



**Inter-Club Council**  
*Regular Hybrid Meeting Minutes*  
 April 3<sup>rd</sup> ,2024  
 11:00-12:00 PM PST  
 1400 Building – ASSC Conference Room  
**Zoom Meeting ID: 538 978 8211**



**I. CALL TO ORDER**

- A. Acting Chair Wong called this meeting to order at 11:01 AM

**II. OFFICIAL ROLL CALL**

Club Name	Present	Absent
A2MEND		x
Art Club		x
Bakers Favorite		x
Community Service Club	x	
Dance Club		x
Drama Club		x
Entrepreneur Club		x
Fashion Club		x
French Club		x
Gaming Club		x
Horticulture Club		x
InterVarsity Christian Fellowship	x	
Muslim Student Association		x
Phi Theta Kappa – Beta Mu Gamma		x
Photo Club		x
Premed Club	x	
Reproductive Health Club		x
SCC Alpha Beta Gamma Honor Society		x
SCC Asian Pacific Islander Club		x

SCC Rotaract			x
SCC Pride Club			x
Solano Campus Cat Club			x
Stem Club			x
The Creative's Collective			x
The Human Collective		x	
FASU			x
Blue Gene Algae Club			x
ISPE International Society Professional Engineers			x
Puente Club			x
MESA			x

III. **AMENDMENTS AND APPROVAL OF AGENDA**

A. April 3<sup>rd</sup>, 2024

- a. Drama Club, InterVarsity Christian Fellowship club

IV. **AMENDMENTS AND APPROVAL OF MINUTES**

A. March 20<sup>th</sup>, 2024

- a. N/A

V. **PUBLIC FORUM**

*This is an opportunity for the members of the public to address the Inter-Club Council on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the council for action at their discretion.*

VI. **ADVISOR'S REPORT**

A. Denise Martinez

- a. Question about the communications being sent out. It was asked if anyone has received the request to join the ICC group via Several members received the email; however, several clubs did not receive correspondence. Asks members who did not receive to email the Student Development Center
- b. Discussed renewing/updating the contact information for existing clubs. These contacts will be used for ICC, documentation, deadlines,

- etc.
- c. Discussed Club Renewals and Club Applications. There is a list of clubs that have missed 2 or more meetings at ICC. Missing these meetings will result in the club losing their funding from ASSC per the bylaws.
    - i. It was clarified that 2 meetings over the course of the semester.
    - ii. Regarding excused absences, some leniency will be afforded during this school year; however, clubs need to attend these meetings regularly. It will be reviewed whether emergency absences are a factor in this process.
    - iii. It was noted that clubs that do not regularly participate in ICC meetings may be subject to losing their ability to vote consequently.
    - iv. It was stated that the Zoom option will not be counted for attendance next semester as it was put in place for COVID-19.
    - v. The ICC and ASSC will need to take official action if the council wants to ensure that the hybrid option is written into the governing laws. A quorum would be required for this action to take place.
  - d. Reminder to turn in the request to hold an activity form for any activities or events being hosted by the club. This is so you can get credit for being active on campus, so student development can support these events, etc.
    - i. It is required to submit these forms with any kind of events (even if you are not spending any money, if you already have a space, etc.)
    - ii. This is important as it serves as verifiable documentation for a club's activity.
    - iii. As an example: In 2018 there was an auditor who came, reviewed everything, and had to shut down several clubs because of the lack of documentation.
    - iv. Meeting Minutes/Agendas need to be posted 72 hours prior to the meeting to Student development online or in the folders on the wall outside of the conference room/the bulletin board outside of the conference room. More information is in the packets that were given to clubs at the beginning of the year and on the
    - v. Once you have the space confirmed, the flyer, and the plan outlined for an activity you then send in the request to hold on activity form to student development. You should try to submit these activity forms 8 days before the activity takes place.
    - vi. It was reiterated that this documentation benefits the club by keeping what is done on file, by acting as a form of record-keeping for future students and allows for transparent communication with Student Development.
    - vii. On this topic, the advisor showed the Solano Community

College website and provided the direct example needed for posting your upcoming events online and having them recognized

VII. **GUEST SPEAKER**

- A. None

VIII. **INFORMATION/ACTION ITEMS**

- A. Club Collaborations
  - a. The collaboration with the Creative's Collective was canceled for Friday
  - b. Pre-med Club has an event coming on April 26<sup>th</sup>
- B. Funding Requests Update
  - a. Updated the council on the status of the various funding requests.
    - i. Pre-Med Club was given \$85.00
    - ii. MSA was given \$2,000
    - iii. Drama Club was given \$1,730
    - iv. Department of Art is pending further discussion
    - v. Blue Gene Algae Club is pending further discussion
- C. Member Activity/ Quorum Issues Discussion
  - a. Reminder to come to drama club meetings
  - b. No additional action/discussion was taken

IX. **ACTION ITEMS**

- A. N/A

X. **CHAIR'S REPORT**

- A. Vice President Malika Mirador
  - a. N/A
- B. Acting Chair Noah Wong
  - a. N/A

XI. **CLUB REPORTS**

- A. A2MEND
- B. Bakers Favorite
- C. Community Service Club
- D. Dance Club
- E. Drama Club
  - 1. Will be running concessions for their upcoming performance
- F. Entrepreneur Club
- G. Fashion Club
- H. French Club
  - 1. Nothing
- I. Gaming Club
- J. Horticulture Club

- K. InterVarsity Christian Fellowship
  - 1. Are hosting their regular meetings at the scheduled times
- L. Muslim Student Association
- M. Phi Theta Kappa
- N. PreMed Club
- O. Reproductive Health Club
- P. SCC Alpha Beta Gamma Honor Society
- Q. SCC Asian Pacific Islander Club
- R. Solano Auto Club
- S. SCC Rotaract
- T. SCC Pride
- U. Solano Campus Cat Club
- V. STEM Club
- W. The Creative's Collective
- X. The Human Collective
  - 1. Just turned in their request to hold an activity for April 23<sup>rd</sup> to sell items for club fundraising.
- Y. FASU
- Z. Blue Gene Algae Club
- AA. ISPE International Society Professional Engineers
- BB. Puente Club
- CC. MESA

XII. **REVIEW**

XIII. **ANNOUNCEMENTS/OPEN DISCUSSION**

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Wellness Center, planning a day to go to the play and visit the concession stands.

- A. Mark Lancit
  - a. Teaches the in the Art Department
  - b. Discusses the ASSC's response to their funding request.
  - c. Will contact ASSC further on the matter

XIV. **UPCOMING AGENDA & MEETING**

- A. April 3<sup>rd</sup>, 2024
- B. April 17<sup>th</sup>, 2024

XV. **ADJOURNMENT**

The meeting was adjourned at 11:58 PM.