


ADDENDUM TO RFP DOCUMENTS

	ADDENDUM #03
	SCCD RFP: #17-001
	Project: Solano Community College District Biotechnology and Science Equipment
	Date: November 9, 2016

The following clarifications are provided and must be added/considered when completing your submittal: Acknowledgement of receipt of this **ADDENDUM** is required in the respondent’s proposal. Please attach a copy of this document to your submittal.

ITEM:

1. **Question: 1.3 Request for Pricing Proposal, 1.3.1 Terms B.1 - Can you offer any additional information or explanation in regards to the 3 pricing terms listed in the RFP (Turnkey, Drop Ship 1 & B.2 Drop Ship 2), especially as it relates to offering our total price, that is to include freight cost, installation and follow up e.g., calibration of product?** Answer: The District is requiring that all items that are defined as Turnkey will be fully operational, which is to include all services necessary to ship, receive, calibrate, and/or certify any specific item. Pricing is to be one amount inclusive of all associated costs, per item. Drop Ship 1 products are to include services to ship the product to the site, handle any freight claims or issues, but not the placement of the item nor connection to the building (this will be completed by the DBE). If the specific item then requires calibration or certification, this cost is to be included in the product item cost to the District. Drop Ship 2 refers to items that will be procured by other agencies, and must include only product, shipping and management of freight claim issues for that District. All other services will be outside of the order scope.

2. **Question: 1.3.2 Delivery Schedule - The project states that the Solano Bio tech project will commence in July 2017 and the Science building in 2018. Do we need to maintain the bid pricing that will be submitted with this RFP, until 2018? Or, are we able to update our pricing at certain times during the year, since the projects are both one and two years away from starting? Or, are we able to update our pricing during any portion of this contract period?** Answer: The District is asking that all prices be held firm through the end of 2017. A specific price increase request may be entertained by the District and the Foundation from individual contract holders only after January 1, 2018. It is the District’s intention to issue a purchase order for the Science Building requirements prior to this date.

3. **Question: For items that are not included within the excel spreadsheets, are we able to offer a balance of line discount or flat discount, for the other products in our catalog or found on our websites?** Answer: At this time, the District and the Foundation are not seeking a specific discount for items other than what is included in the Excel spreadsheets.

- 4. Question: 1.1 General Overview - Does the Foundation plan on using the line item pricing from our bid submission for the other 72 community colleges [Districts]? Or, must we set up individual pricing with each of the Colleges under the Foundation? Can you elaborate on what it means by the bidder will enter into a separate agreement with the foundation?** Answer: See page 6 of the RFP, section 1.3 which states "In addition, a separate workbook (Exhibit B.2) has been provided to address requirements of potential contract users throughout the state of California, which includes the general requirements for Science Equipment. This list is condensed, and reflects a Unit Price structure defined as Drop Ship 2 (see below) conditions only." A sample of the FCCC contract that a successful vendor will be asked to sign is attached as Exhibit H in the RFP. Vendors are encouraged to have this sample contract reviewed prior to RFP response submittal to note any concerns or issues. Solano College will issue a separate contract between the successful vendor and the District.
- 5. Question: 2.23 Contract Administrative fees – Does the 2% fee include both the Solano College project and the Foundation? Or would the 2% fee only be related to sales through the foundation?** Answer: The 2% fee will apply to all purchases off this RFP, regardless of participating agency.
- 6. Question: What is the expiration date of the contract? And, will there be any renewals?** Answer: By California law, a contract may not be held for more than five (5) years without re-competition. It is the intent of the District and the Foundation to offer a three (3) year contract with the possibility of two (2) one (1) year extensions.
- 7. Question: Will the due date for this RFP be extended beyond November 16, 2016?** Answer: Yes the date has been extended in Addendum #2 to November 18, 2016.
- 8. Question: The specifications for microscopes does not seem to be complete. Please confirm if any additional components should have been listed on the Exhibit B Equipment Worksheet and whether the additional components should be included in the pricing for each unit.** Answer: Vendors are required to provide pricing for the exact items specified on Exhibit B.1 and B.2. If a vendor has specific knowledge of additional specifications desired for this project, provide that pricing and detail under the Substitution column for pricing, and include a Substitution Request form outlining the additional features of the item. A vendor may use one form for all identical items regardless of room location, as long as all rooms are noted on the form.
- 9. Question: Many of the part numbers provided within the spreadsheets are distributor part numbers. Will a Proposed Substitution Form (Exhibit F) be required if our (Fisher Scientific part number) is different to the part number listed within the spreadsheet, but we are sure the we are quoting the exact same item and can confirm the actual manufacturer's part/catalog numbers?** Answer: No additional form will be required if the manufacturer puts in writing that the product is identical (not a substitution in any manner).

- 10. Question: Would it be possible to receive a version of spreadsheets without the formatting restrictions? Having the ability to highlight, copy and paste all of the columns would facilitate things for us and we would ensure to submit your original, formatted spreadsheets at the time of our Bid submittal.** Answer: The worksheets need to remain protected to insure the efficacy of the bidding process.
- 11. Question: Please clarify Section 1.3.1 – Is Solano Community College considered to be the owner or contractor?** Answer: Solano College is the owner. Rudolph & Sletton is the contractor.
- 12. Question: Regarding the Gas Chromatograph, SCI (Agilent 7820)/Chromatography System (Thermo Fisher Trace 1300), please answer the following Technical Questions:** Answer: See below for answers that are available at this moment. Additionally, this item will be removed from the bid at this time. Therefore, no pricing will be required nor accepted for a Gas Chromatograph for RFP #17-001. The District will explore other sources for this item when complete details are available.
- a. **What are the application or methods will SCC be running on the GC?**
 - b. **What is the Compounds of interest and detection limits?**
 - c. **What type of injector and quantity of injector does SCC need on the GC (SSL or PTV; 1 or 2 injectors)? GC can fit two channels with 2 injectors and 2 detectors**
 - d. **What type of detector/s on the GC does SCC need (FID, TCD, NPD, ECD, FPD)?**
 - e. **Does the GC need to be compatible for a Mass Spec detector for future applications?**
 - f. **Will the GC need an Auto-sampler or do manual Injections? What type of injection will the methods require (Liquid injection, Head Space, SPME)? For how many samples?**
 - g. **Will the samples being injected be in Aqueous Solution or Organic or both?**
 - h. **Does the SCC users require training on the GC and SW? For how many people?**
 - i. **Instruments come with 1 year warranty. Does SCC need additional years of warranty quoted? How many years?** Answer: All items require a five (5) year warranty, inclusive of all services required to maintain said warranty coverages.
 - j. **Does SCC need quotes for Columns and consumables?** Answer: Not at this time.
 - l. **Is SCC open alternative vendors who's GC can meet the application requirements?** Answer: Yes, if the product is equal or better than the original specification.