



Technical Review Committee

Approved Minutes

November 7, 2017

Meeting Room: 504

1:30 pm – 3:30 pm

1. Call to order	Chairperson Jim DeKloe called the meeting to order at 1:35pm.
2. Roll Call	<p>Member: Jim DeKloe (Chairperson), Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Dean Morinec, Deb Berrett, and Jose Cortes.</p> <p>Guest: Kathy Kern, Terri Pearson-Bloom, Kevin Anderson, Erika Aguirre, Marivic Macalino (maybe), and Ginger Cain.</p> <p>Absent: Amy Obegi.</p>
3. Agenda Approval	Dean Morinec motioned to approve the agenda of November 7, 2017. It was seconded by Curtiss Brown. The committee approved the agenda unanimously.
4. Approval of Minutes	Dean Morinec motioned to approve the minutes of October 24, 2017. It was seconded by Deb Berrett. The committee approved the minutes unanimously.
5. Comments from the Public	There were no comments from the public.
6. Information	There were no items on this section
7. Consent Items for Curriculum Committee	There were no Items on this section
8. New Course	<p><u>8a. (CP17F-81) ART 030C: Ceramics: History, Culture, Practice</u></p> <p>1. Action on the Course: Jose Cortes motioned to approve ART 030C with a condition that the DE component be completed by November 9, 2017. This motion was seconded by Curtiss Brown. The motion passed unanimously.</p> <p><u>8b. (CP17F-20) ASTR 045: Introduction to Astrobiology and the Search for Life in the Universe</u></p> <p>1. Action on the Course: This item was deferred at the next Tech Review meeting. See item 11e for more information.</p> <p><u>8c. (CP17F-118) ATHL 002C Off-Season Intercollegiate Basketball</u></p> <p>1. Action on the Course: Terri Pearson-Bloom stated these courses (8c through 8f) were created to be in compliance with CCCAA (California Community College Athletic Association) /CARA (Countable Athletic Related Activity) regulations. The information discussed were: (a) adding the word</p>

“conditioning,” (b) setting enrollment maximum, (c) repeatability/audit option, and (d) workload hours. Jose Cortes motioned to approve ATHL 002C. It was seconded by Deb Berrett. The motion passed unanimously.

8d. (CP17F-119) ATHL 002E Pre-Season Intercollegiate Basketball

1. Action on the Course:

Deb Berrett motioned to approve ATHL 002E. It was seconded by ? (did not hear a name from recording). The motion passed unanimously.

8e. (CP17F-120) ATHL 015C Off-Season Intercollegiate Baseball

1. Action on the Course:

During the discussion, the committee recommended replacing the word “understanding.” Dean Morinec motioned to approve ATHL 015C. It was seconded by Deb Berrett. The motion passed unanimously.

8f. (CP17F-88) ATHL 022B Pre-Season Intercollegiate Tennis Conditioning

1. Action on the Course:

The committee recommended to modify the course class size to 20. Deb Berrett motioned to approve ATHL 022B. It was seconded by Curtiss Brown. The motion was approved by the committee unanimously.

8g. (CP17F-106) NURS 171S Nursing Simulation and Skills Lab I

8h. (CP17F-107) NURS 172A Medical/Surgical I and Geriatrics

8i. (CP17F-108) NURS 172B Maternal-Newborn Nursing

8j. (CP17F-109) NURS 172S Nursing Simulation and Skills Lab III

8k. (CP17F-112) NURS 173S Nursing Simulation and Skills Lab III

8l. (CP17F-113) NURS 174B Pediatric Nursing

8m. (CP17F-114) NURS 174A Medical/Surgical III

8n. (CP17F-115) NURS 174S Nursing Simulation and Skills Lab IV

1. Action on these Courses:

There was a rigorous discussion between the committee members and representatives from the School of Health Sciences regarding course contents. Also, the committee was concerned about excessive student hours assigned on these courses. Due to lack of time, this item will be reagendaized. Deb Berrett motioned to defer items 8g through 8n at the next Tech Review meeting on November 21, 2017. This was seconded by Jose Cortes. The motion was carried.

