



# TECHNICAL REVIEW COMMITTEE

## Unadopted Minutes

November 27, 2018

Meeting Room: 504

1:30 pm – 3: 30 pm

<b>1. Call to order</b>	Articulation Officer Curtiss Brown called the meeting to order at 1:31pm.
<b>2. Roll Call</b>	<p>Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Amy Obegi (Assessment Coordinator), Dean Sandy Lamba (School of Social and Behavioral Science) and Deb Berrett (Faculty).</p> <p><b>Guest:</b> Dean Joe Ryan</p> <p><b>Absent:</b> Jim DeKloe (Chairperson)</p>
<b>3. Agenda Approval</b>	<p>Curtiss Brown stated that Chair DeKloe had requested to remove items 8d and 8e from the agenda. Also, Deb Berrett requested to remove items 12a, 12b, 12e, and 12g. Deb Berrett motioned to approve the updated agenda of November 27, 2018. It was seconded by Dean Lamba. The motion was approved unanimously.</p> <p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p>
<b>4. Approval of Minutes</b>	There were no items on this section.
<b>5. Comments from the Public</b>	There were no comments from the public.
<b>6. Consent Items for Curriculum Committee</b>	There were no items on this section.
<b>7. Action Items</b>	There were no items on this section.
<b>8. New Course</b>	<p><u>8a. ATHL 050 Peak Performance</u></p> <p>Curtiss Brown stated that the Athletics department had agreed to modify the class name based on the committee's recommendation.</p> <ol style="list-style-type: none"><li>1. Action on the Requisite: Deb Berrett motioned to approve prerequisites of ATHL 050. It was seconded by Dean Lamba. The motion passed unanimously.</li><li>2. Action on the Course:</li></ol>

Deb Berrett motioned to approve the new course ATHL 050. It was seconded by Dean Lamba. The motion passed unanimously.

#### 8b. GEOL 003 Earth Science for Elementary Educators

1. Action on the Course:

Deb Berrett motioned to approve 8b with contingency to remove the word “Educators” from the class title and clarification whether this course will need to update GE information. This was seconded by Dean Lamba. The motion passed unanimously.

#### 8c. GEOL 003L Earth Science for Elementary Educators Laboratory

1. Action on the Requisite:

Deb Berrett motioned to approve the requisites of GEOL 003L. It was seconded by Dean Lamba. The motion passed unanimously.

2. Action on the Course:

Deb Berrett motioned to approve 8c with contingency to remove the word “Educators” on the class title. This was seconded by Dean Lamba. The motion passed unanimously.

#### 8d. BIOT 060 Mammalian Cell Culture

#### 8e. BIOT 061 Stem Cells and Cell Based Technologies

\*Items 8d and 8e were removed from the agenda per Chair DeKloe’s request.

#### 8f. PHSC 013 Weather and Climate

Dean Ryan stated that the demand for environmental course had increased, which prompted creation of this class. He also discussed who will be qualified to teach this class.

1. Action on the Requisite:

Deb Berrett motioned to approve prerequisites of PHSC 013. It was seconded by Dean Lamba. The motion passed unanimously.

2. Action on the Course:

Deb Berrett motioned to approve this course. It was seconded by Dean Lamba. The motion passed unanimously.

#### 8g. PHSC 013L Weather and Climate Lab

Dean Ryan clarified that this will be a lab and will not include work experience.

1. Action on the Requisite:

Deb Berrett motioned to approve requisites of PHSC 013L. It was seconded by Dean Lamba. The motion passed unanimously.

2. Action on the Course:

Deb Berrett motioned to approve this course. It was seconded by Dean Lamba. The motion passed unanimously.

#### 8h. PHSC 014 Global Climate Change

Dean Lamba recommended to update the textbook for this course since the existing one was published on 2012. Dean Ryan will follow up with the course author whether a new textbook will be necessary.

1. Action on the Course:

Deb Berrett motioned to approve PHSC 014. It was seconded by Dean Lamba. The motion passed unanimously.

#### 8i. PHSC 015 Natural Disasters

1. Action on the Course:  
Deb Berrett motioned to approve PHSC 015. It was seconded by Dean Lamba. The motion passed unanimously.

## 9. Course Modification

### 9a. KINE 005C Fitness For Life: Units, Hours

One of the modification on this course was a change from Category 2 to Category 3. The committee had a rigorous discussion regarding this change. It was decided that further discussion will occur during Curriculum Committee meeting next week.

1. Action on the Course:  
Deb Berrett motioned to approve modification on KINE 005C. It was seconded by Dean Lamba. The motion was approved unanimously.

### 9b. PHOT 071 Digital Imaging: Title, SAM Code, Requisite, Content

The committee decided to delay approval of this course until the department provided more information such as TOP Code and etc. Deb Berrett motioned to delay approval of this course. It was seconded by Dean Lamba. The motion passed unanimously.

1. Action on the Requisite: None
2. Action on the Course: None

### 9c. CDFS 050 Child, Family and Community: Division Planning, Distance Education, Methods of Instruction, Methods of Evaluation, Textbooks

1. Action on the Course:  
Deb Berrett motioned to approve modifications of this course. It was seconded by Dean Lamba. The motion passed unanimously.

## 10. Course Inactivation

There were no items in this section.

## 11. Curriculum Review

### 11a. BIO 018 Biology of Sex: Description, Division Planning, Objectives, GE, SLOs, Assignments, Content, and Textbooks

Amy Obegi recommended to modify/clarify SLOs on this course and Curtiss Brown requested articulation information. Dean Ryan will communicate these suggestions to the course author. Also, the committee discovered that only one faculty reviewed this course instead of two. Deb Berrett motioned to delay approval of this course due to numerous updates necessary. It was seconded by Dean Lamba. The motion passed unanimously.

