



## Associated Students of Solano College

### Regular Hybrid Meeting Agenda

October 11<sup>th</sup>, 2023 Minutes

12:30-2:00 PM PST

1400 Building – ASSC Conference Room 1421

**Zoom Meeting ID: 538 978 8211**



#### I. **CALL TO ORDER**

- A. President Solis called the meeting to order at 12:34 p.m.

#### II. **OFFICIAL ROLL CALL**

##### **Executive Board**

- 1. President Diana Solis - Present
- 2. Vice President Malika Mirador - Present
- 3. Secretary Krystal Pham - Present
- 4. Legislative Advocate Karissa Brown - Present
- 5. Student Trustee Sriya Srinivasan - Present 12:57 PM
- 6. Treasurer Christian Pardo - Present
- 7. Public Relations Officer - **Vacant**

##### **Senate**

- 1. Applied Tech & Business Senator Noah Wong - Present
- 2. Liberal Arts Senator Giovanni Torres - Present
- 3. Health & Kinesiology Melanie Punzalan - Present at 12:36 PM
- 4. Math & Science Senator Ernesto Valencia Pena - Absent
- 5. Social & Behavioral Science Monica Mitchell - Present at 12:36 PM
- 6. Governing Board Senator Kiren Wilson - present at 12:39 PM
- 7. Academic Curriculum Senator Gavin Arpaia - **Resigned**
- 8. Student Services Senator Niel Simon Guanlao - Present at 12:40 PM
- 9. Humanities Senator Grace Bassler - Present at 12:39 PM
- 10. Diversity Affairs Senator - **Vacant**
- 11. Vocational Curriculum Senator - **Vacant**
- 12. Business Services Senator - **Vacant**

#### III. **AMENDMENTS AND APPROVAL OF AGENDA**

- A. October 11<sup>th</sup>, 2023
  - a. Senator Torres moved to approve the agenda.
  - b. Senator Punzalan seconded the motion.

#### IV. **AMENDMENTS AND APPROVAL OF MINUTES**

- A. October 4<sup>th</sup>, 2023
  - a. Senator Torres moved to approve the minutes.
  - b. Senator Punzalan seconded the motion.
- B. President Solis motioned to amend the agenda to include Baker's Favorite: Thanksgiving Feast (Nov. 16<sup>th</sup>).
  - a. Senator Torres moved to approve the amendment.
  - b. Senator Mitchell seconded the motion.

V. **PUBLIC FORUM**

*This is an opportunity for the members of the public to address the ASSC Senate on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at their discretion.*

VI. **ADVISOR'S REPORT**

Dr. Shirley Lewis

1. Puente Club mixer at 6PM today.
2. November 16<sup>th</sup>, 2023:
  - a. Dean Niel Glines and Jose Cortez are in charge of next Find the Falcon event.
  - b. Day of Giving: a sponsored donation event; students can donate canned goods, perishables, and winter clothing (extra large sizes preferred). A bin will be set up at/near the Health Center from 8am-6pm: students get a ticket for donating; the purpose of the ticket is to gain entrance into a free ice cream social or lunch (different incentives for student and faculty groups are undecided). "The Foundation" will be providing support to Puente in issuing gift cards (District funds cannot be used to distribute gift cards).
  - c. Baker's Favorite is planning on doing a free Thanksgiving dinner and is looking for support.
3. The Hiring Committee is looking for students available to sit in during their meetings, if not a member of ASSC; the Autotech division is looking to hire someone and wants to be part of the interview.
4. Denise Martinez is the new interim ASSC advisor and is starting next week until the next search; Niel Glines has offered to find someone to take her place while she helps the ASSC.

VII. **INFORMATION/ACTION ITEMS**

**Meditation room updates**

1. VP Neely came to the Meditation Room team to ask for a description of the room; LA Brown has written a description for VP Neely; Pres. Solis read the potential plaque for the meditation room.
2. A sign-in sheet will be required and will operate similarly to the ASTC snack sign-in.
3. Prayer mats are acceptable as long as they have no designs.
4. Amazon list will be finalized soon and implemented near November

**1400 Refurnishing Details**

1. We need to finalize things by this semester so it can be implemented next semester.
2. Tall and short bar tables; tall bar tables will have outlets, short bar tables will have power towers. Material is easy to clean (dark colors), and ASSC will be donating utensils for the cafeteria microwave. A sign will also be made to reinforce etiquette and allergy warnings/cleanliness.

**Student Concerns (finishing up)**

1. Food:
  - a. more free soup is available, and all three campuses have different times for the free soup.
  - b. Request for more Starbucks (especially caramel) in vending machine.
  - c. Fruit, coffee, and cold sandwiches should be available at the Bookstore.
2. Library hours will be extended to 8 pm for spring'24; the bookstore should consider extending their hours too.
3. Safety: Solano Cares app has a button and text option students can use to get safety assistance ASAP; Senator Wilson could mention in the next board meeting that students are concerned about lighting for protection (especially in the back area of campus/parking lot).
4. Students want a weight room/gym for recreational purposes.
5. Accessibility: Pres. Solis will follow-up with the DPS about providing assistance to students.
6. Students want more class variety at Vacaville campus (philosophy, arts, ballet classes); the Academic Senate have acknowledged this but implementation is TBD; potentially contact Niel Glines.
7. Better training for counselor: the Academic Senate is prioritizing counseling (separate from training) within their hiring committee and more will be discussed with the Interim Dean.
8. Consider inviting the new Dean, Ashley Lawson, to our meetings.
9. Request for Common Grounds to be opened in the evening to accommodate the night class students. This matter will be taken up with the Governing Board by Senator Wilson as a student concern for food past 2:00 PM.

