



TECHNICAL REVIEW COMMITTEE

Approved Minutes

February 5, 2019

Meeting Room: 504

1:30 pm – 3: 30 pm

1. Call to order	Technical Review Committee Chair Jim DeKloe called the meeting to order at 1:35 p.m.
2. Roll Call	Jim DeKloe (Chairperson), Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Amy Obegi (Assessment Coordinator), Sandy Lamba (Dean), and Deb Berrett (Faculty).
3. Agenda Approval	<p>Articulation Officer Curtiss Brown motioned to approve the agenda of February 5, 2019 as presented. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.</p> <p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p>
4. Approval of Minutes	Curtis Brown motioned to approve the minutes of November 27, 2018 and January 22, 2019 as presented. It was seconded by Dean Sandy Lamba. The minutes were approved by the committee unanimously.
5. Comments from the Public	There were no comments from the public.
6. Consent Items for Curriculum Committee	There were no items on this section.
7. Action Items	There were no items on this section.
8. New Course	There were no items on this section.
9. Course Modification	<p><u>9a. COUN 007 College Study Techniques: Class Max Update (40 to 30)</u> This had been reviewed by TR committee during the previous meeting and was returned to the Counseling department for additional information regarding class size. During this meeting, the committee agreed that the information necessary to approve this course had been provided.</p> <ol style="list-style-type: none"> 1. Action on the Course: Curtiss Brown motioned to approve course modifications for COUN 007. It was seconded by Debbie Berrett. The motion was approved by the committee unanimously.

10. Course Inactivation	There were no items on this section.
11. Curriculum Review	There were no items on this section.
12. New Program	There were no items on this section.
13. Program Modification	<p><u>13a. Engineering A.S.: Course update</u></p> <p>The committee had the thorough discussion regarding the following: (a) MATH 021 will be a corequisite, (b) CID reflected MATH 020 instead of MATH 021, (c) whether this will be a two year program or two and half year or more type of program, (d) there weren't any engineering courses included because students will register to pre-engineering courses once they transferred to UC or CSU, (e) what Math/Science (i.e. Physics) classes students, who had been accepted at UC/CSU, had taken, and etc. The committee decided to approve this course in order for Curriculum Committee to discuss these concerns and to provide Dean Joe Ryan an opportunity for to obtain more information from his department.</p> <ol style="list-style-type: none"> 1. Action on the Program: Curtiss Brown motioned to approve program modifications for Engineering A.S. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.
14. Program Inactivation	There were no items on this section.
15. High School Articulation	There were no items on this section.
16. Report from Assessment Coordinator	Amy Obegi, Assessment Committee Coordinator, did not provide an update.
17. Report from the Chair	James DeKloe, Curriculum Committee Coordinator, informed the committee of his presentation at the previous Academic Senate meeting on February 4, 2019 regarding hidden prerequisites and Curriculum review.
18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, did not provide an update.
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, did not provide an update.
20. Other	There were no items on this section.

21. Open Discussion

There were no items on this section.

22. Adjournment

The meeting was adjourned at 2:20 p.m.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

Spring

February 5, 2019

February 19, 2019

March 5, 2109

March 26, 2019

April 9, 2019

April 30, 2019