1. Action on the Course: None

## 12. New Program

### 12a. Automation Technology A.S.

### 12b. Automation Technician Certificate of Achievement

### 12e. Maintenance Technician Certificate of Achievement

### 12g. Stem Cells and Cell Based Technologies Certificate of Achievement

\*Items 12a, 12b, 12e, and 12g were removed from the agenda per Deb Berrett's request.

### 12c. Health Sciences A.S.

The committee had discussions regarding whether the program name should be "Allied" Sciences instead of Health Sciences, SLO change, program description, and etc. Deb Berrett motioned to delay approval of this program until more information was clarified. It was seconded by Dean Lamba. The motion passed unanimously.

1. Action on the Program: None

12d. Health Sciences Certificate of Achievement

Deb Berrett motioned to delay approval of this program until more information was clarified. It was seconded by Dean Lamba. The motion passed unanimously.

1. Action on the Program:

12f. Physical Science A.S.

Lisa Abbott stated that the list of courses needed to articulate by 51% at a CSU. A member of the committee inquired why this was a high unit program. Also, the committee recommended that this could be a local degree until other information was verified.

1. Action on the Program:

Deb Berrett motioned a conditional approval that the department lower the program units and to modify it to a local degree. It was seconded by Dean Lamba. The motion passed unanimously.

12h. Transfer Studies – CSU GE Certificate of Achievement

1. Action on the Program:

Deb Berrett motioned to approve this program. It was seconded by Dean Lamba. The motion passed unanimously.

12i. Transfer Studies – IGETC Certificate of Achievement

1. Action on the Program:

Deb Berrett motioned to approve this program. It was seconded by Dean Lamba. The motion passed unanimously.

**13. Program Modification**

13a. Anthropology A.A.-T: PLOs and Course Layout

Lisa Abbott stated that the department updated PLOs and courses/program layout.

1. Action on the Program:

Dean Lamba motioned to approve program modifications on Anthropology A.A. It was seconded by Deb Berrett. The motion passed unanimously.

13b. Chemistry A.S.: PLO

1. Action on the Program:

Dean Lamba motioned to approve program modifications on Chemistry A.S. It was seconded by Deb Berrett. The motion passed unanimously.

13c. Geography A.A.-T: PLOs, Courses

1. Action on the Program:

Deb Berrett motioned to approve Geography A.A.-T. It was seconded by Dean Lamba. The motion passed unanimously.

13d. History A.A.-T: PLO

1. Action on the Program:

Deb Berrett motioned to approve History A.A.-T. It was seconded by Dean Lamba. The motion passed unanimously.

13e. Mathematics AS-T: PLO

1. Action on the Program:

Dean Lamba motioned to approve Mathematics A.S.-T. It was seconded by Deb Berrett. The motion passed unanimously.

13f. Psychology A.A.: PLO

1. Action on the Program:  
Dean Lamba motioned to approve modifications on Psychology A.A. It was seconded by Deb Berrett. The motion passed unanimously.

13g. Psychology A.A.-T: PLO, Course Layout

1. Action on the Program:  
Deb Berrett motioned to approve modifications on Psychology A.A.-T. It was seconded by Dean Lamba. The motion passed unanimously.

13h. Airframe Maintenance Technician A.S.: PLO

1. Action on the Program:  
Deb Berrett motioned to approve modifications on Airframe Maintenance Technician A.S. It was seconded by Dean Lamba. The motion passed unanimously.

13i. Airframe Maintenance Technician Certificate of Achievement: PLO

1. Action on the Program:  
Deb Berrett motioned to approve modifications on Airframe Maintenance Technician Certificate of Achievement. It was seconded by Dean Lamba. The motion passed unanimously.

13j. Powerplant Maintenance Technician A.S.: PLO

13k. Powerplant Maintenance Technician Certificate of Achievement: PLO

1. Action on the Programs:  
Deb Berrett motioned to approve modifications on items 13j and 13k. It was seconded by Dean Lamba. The motion passed unanimously.

**14. Program Inactivation**

14a. Mathematics A.A.

1. Action on the Program:  
Dean Lamba motioned to inactivate Mathematics A.A. It was seconded by Deb Berrett. The motion passed unanimously.

**15. High School Articulation**

There were no items on this section.

**16. Report from Assessment Coordinator**

Amy Obegi, Assessment Committee Coordinator, did not provide an update.

**17. Report from the Chair**

James DeKloe, Curriculum Committee Coordinator, was not able to attend this meeting.

**18. Report from VP of Academic Affairs**

David Williams, VP of Academic Affairs, stated that he will be attending Workload Committee meeting to discuss class capacity changes before the end of the semester.

<b>19. Report from the Articulation Officer</b>	Curtiss Brown, Articulation Officer, attended a meeting that focused on course transferability and 95% of them were approved.
<b>20. Other</b>	Lisa Abbott stated that both Curriculum and Tech Review Committees did not have Science department representatives.
<b>21. Open Discussion</b>	There were no items on this section
<b>22. Adjournment</b>	Deb Berrett motioned to adjourn the meeting. It was seconded by Dean Lamba. The meeting was adjourned at 4:27pm.

**ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:**

Spring

January 22, 2019

February 5, 2019

February 19, 2019

March 5, 2109

March 26, 2019

April 9, 2019

April 30, 2019

May 7, 2019