



Technical Review Minutes

Date: November 2, 2021

Meeting Room: Zoom

1:00 pm – 3:00 pm

1. Call to order	The regular Technical Review meeting was called to order at 1:03 pm on November 2, 2021. Sarah Barsness presided. The meeting was held via Zoom due to the COVID 19 pandemic.
2. Roll Call	<p>Technical Review Officials: Sarah Barsness (Chairperson), Lisa Abbott (Curriculum Analyst), Ashlie Lawson (Articulation Officer), David Williams (VP of Academic Affairs), Andrew Wesley (Assessment Coordinator), Lisa Neeley (Dean), Deb Berrett (Faculty), Mark Berrett (Faculty)</p> <p>Jessica Corbin (Meeting Secretary)</p> <p>Guests: Adrienne Cary, Saki Cabrera, Christine Mani, Sandra Diehl, Douglas Green, Joseph Ryan, Alison Bolton, Lauren Taylor-Hill, MaryAnne Valch, Thomas Budenthal, Isabel Anderson, Sabine Bolz, Ann Hefner-Gravink, Ginger Cain, James Word, Jim Dekloe</p>
3. Agenda Approval	<p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p> <p>Lisa Neeley motioned to approve the agenda with changes to remove 12b. Debra Berrett seconded the motion. The motion passed unanimously.</p>
4. Approval of Minutes	<p>October 19, 2021</p> <ol style="list-style-type: none">1. Action on the Minutes: No action taken
5. Comments from the Public	<p>Three minutes are allotted per person.</p> <p>There are no items on this section.</p>
6. Consent Items for Curriculum Committee	<p>7a. <u>CDFS 070 Lifespan Human Development: Add hybrid as a teaching modality</u></p> <p>Sarah Barsness presented the added flexibility for instruction.</p> <ol style="list-style-type: none">1. Action on the course: Debra Berrett motioned to approve the course to move to Curriculum Committee meeting. Ashlie Lawson seconded the motion. The motion passed unanimously.

8. New Course

8a. THEA 015 Theatre Appreciation

Christine Mani presented new courses. It does need textbooks added to eLumen, class size determined and DE information.

1. Action on the course: Debra Berrett motioned to approve the course and move to Curriculum Committee with the changes made as indicated. Ashlie Lawson seconded the motion. The motion passed unanimously.
2. Action on DE: Ashlie Lawson motioned to approve DE. Debra Berrett seconded the motion. The motion passed unanimously.

8b. THEA 033 Crafting Costumes: Special Techniques

Tabled

8c. PHOT 033 Digital Imaging for Photographers 2

8d. PHOT 165 Workshop: Lighting on Location

Approved previously at October 19th Technical Review meeting.

9. Course Modification

9a. THEA 024 Rehearsal and Performance in Production:

9b. THEA 024A Rehearsal and Performance in Production - Comedy:

9c. THEA 024B Rehearsal and Performance in Production - Drama:

9d. THEA 024C Rehearsal and Performance in Production - Classical:

9e. THEA 024D Rehearsal and Performance in Production - Musical:

9f. THEA 027 Technical Theatre in Production Show Run Crew:

9g. THEA 032A Fundamentals of Costume Design

9h. THEA 032B Costume Design Lab:

9i. THEA 047 Technical Theatre in Production:

9j. THEA 148A Special Advanced Topics in Theatre: For Actors:

9k. THEA 148B Special Advanced Topics in Theatre: For Technical Theatre:

9l. THEA 148C Special Advanced Topics in Theatre: Costuming:

9m. THEA 148D Special Advanced Topics in Theatre: Management and Direction:

Christine Mani discussed course modifications of theatre classes. Worked through eLumen workflow and determined changes needed.

Ashlie Lawson motioned to group 9a-9m and move to Curriculum Committee. Debra Berrett seconded the motion. The motion passed unanimously.

1. Action on the course: Ashlie Lawson motioned to approve 9a-9m to Curriculum Committee. Lisa Neeley seconded the motion. The motion passed unanimously.

9n. ANTH 001 Physical Anthropology: Change Class Max from 50 to 35

9o. ANTH 002 Cultural Anthropology: Change Class Max from 50 to 35

9p. PLSC 001 Introduction to American Government and Politics: Change Class Max from 50 to 35

9q. PSYC 001 Introduction to Psychology: Change Class Max from 50 to 35

Lauren Taylor-Hill, Saki Cabrera and Thomas Bundenthal presented changes to the class maximum, some textbooks revisions and DE information.

