

# FALL 2011 STAFF DEVELOPMENT FLEX CAL ACTIVITIES

August 15 & 16 (*required days*)  
and  
August 12 and November 21, 22 (*optional days*)



## Solano Community College

Human Resources Department  
4000 Suisun Valley Road  
Fairfield, CA 94534-3197  
(707) 864-7128  
<http://www.solano.edu>

**Reservations required for workshops indicating RSVP,  
otherwise workshops are first come, first served!**

***Faculty Participation*** - Full-time faculty are required to attend four campus in-service days and contract for the remaining six days in either optional workshops or individually planned activities. Adjunct faculty may participate in on- and off-campus in-service activities with approval of immediate supervisor for the number of hours equal to their weekly assigned hours for the semester and will be reimbursed for their participation at their hourly rate of pay.

***Staff Participation*** - Classified and management staff are strongly encouraged to attend flex workshops and staff development activities. Released time should be arranged with their immediate supervisor.

***Small Group/Individual Projects/Student Info Tables*** - Prior approval from division Dean is necessary for this option. Faculty may use up to six optional flex cal hours per day on optional days to work on curricular activities.

zg:8/9/11

**FRIDAY,  
August 12, 2011  
(Optional Day)**

9:00 a.m. – 12 noon (3 hours optional flex credit)

**Academic Senate Meeting**

Building 600, Room 626 (*Limited to 60 participants*)

9:00 a.m.-12 p.m. (3 hours optional flex credit)

**Practical Self-Defense** (*Limited to 30 participants*)

**Reservations required!! Call HR x-7169.**

Vallejo Center Multipurpose Room

Jimmy Tanaka, PE Instructor

Enjoy this activity designed for the personal safety and welfare of the faculty and staff while on and off campus from a former martial arts instructor to the Green Beret Instructors, Army Ranger Instructors, USAF Academy Cadets, USAF Combat Controllers, CHP Officers, Fairfield Sheriffs, etc. Dr. Tanaka will be instructing, time permitting, the hands-on technical participatory aspects of Self Defense, i.e. Basic Falls, Body Movements, Grip Breaks, Controlling Holds, Hugging Attack Defenses, Defense against Strangles, Pistol and Knife Defenses.

Chief Steve Dawson will be a guest speaker at this event to cover the legal policies and the wisdom regarding the use of pepper spray, taser gun, hand gun, knife, etc.

Wear warm-ups (no metallic or sharp objects) and socks. This is an easy to moderate participatory activity. Be prepared to have an informative, practical and fun morning.

9:00 – 11:00 p.m. (2 hours optional flex credit)

**My Solano for Faculty**

Building 100, Room 103-A (*Limited to 30 participants*)

Barbara Fountain, Director of Admissions & Records

In this session you will learn how to access the functions now available for faculty. For example, you will be able to print rosters, see class information, and much more. You need to be able to login to OWA (**O**utlook **W**eb **A**ccess) to take advantage of this workshop.

12:00 noon – 1:30 p.m.

**CSEA Luncheon**

**Reservations required!! Call HR x-7169.**

Building 1400, Back half of cafeteria

Debbie Luttrell-Williams, CSEA President

11:00 a.m. – 12:30 p.m.

**Avoid the Myths, Misconceptions and Mistakes of Retirement Planning (CalSTRS)**

Building 600, Room 605 (*Limited to 50 participants*)

George Tarwater, Zuk Financial Group

**Reservations required!!! Call HR x-7169 by 8/5/11.**

- When can I retire and how much will I get?
- Should I purchase additional service credit?
- What are the new Cal STRS options and how do they impact me?
- How does Social Security affect my Cal STRS benefits?
- What are some of the advantages and disadvantages of tax deferred investments?
- Strategies designed to help maximize my retirement income stream.
- How can I take control of my financial future?
- TSA/403(b), 457, IRA, Roth or 401(k). Which works best?

A light lunch will be served.

12:30 p.m. – 2:00 p.m.

**What Every Educator Needs To Know: How Much Will I Need? How Much Will I Get? Where Will It Come From? How Can I Make It Last?**

Building 600, Room 605 (*Limited to 50 participants*)

George Tarwater, Zuk Financial Group

**Reservations required!!! Call HR x-7169 by 8/5/11.**

- Identifying and clarifying your retirement needs.
- TSA/403(b), 457, IRA, Roth or 401(K): Which option is appropriate?
- CalPERS/CalSTRS advanced planning strategies to help maximize your monthly retirement benefits.
- Managing retirement risks and implementing protective strategies.
- Developing an investment and distribution plan to help protect your nest egg, access your money, and help make your income last a lifetime.

A light lunch will be served.

