

Student Services Managers Meeting
Thursday, October 2, 2014
Minutes

Called to Order: 9:10 (room 414) **Adjourned:** 10:00am

Present: Shemila Johnson, Shirley Lewis, Robin Darcangelo, Barbara Fountain; Rischa Slade

Absent: Jose Ballesteros, Jocelyn Mouton, Jerry Kea Maire Morinec,

1. ASCCC Student Equity & Success Regional Workshop (Shirley)

New requirements. With the passage of SB860 there are more requirements for SEP

- ◆ Populations to be addressed by gender and as defined I US 2010 Census
 - Add Vets, Foster Youth, low income, American/Alaskan natives, Asian, Black/African American, Hispanic/Latino, Native Hawaiian/Pacific Islander, whites, “other” race, multi-race, students with disabilities

2. Report Due Dates

Changed from October 17 to January 1, 2015.

- ◆ Come up with outlines in order to address the above populations (Banner doesn't collect all this data)
- ◆ SB860 Includes coordination with categorical or campus-based programs
 - DSPS, EOPS, MESA, Middle College HS, Puente, SSSP, Foster Youth, Vets, CalWORKs, Financial Aid, Administration, Basic Skills
- ◆ Who is disproportionately impacted and what are we doing to target them.
- ◆ Graduation-what are we doing to promote graduation amongst certain groups (i.e., African Americans, Latinos)
 - We are having special graduation ceremonies for some
- ◆ \$413k to spend
 - Committee will figure out best way to allocate the funds
- ◆ Shirley will send out a grid for member to use to input their report due dates

3. Evaluations

- ◆ Shirley will try to catch up with her evaluations next week
- ◆ Everyone with outstanding evaluations should also try to catch up as soon as possible

3. Mall Outreach – October 18, 12-4pm

30 departments are participating the the Mall outreach

- ◆ There is a meeting in the Faculty/Staff lounge at 3pm.

4. Extended Services Hours

Shirley needs to report to Cabinet on Monday what we are doing to extend SS hours

- ◆ “One-Stop” setup
 - Mon-Thurs and maybe Friday to 5pm
 - Could possibly use Transfer Center or Career Center
 - Barb and Robin will work on a plan for S15 to include FA, A&R, Vets and Counseling
 - Wade should talk to CSEA

5. FA Disbursements – over-payments

- ◆ Fiscal does not want to handle

- ◆ Yulian wants A&R to handle
 - Barb needs more staff if they are to handle it

6. Measure Q

Fairfield

- ◆ Library is on hold
- ◆ Vet Success Center
 - Happening in *Science Building*
 - Leigh Sata needs to meet with Student Services
 - ***Invite Leigh to next SS Managers Meeting***