

CITIZENS' BOND OVERSIGHT COMMITTEE

Newsletter May 2014
Volume 1, Issue 1



Solano Community College District, 4000 Suisun Valley Road, Fairfield, CA 94534
www.solano.edu

Chairman's Message

By Melvin Jordan, Chairman

It is a privilege as the Chairman of the Citizen's Bond Oversight Committee ("CBOC") to write this inauguration issue of the CBOC Monthly Newsletter. It is an exciting feeling to be part of the launching of this newsletter with the vision and hope that you will find it informative and useful.

The goal of this newsletter is to provide information and updates that may help keep members aware and connected to the events and issues surrounding the Solano Community College District and the bond program progress. This newsletter is intended to be a means and method the committee can use to improve communication amongst our members as well as to and from the District.

The CBOC members, as representatives of the community, need to do better in communicating our insights and knowledge, and incorporating that wisdom as well as the lessons we have learned from our experience with Measure G into making Measure Q a success.

The passage of the Measure Q Bond means that the duties of the CBOC will be ramping up and there will a lot more to do in the upcoming year to which your continued participation is crucial. Your involvement makes a difference.

I invite you to share any feedback or concerns you may have about the CBOC, its responsibilities, or its future with the committee. Please send your comments and suggestions to the contact

INSIDE THIS ISSUE

Chairman's Message	1
Committee News	1
Recent News	2
Measure G Progress Updates	3-4
Member Comments	5
Up-Coming Events & Meetings	5

information provided or submit a letter to the committee via this newsletter.

CBOC Newsletter, Why?

By Camille James

George Bernard Shaw said, "The single biggest problem in communication is the illusion that it has taken place." In recent months one of the largest hurdles for the Citizens' Bond Oversight Committee (CBOC) has been the flow of information. Committee support has been solely reliant on electronic mailings to update the committee on schedule changes, recent reports, upcoming meetings, and important committee deadlines and responsibilities. Those communications have proven to be unsuccessful in providing members with the information they need in a timely and reliable manner. A new, more consistent and fixed method of communication is necessary.

This, the CBOC Newsletter, will be a monthly bulletin, distributed by the 1st Friday of every month, to all CBOC members. This newsletter will be strictly informative with the intent of providing CBOC members with a consistent means to convey and receive the most recent information concerning issues and projects in the committee's

purview.

The content of the CBOC Newsletter will mainly be derived from recent Solano Community College District events, meetings, and information but will also include member input and submissions. While the District will use this newsletter to provide each member with the latest information it is the hope that members will use this newsletter to voice any concerns or interest they may have. A section at the end of the newsletter has been reserved for member comments, but members are encouraged to provide a commentary, critique, or editorial they would like to share with the entire committee.

It is very important to the District that every member of the CBOC feel that the time they give to serve on the committee is not only valued and appreciated but that each member understands that they are an esteemed member of the District and school. This newsletter is meant to convey that message in providing a better avenue to ensure each committee member's voice is heard.

Deadlines for member submissions will be listed in the *Upcoming Meetings & Events* section of this newsletter as well as in the monthly meeting reminders for upcoming CBOC meetings.

Committee Vacancies

By Camille James

The CBOC, as established by its bylaws, should consist of nine (9) committee members: two (2) from the Construction and Trade industry, two (2) from community business organizations, one (1) from the Taxpayers' Association, one (1) from a senior citizen organization, one (1) from a civic professional organization, one (1) representing the Solano Community College Foundation, and one (1) from the SCCD Student Association.

Over the past few months the CBOC has lost a few of its members, which has left the committee



Read all about what is happening with your committee.

struggling to convene a quorum. Currently the committee stands at six (6) active members. For the committee to conduct business it must, at each meeting, achieve a quorum of no less than five (5) members present. With the committee in such a beleaguered state and several of its active members nearing the end of their current term it has become essential that the current vacancies be filled.

The bond team has been hard at work reaching out to its community contacts to find individuals who may have an interest and the willingness to dedicate the requisite time necessary to serve on the CBOC in the coming months.

Currently, the bond team has received two (2) applications for the vacant Construction and Trade industry committee member positions. These two applicants will be reviewed by Board of Trustees Subcommittee on the Citizens' Bond Oversight Committee as soon as the subcommittee can be convened. The bond team is also working with the SCCD Student Association to fill its vacancy on the committee and has had marked interest from several students at filling this position.

"There are many types of participation. One can observe so intensely that one becomes part of the action, but without being an active participant."

Jerzy Kosinski

Measure Q Program and Construction Management Service Contract

By Camille James

In January, a Request for Qualifications and Proposals was put out to the business community to solicit for the Program and Construction Management Service team for the Measure Q Bond. By February, the bond office had received ten (10) submissions from local construction management companies, all of which had a broad range of publicly fund project and program experience.

All ten submissions were evaluated based upon their qualifications and how they would best meet the requirements set forth in the Request for Qualifications and Proposals document and the top five (5) qualified companies were shortlisted for preliminary interviews.

