

# INVITATION TO BID

**STUDENT BOOKSTORE SERVICES  
FORMAL BID - PROJECT #22-007  
SOLANO COMMUNITY COLLEGE DISTRICT**

**NOTICE IS HEREBY GIVEN** that the Governing Board of the Solano Community College District (“District”) is inviting sealed bids for the Student Bookstore Services Provider for the period of July 1, 2022 through June 30, 2025, with the ability to extend annually for two additional years.

Sealed bids are due by **2:00 PM on, Wednesday, February 9<sup>th</sup>, 2022**

Please submit Bids to:

RFP 22-007 Student Bookstore Services  
Solano Community College District  
Susan Wheet, VP of Finance and Administration  
Finance and Administration, Building 600  
4000 Suisun Valley Road  
Fairfield, CA 94534

The Request for Proposal (RFP) documents are available on the Solano Community College website at <http://solano.edu/purchasing/rfp.php>

A **mandatory** pre-proposal meeting will be held on January 24, 2022 at 10:00 a.m. via Zoom. The purpose of this meeting is to answer questions and familiarize all prospective proposers with the proposal requirements. If you need additional information concerning this meeting or the proposal process, please contact Susan Wheet at [Susan.Wheet@Solano.edu](mailto:Susan.Wheet@Solano.edu).

Requests for information/questions must be submitted, in writing by no later than **2:00 p.m. on, Friday, January 21<sup>st</sup>, 2021** to Susan Wheet via email at [Susan.Wheet@Solano.edu](mailto:Susan.Wheet@Solano.edu). Questions or requests will be recorded and the answers provided to all Respondents during the mandatory pre-proposal meeting.

The District reserves the right to reject any or all proposals, and to waive any errors or corrections in a proposal or in the proposal process. The District will award the contract based on a review and analysis of the proposal that determines which proposal best meets the needs of the District. Following the review and analysis of all responsive proposals, the District will make a recommendation to the Governing Board at its regular scheduled meeting.