statistics and safety concerns.
- 2. Vice-President: Malika Mirador
 - a. A lot of mistakes on the previous draft of the Academic Calendar have been correct and proposed to the College Governance.
- 3. Secretary: Krystal Pham
- 4. Legislative Advocate: Karissa Brown
- 5. Student Trustee: Sriya Srinivasan

6. Treasurer: Christian Pardo
7. Public Relations Officer: **Vacant**

XII. DIVISION REPORT (3:00 Minutes)

1. Applied Tech & Business Senator Noah Wong
2. Liberal Arts Senator Giovanni Torres
 - a. Emailed his dean just to get into contact
3. Health & Kinesiology Melanie Punzalan
4. Math & Science Senator Ernesto Valencia Pena
5. Social & Behavioral Science Monica Mitchell
6. Governing Board Senator Kiren Wilson
7. Academic Curriculum Senator Gavin Arpaia
8. Student Services Senator Niel Simon Guanlao
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XIII. REVIEW

- A. 1400 BLDG decisions have been set.
- B. College hour final discussion: we are on board and in support of this decision and believe it'd be great for clubs, however, ASSC are not required to coordinate anything.
- C. Fright night shifts discussed; Clubs can also sign up
- D. ICC will be there to help

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

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Dean Lewis mentioned Terri recalled four or five clubs sending 4-5 volunteers each. Preside Solis informed it was only an estimated number and she will be sending the shift forms to all the clubs. Stem Club will also be providing treats for Fright Night, but they will not be there for the entire duration of the event; President Solis will be representing in their place.

XV. UPCOMING AGENDA & MEETING

- A. October 25th, 2023

XVI. ROUND TABLE DISCUSSION

Senator Wong isn't getting any emails about the academic calendar -- Pres. Solis and VP Mirador will touch up on that communication issue.

The library will be opened for an extended period of time during finals week.

XVII. ADJOURNMENT

Senator Torres moved to adjourn the meeting at 1:50 PM

Senator Wong seconded.