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Solano Community College

Safety Committee

May 09, 2019 @ 0900 hours
Conference Room 611
Fairfield Campus, CA 94534

Safety Committee Members in Attendance: Brian Travis, Victoria Lamica, Greg Brown, Myron Hord, Jeff Lehfeltdt, Sabrina Drake for Christie Speck

Absent: Robert Diamond, Jim Petromilli, Danielle Gonzalez, Dwayne Hunt, ASSC Representative

Guest(s): Sheri Buckley, Sal Abbate

1. **Welcome and Introduction:** Meeting started at 0907 hours. Brian Travis welcomed the members.

2. **Current Events/Concerns:**

a) Brian Travis informed the committee of the directed patrol stats from the past two weeks of traffic enforcement near lots 1, 3 and 5 on the main campus; 50 traffic stops with 44 warnings, and 6 citations. Conversation surrounded around parent drop-off/pick-up designated areas, 2-minute waiting period, red curb zones, illegal parking concerns with possible damage and liabilities.

b) Input from Committee:

1) Victoria Lamica reported on the "safety credit" usage report which consists of potential reimbursements leaving the balance Property & Liability of \$175,171 and Workers Comp of \$98,097.

i. Discussion on the submitted priority list with recommendations to focus on speed deterrent measures and security cameras.

ii. Sal Abbate reported on the trend data from 2015-2018 given by Keenan, our insurance broker to assist the committee on setting the priorities with reducing or deterring our highest incident areas.

iii. Greg Brown suggested that the other items on the list should not be discounted but to have a plan to accomplish on a phased-in approach based on budget and highest concerns.

iv. Jeff Lehfeltdt recommended that the committee should make a motion to move for a security camera project based on costs of: a) what is the current inventory; and b) which of the current inventory needs repairs/fixed; and c) what areas need cameras. Jim Petromilli was not present to give input on this request.

2) Victoria Lamica reported that at the NCCCSIA Facilities & Safety meeting on April 18th the group commented on the high balance Solano had with their safety credits.

- 3) Ad-Hoc committee (SCC Safe Lot Committee Meeting) reported out the status of AB302. Comments as to the level of service, reimbursements, clarity from the Chancellor's Office or communication from the Governor's revised budget and direction from our JPA consortium.
- 4) Victoria Lamica stated that she has opened a conversation with Human Resources about a more robust new employee training for various areas of concern. Sal Abbate commented that suggestions about a scheduled training and professional development workshops be created and implemented for staff/faculty are being addressed.

3. Old Business:

- a) Identification of volunteers for the building coordinator program – No update.
- b) Parking Lots 4 and 6 striping – Myron Hord reported that they are targeting a June timeframe.

4. New Business:

- a) Prepare the security camera project costs to be brought before the committee to have action to proceed. Jim Petromilli will need to be informed on this action item.
- b) Victoria Lamica will be attending the annual NCCCSIA conference June 10th and 11th and will report back to committee on the safety credit allocation and trending topics of interest.
- c) Sheri Buckley reported that a measles guideline for communication be created. A sample draft of Shasta County Health and Human Services was handed out to the committee. It was reported that it only takes one case to initiate an investigation.

5. Future Meeting – June 13, 2019 at 0900 hours / Conference Room 611.

6. Adjournment – We adjourned at 1010 hours.