



**PROFESSIONAL DEVELOPMENT/  
FLEX CAL COMMITTEE  
Approved Minutes  
April 1, 2021  
Zoom 925 5479 9017  
2:30 PM – 4:00 PM**

<b>1. Call to order</b>	PD/FC Committee Co-Chair Michelle Smith called the meeting to order at 2:35 pm.						
<b>2. Roll Call</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Kristin Conner, Co-Chair</td> <td style="width: 50%;">Michelle Smith, Co-Chair</td> </tr> <tr> <td>Nick Cittadino, Faculty</td> <td>Janet Leary, CSEA rep</td> </tr> <tr> <td>Sheila Gorospe-Kaushal, CSEA rep</td> <td>Heather Watson-Perez, Faculty</td> </tr> </table> <p>Guest: Alexandra Villalobos and Stephanie Smail</p> <p>Absent: Ingeborg Bourdon (Faculty) and Maureen Powers (Adjunct Faculty)</p>	Kristin Conner, Co-Chair	Michelle Smith, Co-Chair	Nick Cittadino, Faculty	Janet Leary, CSEA rep	Sheila Gorospe-Kaushal, CSEA rep	Heather Watson-Perez, Faculty
Kristin Conner, Co-Chair	Michelle Smith, Co-Chair						
Nick Cittadino, Faculty	Janet Leary, CSEA rep						
Sheila Gorospe-Kaushal, CSEA rep	Heather Watson-Perez, Faculty						
<b>3. Agenda approval</b>	J. Leary motioned to approve the agenda of April 1, 2021 as presented. It was seconded by H. Watson-Perez. The agenda was approved unanimously.						
<b>4. Approval of Minutes</b>	J. Leary motioned to approve the minutes of March 18, 2021 as presented. It was seconded by PD/FC Committee Co-Chair K. Conner. The motion was approved unanimously.						
<b>5. Comments from the Public</b>	There were no comments from the public.						
<b>6. Professional Development</b>	The committee reviewed and approved Patricia Young’s PD grant application (1Sp21).						
<b>7. Action Items</b>	There were no items on this section.						
<b>8. Information/Discussion Items</b>							
8.1 March PD Events Recap	M. Smith shared that there were 580 participants at the 2021 March PD, which reflected steady increase from previous events.						
8.2 Professional Development System Update	M. Smith presented four different logos/graphic designs. Committee members voted via poll to determine which design will be on the Welcome Page. The group provided feedback regarding color palettes, adding arch, adding verbiage, and image size. Refined versions of designs will be shared with the committee once finalized and will be utilized on PD/FC committee websites and forms.						

8.3 PD for Fall 2021

M. Smith shared the “External Training Approval Template.” A text box will be added to allow employees to explain how the activity meets Title V criteria. Files (e.g. agenda) may also be attached. The employee’s direct supervisor will receive an email to approve or disapprove training request. This template will include PD/FC website link for information on how to apply for grant funding. M. Smith will present this template to SCC Senators for consideration. This item will be added under Action Item on the next PD/FC committee meeting agenda.

The Academic Senators voted on which topic PD/FC committee will focus on for Fall 2021. Topics were: (a) Dismantling Anti-Blackness on Your Campus by CORA, (b) Effective Online Teaching Practices by ACUE, (c) Online Teaching and Learning Courses by @ONE, (d) Success Stories, (e) Self-Care (e.g. Mental Health and Wellness), and (f) One Book (e.g. There There by Tommy Orange). The Senators voted for CORA by landslide. Once the agenda is posted, M. Smith will advertise and recruit for a Fall cohort.

S/P Esposito-Noy recommended California Attorney General Rob Bonta as a guest speaker. M. Smith shared a video of Scott Shigeoka as another potential speaker. The committee discussed different benefits of each speaker. They group endorsed Rob Bonta to present during 2021 August PD/Flex Cal and Scott Shigeoka to present during 2021 January Spring PD/Flex Cal when an in-person presentation could be arranged.

Accreditation update will be discussed during the next PD/FC meeting on April 15, 2021.

**9. Announcements**

9.1 4CSD Virtual Conference

The recordings and slides for this conference are available online <http://4csd.com/conference/>.

**10. Adjournment**

H. Watson-Perez motioned to adjourn the meeting. It was seconded by S. Gorospe-Kaushal. The meeting adjourned at 4:01 pm.

**All meetings will be held by Zoom from 2:30PM – 4PM unless otherwise noted.**

**April 15**

**April 29 *if necessary***

**May 6**

**May 20**