9. Course Modification

9a. (CP17F-89) BIO 002 Cell and Molecular Biology: Description, Objectives, Content, textbooks

1. Action on these Courses:

Deb Berrett motioned to defer review of BIO 022 at the next Tech Review meeting on November 21, 2007 due to lack of time. This was seconded by Jose Cortes. The motion passed unanimously.

9b. (CP17F-17F-84) ATHL 001A Off-season Intercollegiate Volleyball: Objectives, units, hours, Methods of Evaluation, Content, Textbook

9c. (CP17F-85) ATHL 003A Off-season Intercollegiate Softball: Title, Description, Objectives, Units, hours, Methods of Evaluation, Textbooks

9d. (CP17F-86) KINE 003B Pre-season Intercollegiate Softball: Department, Number, Title, Description, objectives, Units, Hours, Methods of Evaluation, Assignments, Textbooks

9e. (CP17F-87) KINE 022A Off-season Intercollegiate Tennis: Title, Objectives, Units, Hours, Methods of Evaluation

9f. (CP17F-91) KINE 003A Beginning Self Defense: TOP code, SAM code, Description, Units, Hours Methods of Instruction

9g. (CP17F-92) KINE 003D Beginning Judo: TOP Code, SAM code, Unts, Hours, Methods of Evaluation, Methods of Instruction

9h. (CP17F-93) KINE 003E Intermediate Judo: TOP Code, SAM code, Units, Hours, Methods of Evaluation, Methods of Instruction

9i. (CP17F-94) KINE 005J Beginning Body Conditioning: TOP Code, Course Description, Units, Hours, Methods of Evaluation, textbooks

9j. (CP17F-95) KINE 005K Intermediate Body Conditioning: TOP Code, Description, Units, Hours, Methods of Instruction, textbooks

9k. (CP17F-96) KINE 005M Beginning Weight Training: TOP Code, Description, Units, Hours, Methods of Instruction, Methods of Evaluation, Assignments, Textbooks

9l. (CP17F-97) KINE 005N Intermediate Weight Training: TOP Code, Description, Units, Hours, Methods of Instruction, Methods of Evaluation, Assignments, Textbooks

9m. (CP17F-98) KINE 005P Step Aerobics: SAM Code, Description, Units, Hours, Methods of Instruction, Textbooks

9n. (CP17F-121) KINE 005Q Elite Fitness Training: TOP Code, Description, Units, Hours, Methods of Instruction, Methods of Evaluation, Textbooks

9o. (CP17F-99) KINE 005R Functional & Core Training: Title, TOP Code, Description, Objectives, Units, Hours, Methods of Instruction, Methods of Evaluation, Assignments, Textbooks

9p. (CP17F-100) KINE 006A Cardio Kickboxing: SAM Code, Units, Hours, Methods of Evaluation, Textbooks

9q. (CP17F-101) KINE 008E Pilates for Fitness: SAM Code, Units, Hours, Methods of Evaluation, Assignments, Content, Textbooks

9r. (CP17F-102) KINE 009H Beginning Volleyball: TOP Code, SAM Code, Description, Objectives, Units, Hours, Methods of Instruction, Repeatability, Class Max, Methods of Evaluation, Assignments, Content, Textbooks

9s. (CP17F-103) KINE 009P Intermediate Volleyball: SAM Code, Objectives, Units, Hours, Methods of Instruction, Methods of Evaluation, Class Max, Assignments, Textbooks

2. Action on these Courses:

Dean Morinec motioned to defer review of items 9b through 9s at the next Tech Review meeting on November 21, 2017. It was seconded by Jose Cortes. The motion passed unanimously.

9t. (CP17F-122) NURS 170 Issues and Leadership in Health Care Today: Number, Transferability, SAM Code, Other Catalog Information, Objectives, Class Max, Requisites, Methods of Evaluation, Assignments,

9u. (CP17F-104) NURS 171A Foundations of Nursing I: Number, Title, Description, Objectives, Units, Hours, Transferability, GE, Requisites, Methods of Evaluation, Assignments, Textbooks

9v. (CP17F-105) NURS 171B Foundations of Nursing II: Number, Title, Description, Objectives, Transferability, GE, Requisites, Methods of Evaluation, Assignments, Textbooks

9w. (CP17F-110) NURS 173A Medical/Surgical II: Number, Title

9x. (CP17F-111) NURS 173B Psychiatric and Mental Health Nursing:

1. Action on these Courses:

Dean Morinec motioned to defer review of items 9t through 9x at the next Tech Review meeting on November 21, 2017. It was seconded by Jose Cortes. The motion passed unanimously.

