SOLANO
COMMUNITY COLLEGE
EDUCATIONAL
EXCELLENCE

FALL 2017
FLEX-CAL SCHEDULE

OPTIONAL DAYS	REQUIRED DAY
Thursday, August 10, 2017 Tuesday, October 10, 2017	Friday, August 11, 2017

FAIRFIELD CAMPUS
4000 Suisun Valley Road
Fairfield, CA 94534
707.864.7000
(*Location for all events, unless otherwise noted*)

What is Flex-Cal? Who Participates?

Full-Time Faculty Participation
Faculty may use up to six hours on Optional Flex-Cal Days to work on curricular activities.

Adjunct Faculty Participation
Adjunct Faculty may participate in on- and off-campus, in-service activities with the approval of their immediate supervisor for the number of hours equal to their weekly assigned hours for the semester. Adjunct Faculty will be reimbursed for their participation at their hourly rate of pay. Hours owed are based upon the hours taught in a full-semester class.

Staff Participation
Classified and Management Staff are strongly encouraged to attend flex workshops and staff development activities. Participation should be arranged with the immediate supervisor.

OPTIONAL DAY **THURSDAY, AUGUST 10, 2017**	
9:00 A.M. - 12:00 P.M. BOARD ROOM	<u>**ACADEMIC SENATE MEETING**</u>
9:00 A.M. - 12:00 P.M. ROOM 443	<u>**CHEMISTRY DEPARTMENT MEETING**</u> **PRESENTER**: *KATHLEEN CONRAD* 1) All Adjunct and Full-Time Chemistry Faculty are invited to discuss the PLO Assessment for Fall Semester 2017. 2) All Adjunct and Full-Time Chemistry Faculty are invited to discuss the SLO assessments and any revisions of course SLOs, SLO assessment rubrics, and SLO assessment criteria from Fall 2016.
9:00 A.M. - 12:00 P.M. ROOM 130	<u>**ENGLISH 360 COURSE DISCUSSIONS/TA MEET AND GREET**</u> **PRESENTERS:** *JOSE CORTES AND TRACY SCHNEIDER* During this session, English Faculty and TAs will participate in the following activities: ▪ Q & A on what is "clear/fuzzy" regarding English 360 ▪ TA introductions ▪ What is the TA's role in and out of the classroom? ▪ Best practices and concerns Lunch will be provided.
9:00 A.M. - 4:00 P.M.	<u>**CURRICUNET META TRAINING**</u> **PRESENTER**: *GOVERNET EMPLOYEE (TBD)*

9:00 – 10:20 A.M.	1.	Curriculum Training	LIBRARY (INFORMATION COMMONS)
10:30 A.M. – 12:00 P.M.	2.	Assessment Training	LIBRARY (INFORMATION COMMONS)
1:00 – 2:20 P.M.	3.	Curriculum Training	LIBRARY (INFORMATION COMMONS)
2:30 – 3:50 P.M.	4.	Assessment Training	LIBRARY (INFORMATION COMMONS)

Starting Fall 2017, faculty will use CurricUNET META for curricular and assessment activities. The Assessment Module will require faculty to enter their own Student Learning Outcomes (SLOs) and Assessments. Come learn how! Faculty will be walked through the CurricUNET Curriculum and Assessment Modules, and training materials will be provided. Please click here to RSVP for trainings 1-4. Remember to include the number/s for your preferred session/s. Space is limited to 65 participants in the morning sessions and 20 participants in afternoon sessions.

12:00 - 1:00 P.M. BACK HALF OF CAFETERIA	<u>**Q & A WITH THE PRESIDENT AND VICE-PRESIDENTS**</u> Bring your lunch and join the S-P and VPs for updates regarding projects, facilities, budgets, and more! Light snacks will be provided.

