



Associated Students of Solano College

Regular Hybrid Meeting Minutes

October 4th, 2023

12:30-2:00 PM PST

1400 Building – ASSC Conference Room

Zoom Meeting ID: 538 978 8211



I. **CALL TO ORDER**

President Solis called the meeting to order at 12:36 p.m.

II. **OFFICIAL ROLL CALL**

Executive Board

- | | |
|---|-----------------------|
| 1. President Diana Solis | - present |
| 2. Vice President Malika Mirador | - present |
| 3. Secretary Krystal Pham | - present |
| 4. Legislative Advocate Karissa Brown | - present |
| 5. Student Trustee Sriya Srinivasan | - present at 12:55 PM |
| 6. Treasurer Christian Pardo | - present at 1:04 PM |
| 7. Public Relations Officer - Vacant | |

Senate

- | | |
|---|-----------------------|
| 1. Applied Tech & Business Senator Noah Wong | - present |
| 2. Liberal Arts Senator Giovanni Torres | - present at 12:41 PM |
| 3. Health & Kinesiology Melanie Punzalan | - present at 12:39 PM |
| 4. Math & Science Senator Ernesto Valencia Pena | - present |
| 5. Social & Behavioral Science Monica Mitchell | - present |
| 6. Governing Board Senator Kiren Wilson | - present at 1:09 PM |
| 7. Academic Curriculum Senator Gavin Arpaia | - absent |
| 8. Student Services Senator Niel Simon Guanlao | - present |
| 9. Humanities Senator Grace Bassler | - absent |
| 10. Diversity Affairs Senator - Vacant | |
| 11. Vocational Curriculum Senator - Vacant | |
| 12. Business Services Senator - Vacant | |

III. **AMENDMENTS AND APPROVAL OF AGENDA**

- A. October 4th, 2023
- a. Senator Wong moved to approve the agenda.
Senator Torres seconded the motion.

IV. **AMENDMENTS AND APPROVAL OF MINUTES**

- A. September 27th, 2023
- a. Senator Wong moved to approve the agenda.
Senator Torres seconded the motion.

V. **PUBLIC FORUM**

This is an opportunity for the members of the public to address the ASSC Senate on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at their discretion.

Chief Travis and Officer Garrett Roberts

1. No crime trends to be reported.
2. Keeping a presence on campus is a key in warding off some crime.
3. The homeless no longer camp out in the parking lot, but they travel around campus and are occasionally provided opportunities for basic hygiene.
4. The Solano Safe App has an emergency call button to alert Solano's DPS (text option available; escorts provided); this feature was used 49 times in Spring 2023.
5. Homeless to Student Program: former officer Daniels guided a homeless person last semester to the 400 BDLG and got him to register as a student, allowing him to engage in student benefits and identify a track in life,

VI. ADVISOR'S REPORT

A. Dr. Shirley Lewis

1. Eight candidates were selected to be interviewed for the Director of Student Development Position last week, but only one candidate showed up while the other withdrew. The search will be postponed until February 2024.
2. VP Nealy has selected an interim for the Director of Student Development Position, and they will be added to the board agenda for October 19th.
3. The college is looking for tutors for the Vacaville and Vallejo centers to serve both as tutors (specifically in math and English) and supervisors for the center.
4. LA Brown will be representing ASSC at the Students Vote Project to boost civic engagement among students (they should be exercising their right to vote!)

VII. INFORMATION/ACTION ITEMS

- A. Consider donating \$2k-4k to Ballet Folklórico for Día De Los Muertos
 - a. LA Brown: cost estimate is \$500 for dancers alone; total is \$2,300.05; Día De Los Muertos coordinators are primarily hoping ASSC can cover the cost for dancers.
- B. Decide ASSC contribution to Brian Bedford Leadership Training cost (\$5K)
 - a. ASSC will not be covering the entire expense as it was unknown to us that we were expected to provide funds for Dr. Bedford.
 - b. Proposed covering half the expenses.
- ~~C. Closing performance for Hispanic Heritage Month TBD (\$2-4K): covered in A~~
- D. 1400 Refurnishing
 - a. President Solis presented the furniture replacement options and will provide more information in the discord chat.
 - b. Eight suggestions received for tables with charging ports (options include tables with charging ports or buying separate charging towers for the tables).
 - c. Replacing ceiling lights was suggested.
 - d. ASSC will donate biodegradable utensils for the cafeteria
- E. Student Concerns
 - a. Cafeteria concerns: Microwave is unclean; food covers are not an option as it contributes to food contamination and risks inducing allergic reactions; Cafeteria etiquette signs will be implemented.
 - b. ECHS: use of the athletic department's courts must be discussed with the Athletic Department, not ASSC.
 - c. Bathroom concerns: President Solis will send an email to Librarian Erin to inform her of the sink malfunction in the upstairs level of the library; ASSC will talk to the

Reproductive Health Club about providing condoms in all the bathrooms, and we will discuss with Pride Club about providing pads in **all** bathrooms as well.

