



ADJUNCT FACULTY PAY FOR ASSESSMENT WORK

This form records an adjunct faculty's work and time spent on SLO/SAO assessments. The contract currently allows for up to seven hours of SLO/SAO work per semester. All courses should be assessed twice in a six-year program review cycle. Please submit to the Assessment Coordinator, Amy Obegi, amy.obegi@solano.edu, during the semester in which the work was completed. If you have questions, please refer to the SLO Website, www.solano.edu/slo/, for the Assessment Handbook and training materials or contact your School or Assessment Coordinator.

NAME		DATE/SEMESTER COMPLETED	
ADDRESS		SCC ID	
CITY, ZIP		DISCIPLINE	
PHONE		SCHOOL	

TYPE OF WORK		HOURS SPENT	
	SLO/SAO Assessment		on SLO/SAO Assessments
	Discipline discussions about SLO/SAO formulation, success criteria rubrics, course improvements based on assessment results.		on planning/improvement
		TOTAL HOURS	

SHORT NARRATIVE OF WORK	
(If assessments, include the specific courses or service areas assessed. If discussions, include the date, nature of the discussions, and any planned actions or improvements.)	

	For SLOs, I certify that the work was inputted into CurricUNET META.
	For SAOs, I certify that the work was sent to the school dean.

Faculty Signature	Date
Assessment Coordinator Signature	Date

<i>For Office of Academic Affairs</i>	
<i>Budget Code</i>	
<i>Signature of Authorizing Agent</i>	