OPTIONAL DAY
THURSDAY, AUGUST 10, 2017 (continued)

12:00 - 1:00 P.M. ROOM 503	**PROGRAM REVIEW WORKSHOP FOR APPLIED TECHNOLOGY AND BUSINESS PROGRAMS** **PRESENTER**: *FERDINANDA FLORENCE* This semester, Applied Technology and Business Programs should write their Program Review self-study reports (due January 2018). Your report templates are now customized to ease analysis, so come to the workshop to see what new information is provided for you and how to use it! All programs outside of the AT&B School receiving CTE/Perkins Funds should also complete an abridged report every two years.
12:00 - 3:00 P.M. ROOM 1738	**CCCAA IN-SERVICE COMPLIANCE WORKSHOP** **PRESENTERS:** *DALE MURRAY COMMISSIONER, COAST CONFERENCE, AND ERIK VISSER, ATHLETICS DIRECTOR* CCCAA Rules Workshop mandated for all Solano College staff, coaches, and administrators who are in contact with student athletes. This includes head, paid, and volunteer assistant coaches, academic advisors, athletic trainers, OAR and Financial Aid Staff.
1:00 - 2:00 P.M. ROOM 503	**PROGRAM REVIEW UPDATE WORKSHOP** **PRESENTER**: *FERDINANDA FLORENCE* The big program review self-study report ends with a list of goals identified by faculty. In this workshop, faculty can work collaboratively with colleagues to update their list, using the *Program Review Update* form.
1:00 - 3:00 P.M. ROOM 501	**SLOS, SUCCESS CRITERIA, AND MAPPING IN CURRICUNET META** **PRESENTER**: *AMY OBEGI* In order for faculty to assess their SLOs in the new CurricUNET META Assessment module, the SLOs must be entered into the Course module correctly. In this session, faculty will be provided time and training to go into the META course module to start inputting their SLOs, success criteria, and map them to the College's GELOs (where applicable) and ILOs. Faculty will be provided a copy of the SLOs that are currently in the Assessment database. If there are updates or changes to the SLOs, please bring them. Participation is limited to 30.
1:00 - 3:00 P.M. ROOM 443	**CALPERS** **PRESENTERS**: *CALPERS REPRESENTATIVE* Plan your retirement workshop.
1:00 - 3:00 P.M. ROOM 444	**CALSTRS** **PRESENTERS**: *CALSTRS REPRESENTATIVE* Plan your retirement workshop.

OPTIONAL DAY
THURSDAY, AUGUST 10, 2017 (continued)

1:00 - 4:00 P.M.	**CURRICUNET META CURRICULUM AND ASSESSMENT TRAININGS FOR ACADEMIC SENATE AND SUBCOMMITTEES** **PRESENTERS**: *GOVERNET EMPLOYEE (TBD)/ MICHAEL WYLY* Trainings in CurricUNET META on Curriculum and Assessment Modules for the Academic Senate, Academic Senate Subcommittees, and Academic Deans.

1:00 – 2:20 P.M.	Curriculum Training	**LIBRARY** (INFORMATION COMMONS)
2:30 – 3:50 P.M.	Assessment Training	**LIBRARY** (INFORMATION COMMONS)

2:00 - 3:00 P.M. ROOM 503	**"GENERAL DEGREE" WORKSHOP** **PRESENTER**: *FERDINANDA FLORENCE* This workshop provides an opportunity for discipline faculty to build on Spring '17 dialogue about the "general degrees"—Interdisciplinary Studies, University Studies, and General Science. Schools wishing to modify relevant degrees, or delete and rebuild them, should send representatives to this workshop to discuss next steps.
2:00 - 3:00 P.M. ROOM 506	**COMMUNICATION: HOW IMPORTANT IS IT?** **PRESENTERS**: *TINA AND SAL ABBATE* In this session, we will demonstrate the importance of communication in a professional setting. We will provide tips on how to handle difficult conversations and the proper way to keep the conversation going while maintaining professionalism.