- d. Free soup hours is contingent on the Cafeteria hours.
- e. Student Life: Solano desperately needs to update its website, specifically in regards to the active clubs for Fall'23.
- F. Student Life Survey demonstration and due date: Clubs need to send out their bios and vacant executive officer positions by October 24th

VIII. ACTION ITEMS

- A. Swearing in of new senators and executive officers
- B. Ratify Fall 2023 Budget
 - a. Senator Wong moved to approve Action Item B to be tabled for the next meeting.
 - b. Senator Torres seconded.
- C. Approve club seed money
 - a. Senator Wong moved to approve \$150 in seed money for clubs.
 - b. Senator Torres seconded the motion.
 - c. Motion was approved by consensus.
 - d. **NOTE*** Clubs will start off with \$150 in seed money for Fall'23 and an additional \$150 may be transferred to clubs in Spring'24. In the meantime, **clubs may submit a Funding Request for more money (cost breakdown required).**
- D. Action take-in for Brian Bedford Leadership Training invoice amount.
 - a. Senator Wong moved to approve an expenditure in ASSC funds not to exceed \$2,500 for Dr. Bedford's leadership training.
 - b. Senator Torres seconded.
 - c. The motion was approved by consensus.
- E. Approve \$2,000-4,000 for Ballet Folklorico:
 - a. Senator Wong moved to approve an expenditure of \$650 for the Dia De Los Muertos closing event.
 - b. Senator Ernesto seconded the motion.
 - c. The motion was approved by consensus.

IX. GUEST SPEAKER

- A. none

X. COMMITTEE REPORTS

- A. Inter-Club Council: Clubs have lots of events planned in October.
 - a. Community Service Club is going to the Contra Costa Food Bank on October 15th.
 - b. Cat Club will be rebuilding cat shelters starting this Thursday (October 5th)
 - c. Horticulture is currently having a plant sale.
 - d. Fellowship has an event in November and hold weekly meetings on Thursdays.
 - e. Creators Collective will host a costume party and a creative workshop.
- B. Activities
 - Fright Night
 - 1. VP Mirador will not be here for Fright Night; Treasurer Pardo's availability is undecided.
 - 2. Preparation for the haunted house is October 21st, 12-1.

3. Three 10x10 canopies can be used along with the PVC pipes to outline the haunted house and form a maze.
4. Terri will reserve max amount of canopies available, a microphone, and more speakers.
5. More flyers will be made and advertised to local places (always seek permission before posting outside of SCC).
6. Thriller rehearsal and food team need to have a committee soon.

Senator Wong moved to extend the meeting by 10 minutes.

Senator Torres seconded the motion.

XI. EXECUTIVE REPORTS (3:00 Minutes)

1. President: Diana Solis: The library is considering our input about extending library hours and is likely to be implemented during Spring'24. In the meantime, they will be discussing new hires and library assistance with the VP. Joshua Scott and the hiring committee are seeking input on what/who should be prioritized when looking for new professors (e.g. a subject having only one available professor).
2. Vice-President: Malika Mirador: ICC: The Pre-med club is looking for at least 25 volunteers ASAP for their blood drive event.
3. Secretary: Krystal Pham
4. Legislative Advocate: Karissa Brown: Divine Voices will be making a comeback (community for LGBTQIA)
5. Student Trustee: Sriya Srinivasan
6. Treasurer: Christian Pardo
7. Public Relations Officer: **Vacant**

XII. DIVISION REPORT (3:00 Minutes)

1. Applied Tech & Business Senator Noah Wong
2. Liberal Arts Senator Giovanni Torres
3. Health & Kinesiology Melanie Punzalan
4. Math & Science Senator Ernesto Valencia Pena
5. Social & Behavioral Science Monica Mitchell
6. Governing Board Senator Kiren Wilson
7. Academic Curriculum Senator Gavin Arpaia
8. Student Services Senator Niel Simon Guanlao
9. Humanities Senator Grace Bassler
10. Diversity Affairs Senator - **Vacant**
11. Vocational Curriculum Senator - **Vacant**
12. Business Services Senator - **Vacant**

XIII. REVIEW

1. Chief Travis and officer Garret Roberts gave reports on safety.
2. Advisors report: ASSC will be donating to the Dia De Los Muertos closing event.
3. ASSC will cover half the expenses for the Dr. Bedford leadership training.
4. Furniture ideas will be sent in discord
5. Reviewed student concerns
6. Approved club seed money

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

This is another opportunity for members of the public to address the ASSC Senate on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at their discretion.

XV. UPCOMING AGENDA & MEETING

- A. October 11th, 2023

XVI. ROUND TABLE DISCUSSION

XVII. ADJOURNMENT

- A. Senator Punzalan moved to adjourn the meeting at 2:01 p.m.
Senator Wong seconded the motion.