On April 1st and 2nd a nine (9) member interview panel was convened consisting of Solano Community College faculty, board members, and facilities personnel. Over the two days each company was allotted fifty minutes to provide the panel with an overview of their experience, qualifications, and the tools they would use to ensure that Solano Community College District was compliant with all the reporting

Please send any questions or agenda item requests to Camille.james@solano.edu.



Current Measure G and Measure Q projects

requirements of the bond program. On April 2, 2014 the interview panel recommended three (3) of companies to be interviewed by the Superintendent/President, Dr. Laguerre. Those companies were (in alphabetical order): Gilbane, Kitchell, and Swinterton.

The Dr. Laguerre has indicated that he will make his selection by the May 7, 2014 meeting of the Board of Trustees. Once the selection is made, the Measure Q planning process can begin in earnest.



Measure G Progress Update

By Ines Zildzic, Kitchell Program Manager

The District has successfully completed 42 projects under the Measure G Bond Program since it passed by voters in November 2002. Highlighted completed projects include two new Centers in Vallejo and Vacaville, the renovation of 15 buildings on the main Fairfield campus as well as completion of numerous infrastructure projects. Although the majority of Measure G projects have been completed, few still remain to be constructed. Here are the highlights:

Building 600 Administration Building Renovation

This is a complete renovation project of the existing Administration Building located on the Fairfield Campus. This 13,000 square foot building houses all of the Business and Finance departments, Human Resources, Academic Affairs, Research and Planning, Bond Team, the President-Superintendent's Office, conference rooms and new District Board Room. Scope of work also includes swing space for all of District's administrative functions. District occupied their swing space location on July 1, 2013 allowing for selective demolition and abatement phase of the project to take place. Building 600 Renovation is planned to be LEED Certified and will include necessary upgrades to both building interiors and exterior. The project has received Department of State Architecture (DSA) approval in April and construction is expected to commence mid-May, 2014. Completion is scheduled for December, 2014.



Vacaville Center new Parking Lot with Solar Panel

Vacaville Parking Lot Expansion

This new Vacaville Center Parking Lot Expansion project includes 248 new spaces on the North side of the Vacaville Center campus. This project was combined with District's Photovoltaics Installation project and construction is now complete. Parking lot was opened in April, 2014 and project is in the close out phase.

Building 1300 Fine Arts Remodel

This project consists of a complete renovation of the existing 12,300 square foot building that houses College's Fine Arts Department classrooms, offices and work spaces. The project also included an addition of a new gallery space. Project was completed in Fall 2013.



Fine Arts Building Classroom

Member Comments:

Executive Bond Mangers Message

By Leigh Sata, Executive Bond Manager

As Measure G comes to a close and Measure Q begins, we have completed a few milestones in recent months that we would like to share.

Staffing: We're excited to announce that we've filled to key positions in the bond team.

Laura Scott, the District's long time purchaser, has decided to transfer to the bond to become the bond purchaser. She is currently training her replacement in fiscal services, but is getting ready for coming projects. She brings many years of purchasing knowledge to the team, including purchasing for Measure G.

Dawna Murphy, a fiscal services Accounts Payable technician, has also joined the bond team. She has been with the District in various capacities for many years and brings in depth knowledge of the District to the team. Most recently she has been

working to develop protocols for invoicing that will assist vendors in getting payment of their invoices in a timely manner.

Camille James has joined us as the Interim Business Operations Coordinator. She brings experience of working in Washington DC to Solano, and has made significant contributions in a short amount of time. She has been working on various projects in support of the bond program, including the reorganization of the Measure Q website, which we hope to launch in coming months.

Another notable accomplishment was the board's recent acceptance of the District's Educational Master Plan, Facilities Plan and District Standards. These documents will form the basis of design for the program, and are the strategic vision for Measure Q. A more in depth discussion of these documents will come in a later edition of this newsletter.

We hope you enjoy this inaugural newsletter!

Upcoming Meetings & Events

MAY - JULY

MAY

5th

Citizens' Bond Oversight Committee Meeting

7th

SCCD Board of Trustees Meeting
Measure Q Steering Committee Meeting

21st

SCCD Board of Trustees Meeting

28th

Measure Q Steering Committee Meeting



JUNE

4th

SCCD Board of Trustees Meeting

18th

SCCD Board of Trustees Meeting

25th

Measure Q Steering Committee Meeting

JULY

7th

Citizens' Bond Oversight Committee Meeting

**Solano Community College
District
Bond Office**

360 Campus Lane, Suite 201
Fairfield, CA 94534

Phone:

(707) 284-3197
(707) 284-7859

E-Mail:

Camille.James@solano.edu

The Educated Choice

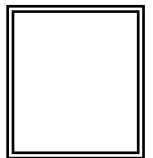
CONTACT INFORMATION:

If you would like any further information on any topic or article pertaining to any of the Measure G projects in this issue please forward your request or questions to Ines.Zildic@solano.edu.

For Member Comments or general article submissions please send your submissions to Camille James, Business Operations Coordinator, at Camille.James@solano.edu. Please keep all submission to no more than 350-words.

For general information or comments on this newsletter or any topic contained within please contact Camille James.

Solano Community College
4000 Suisun Valley Road
Fairfield, CA 94534



Citizens' Bond Oversight Committee Member
Street Address
City, ST ZIP Code