REQUIRED DAY **FRIDAY, AUGUST 11, 2017**	
8:00 – 9:00 A.M. CAFETERIA	**BREAKFAST** SPONSORED BY THE SUPERINTENDENT-PRESIDENT'S OFFICE
9:00 – 9:10 A.M. THEATER	**JANENE WHITESELL** MASTER OF CONVOCATION
9:10 – 9:20 A.M. THEATER	**CELIA ESPOSITO-NOY** SUPERINTENDENT-PRESIDENT
9:20 – 9:35 A.M. THEATER	**MICHAEL WYLY** ACADEMIC SENATE PRESIDENT
9:35 – 10:05 A.M. THEATER	**DISTINGUISHED FACULTY** MELISSA REEVE, ENGLISH/ESL AND FRANCIS FARAHNAK, BIOTECHNOLOGY
10:05 – 10:35 A.M. THEATER	**CURRICUNET META** DAVID WILLIAMS, AMY OBEGI, AND JIM DEKLOE
10:35 – 10:45 A.M.	**BREAK**
10:45 A.M. – 12:00 P.M. THEATER	**ACCREDITATION** MELISSA REEVE AND SAKI CABRERA
12:00 – 1:00 P.M. CAFETERIA	**LUNCH** ACCREDITATION ACTIVITY WITH PRIZES OPTIONAL FLEX CREDIT
1:00 – 2:30 P.M. ROOM 446	**ADA COMPLIANCE TRAINING** **PRESENTER:** *CANDACE ROE*

1:00 – 2:30 P.M.	**OPEN OFFICE HOURS OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE, AY 2017-2018**	Discussions on the 2017-18 handbooks: Curriculum, Hiring, Assessment, and Program Review. We are open to topics initiated by faculty. Please join us for lively conversation. Room 444
	CURRICUNET META TRAINING	Starting Fall 2017, faculty will use CurricUNET META for curricular and assessment activities. The Assessment Module will require faculty to enter their own Student Learning Outcomes (SLOs) and Assessments. Come learn how! Faculty will be walked through the CurricUNET Curriculum and Assessment Modules, and training materials will be provided. Please click here to RSVP for trainings 5 and/or 6. Remember to include the number/s for your preferred session/s. Space is limited to 65 participants. <table><tr><td>1:00 – 1:50 P.M.</td><td>5. Curriculum Training</td><td>LIBRARY (INFORMATION COMMONS)</td></tr><tr><td>2:00 – 2:50 P.M.</td><td>6. Assessment Training</td><td>LIBRARY (INFORMATION COMMONS)</td></tr></table>

REQUIRED DAY FRIDAY, AUGUST 11, 2017 (continued)	
1:00 – 2:30 P.M. ROOM 443	**SLOs IN META** **PRESENTER**: *AMY OBEGI* Faculty who have already completed the Curriculum and Assessment Trainings are invited to work on updating SLOs in META. Assistance will be available.
2:30 – 4:00 P.M.	**SCHOOL AND AREA MEETINGS** ■ Applied Technology and Business_Room 503 ■ Counseling_Room 445 ■ Health Sciences_Room 807B ■ Liberal Arts_Room 1301 ■ Librarians_Room 103 (Bib Lab) ■ Mathematics and Science_Room 308 ■ Social and Behavioral Sciences_Room 713
4:00 – 7:30 P.M. Optional Flex Credit CAFETERIA	**FACULTY ASSOCIATION WELCOME-BACK DINNER FOR ADJUNCT AND FULL-TIME FACULTY** **PRESENTERS:** *ERIN FARMER, PAM MUICK, ET AL* All faculty are invited to a dinner and informational meeting hosted by our faculty association. Dinner and socializing will be followed by announcements, updates, and discussion of faculty concerns. We will then go to breakout sessions, one geared toward adjunct faculty issues and the other to full-time faculty.

OPTIONAL DAY TUESDAY, OCTOBER 10, 2017	
9:00 – 10:00 A.M. ROOM 503	**CANVAS SHELL REVIEW HOT TOPICS** **PRESENTER:** *ERICA BEAM* Has it been a while since your Canvas course shell was approved for your online course? How about a refresher to help you and your course shells improve student success? This flex activity will identity the top issues with Canvas course shells and provide quick and easy solutions to improve your course. Please be prepared to open your courses up in Canvas, with no judgment or evaluation, and make the improvements. Questions are welcome too!
9:00 – 10:00 A.M. ROOM 443	**ADA COMPLIANCE TRAINING** **PRESENTER:** *CANDACE ROE*

OPTIONAL DAY
TUESDAY, OCTOBER 10, 2017 (continued)

