



**Professional Development/  
Flex Cal Committee  
November 1, 2016  
2:30 pm – 4:00 pm**

<b>Call to order</b>	The meeting was called to order by Committee Co-chair LaNae Jaimez at 2:45pm
<b>Roll Call</b>	<p><u>Present</u> LaNae Jaimez, Co-chair, Salvador Abbate, Ingeborg Bourdon, Michelle Smith</p> <p><u>Absent</u> Candice Roe, Shelia Smith</p>
<b>Agenda approval</b>	Michelle Smith made a motion to approve the agenda, Inga Bourdon seconded the motion and agenda was approved.
<b>Approval of Minutes</b>	Inga Bourdon made a motion to approve 10/20/16 minutes and was seconded by Michelle Smith, minutes approved.
<b>Public Comments</b>	No public comments
<b>Information/Discussion Items</b>	
6.1 Review of evaluation reports from 10/11 flex day	Deferred to next meeting
6.2 Plan for Spring 2017 Flex 6.2.1 Potential speakers	<p>The committee viewed videos of Michael Muir, Veronica Neal and Kimberly Papillion prior to the meeting. The committee was informed that Kimberly Papillion would be presenting to faculty on March 14, 2017. During the meeting videos of Jeff Duncan Andrade and Pedro Noguera were viewed by the committee. Committee members discussed the potential speakers and came to consensus regarding a speaker for spring Flex. The committee agreed that all of the speakers would be acceptable with the rank order being 1. Jeff Duncan Andrade, 2. Veronica Neal and 3. Pedro Noguera. The committee is interested in having all of the candidates speak during a Flex activity over the next year.</p> <p>The committee discussed having Michael Muir speak on campus for Earth day. It was suggested that PDFC committee team with the Sustainability committee to sponsor this event.</p>

6.2.2 Other workshops	Michelle and Inga will lead an equity exercise with mobiles and a break out session with the speaker will be scheduled.
6.2.3 Preliminary schedule	<p>A preliminary schedule for Spring 2017 required Flex day was discussed. The plan would be to have the State of the College, the State of the Senate and the keynote speaker in the morning, a break out with the keynote speaker in the afternoon along with the mobile break outs. The School meetings will be held at the end of day 2 -4.</p> <p>9 – 9:30 Celia  9:30 – 10 Michael  10 – 10:15 break  10:15 – 11:45 Keynote  12 – 1 lunch  1 – 2 Keynote breakout/mobile workshop(s)/others  2 – 4 School meetings</p>
6.3 Additional Equity/success speakers Fall 2016	
6.3.1 Funding available for equity/student success workshops/speakers on campus	Due to time constraints no speakers will be scheduled for this semester. The committee will focus on scheduling speakers for Spring 2017 and on completing the Flex Calendar for the Academic year 2017 -18.
6.4 Flex Plan	
6.4.1 Time line	LaNae create a draft timeline for the Flex Cal plan process. The committee will discuss details for the process and potential eligible activities at the 11/17 meeting.
6.4.2 Process	
6.4.1 Eligible activities	
<b>7. Action Items</b>	
<b>7.1 PD funding requests</b>	PD funds request of Michelle Smith was approved by the committee.
<b>7.2 Deadline for PD funds requests</b>	Deadline for Fall 2016 was set at 12/1/17, request can be submitted beginning of spring semester with final deadline for academic year 2016 17 being set for 4/17/17.
<b>Adjourn</b>	Meeting was adjourned at 4:00 pm Next meeting 11/17 at 2:30, room 902