



**PROFESSIONAL DEVELOPMENT/  
FLEX CAL COMMITTEE  
MINUTES  
November 7, 2019  
ROOM 2728  
2:30 PM – 4:00 PM**

<b>1. Call to order</b>	M. Smith called the meeting to order at 2:35 PM.								
<b>2. Roll Call</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Michelle Smith, Co-Chair</td> <td style="width: 50%;">Shirley Lewis, Co-Chair</td> </tr> <tr> <td>Ingeborg Bourdon, Faculty</td> <td>Heather Watson-Perez, Faculty</td> </tr> <tr> <td>Dani Gonzalez, CSEA rep</td> <td>Maureen Powers, Adjunct Faculty (absent)</td> </tr> <tr> <td>Oahn Lam, Faculty (absent)</td> <td>Jessica Blue, CSEA rep</td> </tr> </table>	Michelle Smith, Co-Chair	Shirley Lewis, Co-Chair	Ingeborg Bourdon, Faculty	Heather Watson-Perez, Faculty	Dani Gonzalez, CSEA rep	Maureen Powers, Adjunct Faculty (absent)	Oahn Lam, Faculty (absent)	Jessica Blue, CSEA rep
Michelle Smith, Co-Chair	Shirley Lewis, Co-Chair								
Ingeborg Bourdon, Faculty	Heather Watson-Perez, Faculty								
Dani Gonzalez, CSEA rep	Maureen Powers, Adjunct Faculty (absent)								
Oahn Lam, Faculty (absent)	Jessica Blue, CSEA rep								
<b>3. Agenda approval</b>	H. Watson-Perez motioned to approve the November 7, 2019 agenda; D. Gonzalez seconded the motion; motion carried.								
<b>4. Approval of Minutes</b>	S. Lewis motioned to approve the October 17, 2019 minutes; I. Bourdon seconded the motion; motion carried.								
<b>5. Comments from the Public</b>	No comments from the public.								
<b>6. Professional Development</b>	<p><b>Funding requests</b> (30 minutes max)</p> <p>6.1 Joe Conrad (08F19) <b>approved</b></p> <p>6.2 Mary Anne Valch (09F19) <b>approved</b></p>								
<b>7. Action Items</b>									
<b>8. Information/Discussion Items</b>	<p><b>8.1 Spring Professional Development</b></p> <p>8.1.1 <i>Keynote Speaker</i> – Elaine Lin Hering is no longer available on Friday, January 10<sup>th</sup>, 2020. H. Watson-Perez contacted Dr. Pedro Noguera through his booking website and S/P Esposito-Noy followed up with an email. H. Watson-Perez also recommended Jesus Limón, Equity Coordinator at Sacramento City College and English Lecturer at Sacramento State University.</p> <p>8.1.2 <i>Events at Campus Centers</i> – The committee recommended a panel discussion with faculty members that teach at the centers. M. Smith asked for speaker suggestions for the Bachelor’s degree through Sonoma State University offered at the Vallejo Center. S. Lewis will connect with AutoTech regarding tours. M. Smith will invite J. Conrad to provide an overview of AB705 as it pertains to the campus community.</p>								

8.2 *PD Survey Update – tabled*

8.3 *Review Draft of PD Handbook – tabled*

8.4 *PD System Tools/Task List – tabled*

8.5 *Guest Speaker Rubric – tabled*

**9. Announcements**

9.1 *On Course Engaging & Empowering Learners (On Course I)* – M. Smith informed the committee about the possibility of offering this 3-day training on campus in Spring of 2020. Individuals interested in helping to organize this training should contact M. Smith.

**10. Adjournment**

Meeting adjourned 4:01pm

**All meetings will be held in 2728 from 2:30PM – 4PM unless otherwise noted.**

**November 21**

**December 5**