Time / Room	Session
9:00 – 11:00 A.M. ROOM 706	**OPEN OFFICE HOURS OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE, AY 2017-2018.** Discussions on the 2017-18 handbooks: Curriculum, Hiring, Assessment, and Program Review. We are open to topics initiated by faculty. Please join us for lively conversation.
9:00 A.M. – 12:00 P.M. ROOM TBD	**SIGN MAKING** **PRESENTER: *JEANNE LORENZ***
9:00 A.M. – 12:00 P.M. ROOM 1634	**SLOS, SUCCESS CRITERIA, AND MAPPING IN CURRICUNET META** **PRESENTER: *AMY OBEGI*** In order for faculty to assess their SLOs in the new CurricUNET META Assessment module, the SLOs must be entered into the Course module correctly. In this session, faculty will be provided time and training to go into the META course module to start inputting their SLOs, success criteria, and map them to the College's GELOs (where applicable) and ILOs. Faculty will be provided a copy of the SLOs that are currently in the Assessment database. If there are updates or changes to the SLOs, please bring them. Participation is limited to 35.
10:00 – 11:00 A.M. ROOM 707	**ACCREDITATION NEXT STEPS** **PRESENTERS: *MELISSA REEVE AND SAKI CABRERA*** Please join us for an ACCJC Visit debrief and, to continue the accreditation focus, a discussion of next steps.
10:00 – 11:00 A.M. ROOM 503	**USING CANVAS ECOMPANION SHELLS FOR FACE-TO-FACE COURSES** **PRESENTER: *ERICA BEAM*** Canvas eCompanion shells can be a great addition to your face-to-face courses. This flex activity will include tips and tricks to best use your Canvas eCompanion shells including accessibility requirements, weighting grade categories, embedding OfficeMix, sending announcements and much more!
10:00 A.M. – 12:00 P.M. ROOM 445	**CHEMISTRY DEPARTMENT MEETING** **PRESENTER: *KATHLEEN CONRAD*** 1) All Adjunct and Full-Time Chemistry Faculty are invited to discuss the PLO Assessment for Fall Semester 2017. 2) All Adjunct and Full-Time Chemistry Faculty are invited to discuss the SLO assessments and any revisions of course SLOs, SLO assessment rubrics, and SLO assessment criteria from Fall 2016.
10:00 A.M. – 1:00 P.M. ROOM TBD	**BASIC SKILLS PRESENTATION AND LUNCH**

OPTIONAL DAY
TUESDAY, OCTOBER 10, 2017 (continued)

Time / Room	Session
11:00 A.M. – 12:00 P.M. ROOM 812	**CAMTASIA** **PRESENTER**: *CAROL ZADNIK* Overview of the video possibilities with Camtasia.
11:00 A.M. – 12:30 P.M. ROOM 811	**THE REAL TRUMP EFFECT ON RACE RELATIONS AND POLITICS** **PRESENTERS:** *TONMAR JOHNSON, LESLIE MINOR, AND JOEL POWELL* Real people's lives are being affected daily. How do we in academia help our students and community combat Trumpism?
1:00 – 2:30 P.M. ROOM 504	**PLO MAPPING IN CURRICUNET META** **PRESENTER**: *AMY OBEGI* Learn how to map your Student Learning Outcomes (SLOS) to your Program Learning Outcomes (PLOs) in CurricUNET META. To make the most of this session, faculty should have already entered their SLOs into the course module of CurricUNET META, and PLOs should also be up-to-date in META.
1:00 – 2:30 P.M. ROOM 103 (BIB LAB)	**LIBRARY BOOT CAMP FOR FACULTY** **PRESENTERS:** *KITTY LUCE AND OTHER LIBRARIANS TBD* This workshop is a quick, invigorating workout which will build your knowledge of the SCC Library's resources and allow you to get the most out of them. Suitable for all disciplines.
1:00 – 2:30 P.M. ROOM TBD	**CREATING WELCOMING PLACES** **GUEST SPEAKER**: *TBD*
2:30 – 4:00 P.M. ROOM 308	**CREATING CONNECTION, INCLUSION AND EQUITY IN THE COMMUNITY COLLEGE CLASSROOM** **PRESENTERS:** *JOEL POWELL, LAUREN TAYLOR-HILL, LEE ROMER KAPLAN, AND OANH LAM* Drawing upon expertise from across disciplines, through role-playing, discussion and brainstorming, we will share best practices and generate effective strategies for creating equitable and inclusive classrooms.