



## **Citizens Bond Oversight Committee**

For Solano Community College District  
Measures G and Q Bonds

ADOPTED MINUTES

Tuesday, July 21, 2015

### **1. CALL TO ORDER**

A Special Meeting of the Solano Community College District Citizens' Bond Oversight Committee was called to order at 5:30 p.m., on Tuesday, July 21, 2015, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Chairman Dennis.

### **2. ROLL CALL**

#### Members Present

Lyman Dennis, Chair  
Robert Charboneau  
Melvin Jordan  
Angelo Cellini

#### Members Absent

Hermie Sunga – Excused  
Neil Ferguson – Unexcused  
David Fleming – Excused  
Vacant – Student Association  
Vacant – At-Large

#### Members of the Public

Janet Roberts  
Azelea Jordan  
Dr. Michelle Jordan Faucet  
Casey Bess, Student, SCCD

#### Other Present:

Mark Kelly, Legal Counsel, DWK  
Stan Arterberry, Interim Superintendent-President  
Yulian Ligioso, Vice President, Finance and Administration  
Leigh Sata, Executive Bond Manager

This meeting did not meet the Board Approved Quorum. However, the members stated it met their requirements for a quorum.

### 3. APPROVAL OF THE AGENDA

Chairman Dennis asked the committee if there were any changes to the agenda. Hearing none, he continued the meeting with the agenda as presented.

### 4. COMMENTS FROM THE PUBLIC

There were no comments from members of the public.

### 5. APPROVAL OF MINUTES

Approval of Minutes for Special Meeting on June 16, 2015 was postponed. The minutes will be approved at a future meeting.

### 6. GRAND JURY REPORT “CITIZENS MONITORING MEASURE Q”

Mr. Robert Charboneau stated that the Grand Jury Report spoke for itself. Mr. Charboneau believed it went along with the subsequent report on the CBOC organization. He also thought it served a great purpose for CBOC and the community to make them aware of some of the things that they brought out in that report. Mr. Charboneau is glad that it happened because he thinks that it will get the public more interested in what is happening with the bond. He noted that he didn't see anything in particular based on his own knowledge that he disagrees with.

Mr. Melvin Jordan expressed his appreciation for the time that was put into the Grand Jury Report. From a standpoint of the oversight committee, he noted that the College has appropriately moved forward with all the work; entrusting not only the staff, but entrusting the process as well. Mr. Jordan stated that this provides a good opportunity to have a moment in time, a snapshot of what has happened and where they are at today. Mr. Jordan stated that as more people become interested, like the students, there will be increased interest in what is happening as this is a large bond of \$400 million dollars. Mr. Jordan went on to state that the Grand Jury Report mentioned a statement about roadmap and said that this roadmap is really a master plan, a list of the entire wish list for all. He explained that on the roadmap, projects are organized based on what can be accomplished. Measure Q is hopefully just a moment in time, because there's going to be another bond that's going to be needed at some point in time. Mr. Jordan continued on saying that the CBOC needs that kind of continuous participation. This is a really good benchmark to build upon. The CBOC needs to build and keep it positive and work with staff and work with the community as well as communicating to the Board.

Mr. Stan R. Arterberry, current Interim Superintendent-President, noted that he is also a member of the community and has been a resident with Solano County since 1993. He also served as President at Solano College from 1994 to 2002. Being involved in the community, Mr. Arterberry was saddened when he read the Grand Jury Report. One of the keynotes of the Grand Jury Report,

noted that there is no malthesis on part of the Board and the Administration. Mr. Arterberry questioned, “Next is, where we go from here?” “And how to move forward?” We need to make sure that the taxpayers’ dollars are spent with the oversight of CBOC and be accountable to the taxpayers. Mr. Arterberry would predict in 10 years from now, education is going to change again, facilities are going to be worn-out, and K-12 are going to go for bond. So it’s going to be continual. Mr. Arterberry stated what is really the key is to now focus on how Solano College improves everything. Improve the functioning of the CBOC; the people involved with the CBOC; and making sure that the CBOC role is appropriate, and doing what the CBOC is supposed to be; and be responsive to the community. Mr. Arterberry hopes in the 6-months or so he’s here, that he’s able to help to move the College forward.