9y. (CP17F-123) SPMD 054 Care and Prevention of Athletic Injuries: Department, TOP Code, Description, Objectives, Methods of Evaluation, Assignments, Content, Textbooks

9z. (CP17F-124) SPMD 055A Sports Medicine-Athletic Training Practicum Fall Sports: Department, Textbooks

9aa. (CP17F-125) SPMD 055B Sports Medicine-Athletic Training Practicum Spring Sports: Department, Textbooks

9ab. (CP17F-126) SPMD 071 Back Care and Injury Management: Department, TOP Code, SAM Code, Units, Hours, Repeatability, Methods of Evaluation, Content, Textbooks

1. Action on these Courses:

Jose Cortes motioned to defer review of items 9y through 9ab at the next Tech Review meeting on November 21, 2017. It was seconded by Dean Morinec. The motion passed unanimously.

10. Course Deletion

10a. (CP17F-67) CJ 090 Vocational Work Experience – Law Enforcement

10b. (CP17F-68) CJ 091 Vocational Work Experience – Corrections

1. Action on these Courses:

Deb Berrett stated that the department decided to delete these courses due to insufficient number of student enrollment. OCED 090 will accommodate students who will require work experience course. Chairperson DeKloe combined items 10a and 10b. Deb Berrett motioned to approve deletions of items 10a and 10b. It was seconded by Dean Morinec. The motion was approved by the committee unanimously.

11. Curriculum Review

11a. (CP17F-18) ASTR 010 General Astronomy: Other Catalog Info, Objectives, Content, Textbooks

11b. (CP17F-82) ASTR 020 Astronomy Laboratory: Objectives, Assignments, Content, textbooks

11c. (CP17F-83) ASTR 030 The Solar System: Objectives, Content, Textbooks

11d. (CP17F-19) ASTR 040 Stars, Galaxies, and Cosmology: Objectives, Content, Textbooks

11e. (CP17F-90) BIOT 052 Business, Regulatory, and Quality Practices in Biotechnology: Title, Description, Objectives, Content, Textbooks

1. Action on these Courses:

? (did not hear a name from recording) motioned to defer review items 8a and 11a through 11e at the next Tech Review meeting on November 21, 2007. It was seconded by Jose Cortes. The motion passed unanimously.

12. New Program

There were no items on this section

13. Program Modification

13a. (CP17F-127) Nursing, Registered A.S.: Units, courses

? (did not hear a name from recording) motioned to defer review item 13a at the next Tech Review meeting on November 21, 2007. It was seconded by Jose Cortes. The motion passed unanimously.

14. Program Deletion

14a. (CP17F-49) Automotive Body and Repair

1. Action on the Program:

Dean Morinec motioned to approve deletion of Automotive Body and Repair. It was seconded by Jose Cortes. The motion passed unanimously.

14b. (CP17F-116) Interdisciplinary Studies-Science and Quantitative Reasoning - A.S.

14c. (CP17F-117) University Studies-Science and Quantitative Reasoning - A.S.

Action on these Programs:

Dean Morinec motioned to combine items 14b and 14c and to approve deleting these programs. It was seconded by Jose Cortes. The motion was approved by the committee unanimously.

**15. High School
Articulation**

There were no items on this section

**16. Report from
Assessment
Coordinator**

Amy Obegi, Assessment Committee Coordinator, did not have any update.

17. Report from the Chair

James DeKloe, Curriculum Committee Coordinator, did not have any update.

**18. Report from VP of
Academic Affairs**

David Williams, VP of Academic Affairs, did not have any update.

**19. Report from the
Articulation Officer**

Curtiss Brown, Articulation Officer, did not have any update.

20. Other

There were no items on this section.

21. Open Discussion

There were no items on this section.

22. Adjournment

The meeting adjourned at 3:35pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

November 7, 2017

November 21, 2017

December 12, 2017

January 23, 2018

February 6, 2018

February 20, 2018

March 20, 2018

April 17, 2018

May 1, 2018