#### VIII. ACTION ITEMS

- A. Swearing in of new senators and executive officers
- B. Ratify Fall'23 budget
  1. President Diana reviewed the budget previously established by Pres. Bermudez for 2023-2024.
  2. Spending on the Book, Mags, CDs, DVDs Category will be reduced and transferred to Supplies/Materials Category.
  3. The Bookstore is giving the college a \$10k scholarship, but \$7K will be going to ASSC.
  4. Further budget info can be requested by President Solis.
  5. The budget was not officially ratified this meeting; this will be tabled to the next meeting.
    - a. Senator Torres moved to table this to the next meeting.
    - b. Senator Mitchell seconded.

#### IX. GUEST SPEAKER

- A. Lanae Jaimez from PTK and Dr. Cristina Young from the BIO Department to discuss College Hour details.
  1. Two hours a week: one hour on Tuesday, one hour on Thursday; College Hour would be every week and is aimed for an academic schedule where most classes are voided.

2. Consideration for Monday and Thursday college hour is discussed but may be too complicated to implement. College Hour can be flexible and can possibly be established for one of the following hours: 12PM-1PM, 12:30PM-1:30PM, 1:30PM-2:30PM.
3. The purpose of College Hour is to allow faculty and students to socialize with one another, meet new people from other departments, go to clubs, and join events.
4. Dean Lewis: ASSC has had difficulty recruiting people due to conflicting class schedule, an example of that being how ASSC had to alter the tradition of holding meetings on Tuesdays to Wednesdays for Fall'23. Tuesdays can be "club day" and Thursdays can be "community day."
5. College Hour has no specific leader and can be initiated by anyone/club; the Academic Senate mainly wants to provide support and take on a couple of duties, but not everything. The Academic Senate would also not be scheduling activities – someone else will be tasked as the coordinator.
6. Further discussion is required regarding if College Hour would be for every campus. If approved, it would not be implemented until the next academic year.

#### X. COMMITTEE REPORTS

- A. Inter-Club Council
- B. Activities: Fright Night planning
  1. Food Truck will not happen, but Common Grounds will be able to substitute.
  2. Scare Auditions will take place on Tuesday @ 4 PM; there will be a Thriller rehearsal but date is TBD.
  3. DJ set up is almost done; one shipment came through, and the ASSC is still waiting on the other shipments for equipment.
  4. There are different categories for different shifts, including entertainment, food, and set-up; LA Brown encouraged the Senate to stay tuned into the Discord to sign up for shifts; Set up will be at 12 PM on the day of the Fright Night event; Costume people will be there early, but not at 12; everyone is encouraged to help set up at 12 PM.
  5. The information sent in the Discord should be sent to Ms. Terri Martin outside the Discord.
  6. Different clubs are attending, including the Cosmotology Department; there should be a sign-up sheet to track those who can help.
  7. A motion was made to extend the meeting by 6 minutes.
    - a. Senator Torres moved; Senator Mitchell seconded.

#### XI. EXECUTIVE REPORTS (3:00 Minutes)

1. President: Diana Solis
  - a. There's a College Governance meeting at @ 3 PM.
2. Vice-President: Malika Mirador
  - a. Attended the Academic Calendar Committee meeting; approved the 25-26 calendar; new formation of a Task Force may be moved to a compressed calendar in the following years.
3. Secretary: Krystal Pham
4. Legislative Advocate: Karissa Brown

- a. There was a white billboard sign by the Faculty Parking lot and another one by the bus station. These are being used for the Tennis event.
- b. Berkely has a mascot, and suggested that we have an Instagram account for our mascot.
- c. Will be contacting Kurt Johnson about the Met Gala, which will take place next semester; there will be a meeting about what it will be, the location, plan, etc.
- d. There's an empty wall in 700 and will be requesting to add a billboard.
- 5. Student Trustee: Sriya Srinivasan
- 6. Treasurer: Christian Pardo
- 7. Public Relations Officer: **Vacant**

## XII. DIVISION REPORT (3:00 Minutes)

- 1. Applied Tech & Business Senator Noah Wong
- 2. Liberal Arts Senator Giovanni Torres
- 3. Health & Kinesiology Melanie Punzalan
- 4. Math & Science Senator Ernesto Valencia Pena
- 5. Social & Behavioral Science Monica Mitchell
- 6. Governing Board Senator Kiren Wilson
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## XIII. REVIEW

- 1. Student Concerns
- 2. Academic Senate on College Hour
- 3. Meditation Room
- 3. Fright Night is picking up
- 4. Edits to the Budget

## XIV. ANNOUNCEMENTS/OPEN DISCUSSION

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- 1. Ms. Terri Martin: There should be a bigger billboard in the Library; the bigger posters are on the ASSC bulliten boards taking up space when they should actually be on the outside of the bulliten boards.

## XV. UPCOMING AGENDA & MEETING

- A. October 18<sup>th</sup>, 2023

## XVI. ROUND TABLE DISCUSSION

XVII. ADJOURNMENT

- A. Senator Punzalan moved to adjourn the meeting at 2:11 p.m.  
Senator Torres seconded the motion.