Mark Berrett motioned to group 9n-9q and move to Curriculum Committee. Lisa Neeley seconded the motion. The motion passed unanimously.

1. Action on the course: Debra Berrett motioned to approve 9n-9q to Curriculum Committee. Mark Berrett seconded the motion. The motion passed unanimously.

9r. BIO 018 Biology of Sex: Curriculum Review

Ann Hefner-Gravink presented revisions to course about updating the current format and SLOs. Advisory and prerequisites will be removed.

1. Action on the course: Mark Berrett motioned to approve BIO 018 to Curriculum Committee. Ashlie Lawson seconded the motion. The motion passed unanimously.

9s. PHOT 032 Digital Imaging for Photographers:

9t. PHOT 035 Art of Photography:

9u. PHOT 045 Introduction to Filmmaking for Photographers:

9v. PHOT 152 Professional Photography: Portraiture:

9w. PHOT 153 Professional Photography: Product, Advertising and Editorial:

9x. PHOT 154 Professional Photography: Interior and Exterior:

PHOT was approved previously in Technical Review meeting on October 19th.

10. Course Inactivation

There are no items on this section.

11. Curriculum Review

There are no items on this section.

12. New Program

12a. Agriculture Plant Science (AS-T)

Sandra Diehl explained new program.

1. Action on the Program: Debra Berrett motioned to approve the program and to move it to Curriculum Committee. Ashlie Lawson seconded the motion. The motion passed unanimously.

12b. Forensic Crime Scene Investigation (CA)

Removed from agenda.

13. Program Modification

13a. Automation Technology (CA): Add MT 167 as an elective

Presented by Douglas Green. Added an elective for the certificate and degree.

1. Action on the Program: Debra Berrett motioned to approve revision. Ashlie Lawson seconded the motion. The motion passed unanimously.

13b. Automation Technology (AS): Add MT 167 as an elective

1. Action on the Program: Debra Berrett motioned to approve revision. Ashlie Lawson seconded the motion. The motion passed unanimously.

13c. Medical Administrative Assistant (CA): Title and courses

Adrienne Cary presented title changes and courses.

1. Action on the Program: Debra Berrett motioned to approve the modification to Curriculum Committee. Lisa Neeley seconded the motion. The motion passed unanimously.

13d. Interdisciplinary Studies-Science and Quantitative Reasoning (AA): update courses

Jim Dekloe presented revisions of courses, mainly removing some and adding some. Looked through eLumen workflow and determined more revisions are needed.

1. Action on the Program: Mark Berrett motioned to return to author for appropriate revisions. Debra Berrett seconded the motion. The motion passed unanimously.

13e. Science (AA): update courses

1. Action on the Program: Tabled

13f. Photo Illustration (CA):

13g. Photography, Professional (AA)

13h. Photography Professional (CA)

Approved at October 19th Technical Review meeting.

13i. Theatre Arts (AA)

13j. Theatre Arts (CA)

13k. Theatre Arts Technical (CA)

Christine Mani discussed revisions.

Ashlie Lawson motioned to add Theatre Arts program into agenda. Debra Berrett seconded the motion. The motion passed unanimously.

Ashlie Lawson motioned to group 13i-13k. Mark Berrett seconded the motion. The motion passed unanimously.

1. Action on the Program: Debra Berrett motioned to approve the course modifications to Curriculum Committee. Ashlie Lawson seconded the motion. The motion passed unanimously.

14. Program Inactivation

There are no items on this section.

**15. High School
Articulation**

There are no items in this section.

**16. Report from
Assessment
Coordinator, Andrew
Wesley**

There are no items in this section.

**17. Report from the
Curriculum Committee
Chair, Sarah Barsness**

There are no items in this section.

**18. Report from VP of
Academic Affairs,
David Williams**

There are no items in this section.

**19. Report from the
Articulation Officer,
Ashlie Lawson**

There are no items in this section.

**20. Report from
Curriculum Analyst,
Lisa Abbott**

There are no items in this section.

21. Other

There are no items in this section.

22. Open Discussion

There are no items in this section.

23. Adjournment

Debra Berrett moved to adjourn. Ashlie Lawson seconded the motion. The meeting adjourned at 3:07 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED: