



**PROFESSIONAL DEVELOPMENT/  
FLEX CAL COMMITTEE  
AGENDA**

**February 4, 2021  
Zoom 925 5479 9017  
2:30 PM – 4:00 PM**

<b>1. Call to order</b>			
<b>2. Roll Call</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">           Kristin Conner, Co-Chair            Ingeborg Bourdon, Faculty            Nick Cittadino, Faculty            Dani Gonzalez, CSEA rep         </td> <td style="width: 50%; vertical-align: top;">           Michelle Smith, Co-Chair            Janet Leary, CSEA rep            Maureen Powers, Adjunct Faculty            Heather Watson-Perez, Faculty         </td> </tr> </table>	Kristin Conner, Co-Chair Ingeborg Bourdon, Faculty Nick Cittadino, Faculty Dani Gonzalez, CSEA rep	Michelle Smith, Co-Chair Janet Leary, CSEA rep Maureen Powers, Adjunct Faculty Heather Watson-Perez, Faculty
Kristin Conner, Co-Chair Ingeborg Bourdon, Faculty Nick Cittadino, Faculty Dani Gonzalez, CSEA rep	Michelle Smith, Co-Chair Janet Leary, CSEA rep Maureen Powers, Adjunct Faculty Heather Watson-Perez, Faculty		
<b>3. Agenda approval</b>	February 4, 2021		
<b>4. Approval of Minutes</b>	January 21, 2021		
<b>5. Comments from the Public</b>	3 Minute Per Person.		
<b>6. Professional Development</b>	<b>Funding requests</b> N/A		
<b>7. Action Items</b>	N/A		
<b>8. Information/Discussion Items</b>	8.1 Professional Development Coordinator Position 8.1.1 Review Job Description 8.2 Professional Development System Update 8.2.1 Welcome Page Examples 8.3 Calendar Committee Update 8.4 Meeting March 4 <sup>th</sup> 8.5 Planning March PD Days 8.5.1 DSP 8.5.2 Zoomtopia! 8.5.3 Mental Health First Aid? 8.6 Optional Hours Requests		
<b>9. Announcements</b>	9.1 Convocation available on <a href="#">Solano College YouTube Videos</a> 9.2 <a href="#">4CSD Annual Virtual Conference March 4-5</a> – Zooming Through 2021: Embracing Change, Creating Equitable Opportunities, and Sharing Best Practices		
<b>10. Adjournment</b>			

**All meetings will be held by Zoom from 2:30PM – 4PM unless otherwise noted.**

**February 18**  
**March 4**  
**March 18**  
**April 1**  
**April 15**  
**April 29 *if necessary***  
**May 6**  
**May 20**