



TECHNICAL REVIEW COMMITTEE

Minutes

September 4, 2018
Meeting Room: 504,
1:30 pm – 3: 30 pm

1. Call to order	1:36 pm
2. Roll Call	Jim DeKloe (Chairperson), Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Amy Obegi (Assessment Coordinator), Sandy Lamba (Dean)
3. Agenda Approval	<i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i>
4. Approval of Minutes	
5. Comments from the Public	Three minutes are allotted per person
6. Consent Items for Curriculum Committee	There are no items on this section
7. Action Items	There are no items on this section
8. New Course	<p data-bbox="444 1276 1224 1308"><u>8a. (CP18F-14) ATHL 002D Intercollegiate Basketball Conditioning</u></p> <p data-bbox="444 1329 1516 1430">Curtiss Brown said this course would be the summer conditioning course for Basketball. Jim Dekloe asked if the total number of hours would not surpass the CARA 175 hour limit, Curtiss Brown said that the number of hours have been vetted with the other courses.</p> <ol data-bbox="493 1472 1500 1541" style="list-style-type: none">1. Action on the Course: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved. <p data-bbox="444 1577 1247 1608"><u>8b. (CP18F-15) BIOT 057 Synthetic Biology and Algae Biotechnology</u></p> <p data-bbox="444 1640 1533 1776">Jim Dekloe said that this is the only course of its kind at this level. Jim does not believe it would believe it would transfer to UC. Curtiss asked if it was introduction course, which Jim says it is. Curtiss thinks it might be UC transferable and will submit for approval. Jim said that he kept the hours at 3 units to match with other BA courses.</p> <ol data-bbox="493 1818 1500 1887" style="list-style-type: none">1. Action on the Course: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.

8c. (CP18F-16) BIOT 065 Biomanufacturing Fundamentals

Comes from a statewide conversation from Biotech faculty. More like a CTE course, supports Biomanufacturing BA instead of BIOT 062. Offered during summer would allow students to seamlessly get into the program. Mainly for students coming from a different college. This course would have a C-ID. This course would trigger a program change.

1. Action on the Course: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.

9. Course Modification

9a. (CP18F-1) GEOG 001 Physical Geography: TOP Code, SLOs, Methods of Evaluation, Assignments, textbooks

Committee was wondering what the reason of the TOP code change. Jim said he would ask Danielle Widemann.

2. Action on the Course: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.

9b. (CP18F-6) FREN 003 Third Semester French: Description, SLOs

1. Action on the Course: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.

9b. (CP18F-21) CHEM 020 Elements of Chemistry: SLOs, Content

1. Action on the Course: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.

10. Course Inactivation

10a. (CP18F-17) CDFS 071 Language and Literature for ECE

Amy Obegi said that these courses are being removed to clean up from program modifications from last year. Curtiss Brown motions to lump courses 10a-d to approve, Sandy Lamba Seconds, Unanimously approved.

1. Action on the Course: Curtiss Brown motions to lump courses 10a-d to approve, Sandy Lamba Seconds, Unanimously approved.

10b. (CP18F-18) CDFS 072 Art and Creative Development for ECE

1. Action on the Course: Curtiss Brown motions to lump courses 10a-d to approve, Sandy Lamba Seconds, Unanimously approved.

10c. (CP18F-19) CDFS 073 Music and Movement for ECE

1. Action on the Course: Curtiss Brown motions to lump courses 10a-d to approve, Sandy Lamba Seconds, Unanimously approved.

10d. (CP18F-20) CDFS 074 Science and Math for ECE

1. Action on the Course: Curtiss Brown motions to lump courses 10a-d to approve, Sandy Lamba Seconds, Unanimously approved.

11. Curriculum Review

There are no items on this section

12. New Program

12a. (CP18F-11) Real Estate Broker Job Direct

PLO needs more work and an additional PLO prior to curriculum, Jim Dekloe will let faculty know. Curtiss Brown would like to know why Accounting is required. David Williams wants to know if it was a conscious decision to have courses in the stackable certificates that are not in the degree.

1. Action on the Program: Curtiss moves to table program, Sandy seconds, unanimously recommended to send back to faculty for changes.

12b. (CP18F-12) Real Estate Salesperson Job Direct

PLO needs more work and an additional PLO prior to curriculum, Jim Dekloe will let faculty know. David Williams wants to know if it was a conscious decision to have courses in the stackable certificates that are not in the degree.

2. Action on the Program: Curtiss moves to table program, Sandy seconds, unanimously recommended to send back to faculty for changes.

13. Program Modification

13a. (CP18F-8) Astronomy A.S. – Add courses

1. Action on the Program: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.

13b. (CP18F-9) Computer Applications Specialist Job Direct – BUS 100 to 097

Needs an additional PLO and second SLO reworked as well as mapped

1. Action on the Program: Curtiss Brown motions to table, Sandy Lamba Seconds, Unanimously recommended to table for changes.

13c. (CP18F-10) Microsoft Office Specialist Job Direct – Remove CIS 093

1. Action on the Program: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.

14. Program Inactivation

14a. (CPF18F-13) Social Science A.A.

Sandy Lamba said that this was discussed both by entire division and the SOC faculty, there is only 1 SOCS class left after inactivation. There were too much overlap and redundancy between courses and programs. There is no designated SOCS faculty to champion the program. Program was not aligned with 4 year institutions.

	1. Action on the Program: Curtiss Brown motions to approve, Sandy Lamba Seconds, Unanimously approved.
15. High School Articulation	There are no items on this section
16. Report from Assessment Coordinator	Amy Obegi, Assessment Committee Coordinator Get word out as an FYI that program mods will go through Curriculum in order to map SLO and PLOs
17. Report from the Chair	James DeKloe, Curriculum Committee Coordinator
18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer
20. Other	
21. Open Discussion	
22. Adjournment	3:23 pm

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

Fall

September 4, 2018
 September 18, 2018
 October 2, 2018
 October 23, 2018
 November 6, 2018
 November 20, 2018
 December 4, 2018

Spring

January 22, 2019
 February 5, 2019
 February 19, 2019
 March 5, 2109
 March 26, 2019
 April 9, 2019
 April 30, 2019
 May 7, 2019