CBOC noted that a response to SCC will be provided at the August 5, 2015 Governing Board Meeting.

Mr. Lyman Dennis, the current Chair of the CBOC Committee, shared his thoughts regarding the Grand Jury Report. He noted that when he decided to run for the position of the Chair, and he reached out to different people and received advice from outsiders. He noted that he looked into the CBOC Bylaws from 5 other colleges with a bond program. Mr. Dennis stated that he believes Solano College was the only one that didn’t deal with all the points of the act. He noted that some of the additional items need to be added into their Bylaws and will be discussed in preparation of the August 5 Board. He continued to note that it would be important that the CBOC deal with this process in a constructive way. Mr. Dennis doesn’t think there is anything to be gained by the CBOC or by the College if at odds and fight things out in newspapers. Mr. Dennis thinks that it undermines the college and probably undermines the CBOC in some case. He went on stating, *“That’s not really much of an issue, the issue is that to ensure that bond expenditures are made well and from my point of view, the biggest opportunity is the CBOC is to help make suggestions that make the money go further either by being more frugal in a certain case or by saving money.”* Mr. Dennis discussed that the CBOC logo premise is to apply an act of wisdom and make suggestions that are worthwhile and to be considered by the Board and hopefully approved at some point.

## 7. PRESENTATIONS

### a. Bond Fiscal and Management Procedures

Mr. Yulian Ligioso and Mr. Leigh Sata presented the Citizen’s Bond Oversight Committee Presentation to the members. (*Attachment #1*) In summary, at the request of the CBOC members, the presentation provided the following:

- 1) Basics of Bond Finance
- 2) Bond Spending & Implementation Plan
- 3) Bond Spending Plan – Project Initiation Forms
- 4) Project Delivery Methods
- 5) Program & Project Input – Approvals Process

6) Role of CBOC

The July 21, 2015 Citizen's Bond Oversight Committee Presentation will be posted on College's website.

b. Questions

Mr. Sata allotted time for the members to ask any questions or comment on the Citizen's Bond Oversight Committee Presentation.

Mr. Charboneau inquired on the Vacaville Annex Structural Upgrade and wanted to understand better where this project is on the Bond Spending Plan.

Mr. Sata explained that on the Bond Spending Plan, it is listed under the Vacaville Campus, 1<sup>st</sup> item – Vacaville Classroom Building Purchase and Renovation – a building that was built across the street from the existing Vacaville Center. Mr. Sata explained that this represents a tremendous value for the Board because they were able to pick up 8 classrooms at below market rate including a full parking lot. The building was originally built to house the Vacaville Campus. It's currently full with Art and Middle College High School classes. That program was specially mentioned in the bond language, in an area that the college wanted to expand on. Currently, the Vacaville Center is now able to run their Middle College High School Program in much of the building as well as some college programs.

Mr. Charboneau stated that he thinks there are some items that money was already spent, possibly not part of the approved projects; he noted that one that comes to mind is the land at Nut Tree Airport in Vacaville.

Mr. Sata replied that the bond language allows the college to spend money on the purchase of property. The college was able to pick up the property for \$.50 on the dollar. The College moved quickly as again a tremendous value for the college.

Mr. Jordan asked if the Board got the same opportunity to see the process and documents. He complimented the received materials and added that this is really helps in building capacity for everyone to be able to comprehend all of the information.

Mr. Sata answered that yes, the Board of Trustees received a copy of the package, but they have not seen this presentation. He explained that this was done specifically to address some issues and concerns that CBOC Chairperson asked the College to address. *The information in the presentation is as mentioned before all in previous provided documents. The Board, CBOC and Grand Jury received a copy of this.*

**8. INFORMATION ITEMS (NO ACTION REQUIRED)**

- a. Status of Recruiting for CBOC Members  
Two (2) positions available.

- b. Best Dates and Times for CBOC Meetings  
3PM on Tuesdays.

**9. ANNOUNCEMENTS**

There were no announcements at this time.

**10. ITEMS FOR THE NEXT MEETING**

Copies of the Bylaws

**11. ADJOURNMENT**

Moved by Mr. Charboneau and Seconded by Mr. Cellini to adjourn the meeting  
There being no further business, the meeting was adjourned.