

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT TO DOVETAIL FOR
PROGRAM LEVEL FURNITURE, FIXTURES AND
EQUIPMENT CONSULTING SERVICES**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for a contract amendment to Dovetail, to provide furniture and equipment Peer Review Services for the Performing Arts Building Renovation Project to ensure compliance with District standards. This project is part of Program Level Furniture, Fixtures and Equipment Project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

Government Code: N/A Board Policy: Estimated Fiscal Impact: \$1,600 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim Executive Bonds Manager
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 863-7855
TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance and Administration
VICE PRESIDENT APPROVAL

November 6, 2015
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Stan R. Arterberry
Interim Superintendent-President

November 6, 2015
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

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SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

On December 17, 2014, the Governing Board approved item 9(h), a contract to Dovetail for program level furniture, fixtures and equipment (FF&E) consulting services to provide Districtwide assessment, planning and development of FF&E standards and procedures. This new request will amend the previously approved contract to include peer review of the furniture, fixtures and equipment planned for the Performing Arts Renovation Project.

The Board is asked to approve this contract amendment to Dovetail in the amount of \$1,600.00.

The contract amendment is available online at <http://www.solano.edu/measureq/planning.php>.

Revised contract figures are as follows:

Amendment No.02 - Dovetail:

Contract Award Amount	\$ 137,000.00
Prior Amendments	\$ 30,000.00
Amendment No. 02	\$ 1,600.00
Total Change Orders	\$ 31,600.00
Revised Contract Amount	\$ 168,600.00

AMENDMENT TO AGREEMENT

PARTIES

This Second Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and Dovetail ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated December 17, 2014 for services related to Program Level Furniture, Fixtures and Equipment, and (FF&E) Consultation.

WHEREAS, District and Consultant desire to amend the Agreement to provide peer review of the furniture, fixtures and equipment planned for the Performing Arts Renovation project.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 3 of the Agreement is amended to read in its entirety:
Compensation: District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed One Hundred Sixty Eight Thousand Six Hundred Dollars (\$168,600.00). This fee is a total of December 17, 2014 Agreement in the amount of \$137,000, Amendment #1 in the amount of \$30,000, and Amendment #2 in the amount of \$1,600.
2. The Following language is added to Exhibit A:
Consultant shall provide services and documentation for the Performing Arts Building Renovation project. Scope of work includes:
 - Review of FF&E Plans and Budgetary documents for deviations from Campus Standards and potential building interface issues relative to FF&E for offices, Practice Areas, Storage Spaces, Workshop, public spaces and additional support areas.
 - Preparation of space by space itemized report outlining recommendations for building modifications to best support future FF&E utilization within project.
 - Review all Freestanding Furniture, Shop and Music Equipment.
3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 20__

Dated: _____, 20__

**SOLANO COMMUNITY COLLEGE
DISTRICT**

By: _____

By: _____

Print Name: Yulian Ligioso

Print Name: _____

Print Title: Vice President, Finance and
Administration

Print Title: _____