



TECHNICAL REVIEW COMMITTEE

Approved Minutes

February 19, 2019

Meeting Room: 504

1:30 pm – 3: 30 pm

1. Call to order

Technical Review Chair Jim DeKloe called the meeting to order at 1:33 p.m.

2. Roll Call

Jim DeKloe (Chairperson), Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), Sandy Lamba (Dean), and Deb Berrett (Faculty).

Guests: Joseph Ryan, Ferdinanda Florence, Sarah Donovan, and LaVonne Slaton.

Absent: David Williams (VP of Academic Affairs) and Amy Obegi (Assessment Coordinator).

3. Agenda Approval

Curtiss Brown motioned to approve the agenda of February 19, 2019 as presented. It was seconded by Dean Sandy Lamba. The agenda was approved unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Curtiss Brown motioned to approve the minutes of February 5, 2019 as presented. It was seconded by Dean Sandy Lamba. The agenda was approved unanimously.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

There were no items on this section.

7. Action Items

There were no items on this section.

8. New Course

There were no items on this section.

9. Course Modification

9a. MATH 030 Business Calculus I: Title, Description, Objectives, Units, Hours, Requisite, Content, and Textbooks (Needs Program Mods)

9b. MATH 031 Business Calculus II: Title, Description, Objectives, and Textbooks (Needs Program Mods)

Curtiss Brown motioned to combine items 9a and 9b. It was seconded by Dean Sandy Lamba. The motion to combine these two items were approved unanimously. The committee had robust discussions regarding increasing units and ADTs for these courses.

1. Action on the Requisite: Curtiss Brown motioned to approve the requisites for items 9a and 9b. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.
2. Action on the Course: Curtiss Brown motioned to approve 9a and 9b with a note that further discussion the units of these courses at the next Curriculum Committee meeting. It was seconded by Dean Sandy Lamba. The motion passed unanimously.

9c. PHIL 003 Introduction to Philosophy: SLOs, DE, Assignments, Content, and Textbooks
After reviewing this course, the committee decided to obtain more information from the Philosophy department before further review.

1. Action on the Course: Curtiss Brown motioned to postpone approval of this course until the department provide more information. It was seconded by Dean Sandy Lamba. The motion passed unanimously.

9d. PSYC 012 Introduction to Gender: Title, Description, Objectives, GE, SLOs, Content, and Textbooks (Needs Program Mods)

1. Action on the Course: Curtiss Brown motioned to approve PSYC 012. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

10. Course Inactivation

There were no items on this section.

11. Curriculum Review

There were no items in this section.

12. New Program

12a. Health Sciences A.S.

1. Action on the Program: Curtiss Brown motioned to approve this new program with recommendation to modify the title to Biomedical Sciences A.S. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

12b. Health Sciences Certificate of Achievement

1. Action on the Program: Curtiss Brown motioned to approve this new program with recommendation to modify the title to Biomedical Sciences Certificate of Achievement. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

12c. Physical Science A.S.

1. Action on the Program: Curtiss Brown motioned to approve Physical Science A.S. with recommendation to remove the last sentence on the catalog description. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

12d. Stem Cells and Cell-Based Technologies Certificate of Achievement.

1. Action on the Program: Curtiss Brown motioned to approve this new program. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

13. Program Modification

13a. Foreign Languages, General: Courses, PLOs (needs updated narrative)

1. Action on the Program: Curtiss Brown motioned to approve modifications of this program. It was seconded by Sandy Lamba. The motion was approved unanimously.

13b. Foreign Languages, Individual: Courses, PLOs (needs updated narrative)

1. Action on the Program: Curtiss Brown motioned to approve modifications of this program. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

13c. Music A.A.-T: Description, PLOs (needs updated narrative)

1. Action on the Program: Curtiss Brown motioned to approve modification on Music A.A.-T. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

13d. Spanish A.A.-T: Courses, PLOs (needs updated TMC and narrative)

1. Action on the Program: Curtiss Brown motioned to approve modifications on Spanish A.A.-T. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

13e. Studio Arts – A.A.-T: PLOs

1. Action on the Program: Curtiss Brown motioned to approve modifications on Studio Arts A.A.-T. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

14. Program Inactivation

There were no items on this section.

15. High School Articulation

There were no items on this section.

16. Report from Assessment Coordinator

Amy Obegi, Assessment Committee Coordinator, was not able to attend this meeting.

17. Report from the Chair

James DeKloe, Curriculum Committee Coordinator, did not provide an update.

18. Report from VP of Academic Affairs

David Williams, VP of Academic Affairs, was not able to attend this meeting.

19. Report from the Articulation Officer

Curtiss Brown, Articulation Officer, did not provide an update.

20. Other

Debra Berrett proposed modifying Option A: General Education to Local District Requirement from Health and Physical Education to Living Skills and add additional courses. She proposed that this topic be added on the next TR meeting for discussion.

21. Open Discussion

There were no items on this section.

22. Adjournment

The meeting was adjourned at 3:39 p.m.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

Spring

March 5, 2109

March 26, 2019

April 9, 2019

April 30, 2019