

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENEDMENT TO DOVETAIL FOR PROGRAM LEVEL FURNITURE, FIXTURES AND EQUIPMENT CONSULTING SERVICES

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the contract amendment to Dovetail, to provide planning, facilitation and documentation services for the 21st Century Technology Classroom Planning initiative. This project is part of Program Level Furniture, Fixtures and Equipment Project.

On December 17, 2014, the Governing Board approved item 9(h), a contract to Dovetail for program level furniture, fixtures and equipment (FF&E) consulting services to provide Districtwide assessment, planning and development of FF&E standards and procedures. This new request will amend the previously approved contract to include development of performance specifications for technology enhanced learning environments, development of “test” spaces to evaluate viable solutions and documentation of final recommendations for inclusion in the Districtwide standards.

The Board is asked to approve this contract amendment to Dovetail in the amount of \$30,000.00

The contract amendment is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: N/A Board Policy: Estimated Fiscal Impact: \$30,000 Measure Q Funds

SUPERINTENDENT’S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leigh Sata
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

AMENDMENT TO AGREEMENT

PARTIES

This First Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and Dovetail ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated December 17, 2014 for services related to Program Level Furniture, Fixtures and Equipment, and (FF&E) Consultation.

WHEREAS, District and Consultant desire to amend the Agreement to provide planning, facilitation and documentation services for the 21st Century Technology Classroom Planning initiative/project.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 3 of the Agreement is amended to read in its entirety:
Compensation: District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed One-Hundred-Sixty-Seven-Thousand Dollars (\$167,000). This fee is a total of December 17, 2014 Agreement in the amount of \$137,000 and Amendment #1 in the amount of \$30,000.
2. Exhibit A is added to the Agreement to read:
Consultant shall provide planning, facilitation and documentation services for the 21st Century Classroom Planning initiative/project. Scope of work includes:
 - Facilitate committee bi-weekly meetings on the Fairfield campus
 - Execute Dovetail Decision Criteria Process to establish baseline Performance Specifications specific to technology-enabled environments
 - Establish evaluation protocols for possible concepts to be evaluated by college community; engage various vendors to present concepts to committee
 - Facilitate development of evaluation environments on campus
 - Facilitate physical evaluation scenarios for up to four (4) concepts
 - Prepare and present results to one (1) entity (Board, Shared Governance Committee, etc.) for acceptance.
 - Project deliverable: Final recommendations by 21st Century Technology Classroom Committee, in report format. All deliverables shall be provided to the client electronically, in digital format only.
3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 20__

Dated: _____, 20__

**SOLANO COMMUNITY COLLEGE
DISTRICT**

By: _____

By: _____

Print Name: JOWEL C. LAGUERRE, Ph.D.

Print Name: _____

Print Title: Superintendent-President

Print Title: _____