



**PROFESSIONAL DEVELOPMENT/
FLEX CAL COMMITTEE
AGENDA**

**December 8, 2016
Room 902
2:30 pm - 4:00**

- 1. Call to Order**
- 2. Roll Call**
 - Ingeborg Bourdon -Virginia Guleff
 - LaNae Jaimez -HR
 - Candace Roe -Salvatore Abbate
 - Michelle Smith -Sheila Smith
- 3. Approval of Agenda**
- 4. Approval of Minutes – 11/17/16**
- 5. Comments from the Public** (3 minute limit per person)
- 6. Information/Discussion Items**
 - 6.1 Spring 2017 Flex
 - 6.1.1 Preliminary schedule required day
 - 6.1.2 Plan for optional days –review of requests
 - 6.1.2.1 1/12
 - 6.1.2.2 3/14 & 15
 - 6.2 Flex Plan 2017 - 18
 - 6.2.1 Theme
 - 6.2.2 Speakers
 - 6.2.3 Workshops/activities/events
 - 6.3 Review of PD funds request form
 - 6.4 Faculty Survey
 - 6.4.1 Time-line
 - 6.4.2 Development
 - 6.5 PLN
 - 6.5.1 Resolution
 - 6.6 Form to request event/activity on optional flex days
- 7. Action Items**
 - 7.1 Professional Development (faculty funding requests)
 - 7.1.1 Aubert
 - 7.2 Plan for development of Flex Calendar
 - 7.3 Theme for AY 2017 - 18
- 8. Announcements**
- 9. Adjournment**