1:30 p.m.-4:30 p.m. (3 hours optional flex credit)

**Oh Wow! What a Cool Slide! PPT Lectures that Engage, Inform and Entertain**

Building 500, Room 501 (*Limited to 30 participants*)

Janene Whitesell, Art Instructor

This workshop will cover everything you need to know about PPT lectures (and then some more). Workshop participants will receive basic training on design tips and pitfalls to PPT lectures. After a quick orientation, participants will design several slides incorporating Google images and animation. Those that have more experience with PPT will be given additional information

and coaching on advanced animation techniques and advice on the benefits/detriments of too many “bells and whistles.” During the latter half of the workshop, participants will have time to work on their own PPT lectures with assistance/advice from the workshop leader.

1:30 p.m. – 2:50 p.m. (1-1/2 hours optional flex credit)

**Curriculum & CurricUNET Training for Faculty**

Building 500, Room 505 (*Limited to 42 participants*)

Joe Conrad, Pei-Lin Van’t Hul, Tina Abbate, and Leslie Rota (guest speaker)

CurricUwhat? Come learn about course development and the curriculum approval process, find out how the Committee works and what it’s looking for when your course is on the agenda, and get specific information on navigating CurricUNET.

1:30 p.m. – 2:50 p.m. (1-1/2 hours optional flex credit)

**MyCourse for Faculty**

Building 100, Room 103-A (*Limited to 30 participants*)

Patrick Vogelpohl & Corrine Kirkbride

Come learn about MyCourse in MySolano! Faculty can upload syllabi, post announcements and other links related to their courses, and a host of other exciting things which immediately become available for students. In this session, you will add information to your Fall 2011 courses in MyCourse, so bring an electronic copy of anything you want to add.

1:30 p.m. - 2:50 p.m. (1-1/2 hours optional flex credit)

**Physical Activity and Learning**

Building 1700, Room 1738 (*Limited to 30 participants*)

Sally Baldwin, PE Instructor

This workshop will describe and discuss the very basic of skills: the need to be healthy and well in order to be prepared and succeed in the Basic Skills. The workshop will discuss research that confirms physical activity develops brain cells, improves test scores, as well as encourages students to stay in school. Come learn how exercise can be utilized to direct students' attention and motivation and point students towards success.

3:00 p.m. - 4:30 p.m. (1-1/2 hours optional flex credit)

**Puente**

Building 400, Room 446 (*Limited to 36 participants*)

6:00 p.m. - 9:00 p.m. (3 hours optional flex credit)

**Adjunct/Part-time Faculty Forum**

Building 1600, Rooms 1645 (*Limited to 68 participants*)

Kristie Iwamoto and Lou McDermott, SCFA Adjunct Executive Board Representatives

All adjunct faculty are invited to this forum to learn how the Solano College Faculty Association works for them, and to voice their needs and concerns regarding instruction and employment issues.

**MONDAY,  
AUGUST 15, 2011  
(Required Day)**

8:00 a.m. – 10:00 a.m. (2 hours optional flex credit)

**Tennis Anyone?**

College tennis courts

Alan Jian and George Daugavietis, Math Instructors

Enjoy this wellness activity with like-minded enthusiasts at Solano College for some recreational tennis. All ability levels are welcome. Tennis balls will be provided but please bring your own tennis racket.

8:00 a.m. – 10:20 a.m. (2.5 hours optional flex credit)

**“Waiting For Superman”**

Building 400, Room 444 (*Limited to 36 participants*)

Jim Dekloe, Biology Instructor

Documentary filmmaker Davis Guggenheim starts the film by saying that he started as a tremendous advocate for public education. But when it came time to choose a school for his children, he drove past his local public school to enroll them in a private school. The controversial film WAITING FOR SUPERMAN examines the “failure” of public schools. It follows a group of children as they enter the lotteries for particular charter schools whose high test scores make them desirable. The film portrays certain reformers like controversial former DC schools Chancellor Michelle Rhee in a favorable light, and portrays teachers’ unions unfavorably. Like a good Michael Moore film, this filmmaker skillfully weaves a story, but does his story stand up to scrutiny? What has he gotten right? What has he gotten dead wrong? We will view the film and engage in a lively discussion afterwards.

8:00 a.m. – 10:30 a.m. (2.5 hours optional flex credit)

**Academic Senate/Ed Administrators**

Building 600, Room 626 (*Limited to 60 participants*)

9:00 a.m. – 10:20 a.m. (1.5 hours optional flex credit)

**Curriculum Committee Meeting**

Building 500, Room 505 (*Limited to 42 participants*)

Joe Conrad, Curriculum Committee Chair

A training session for new (and current!) Curriculum Committee members. (Required for new members.) This training will get new and current members up to speed on All Things Curriculum: the role and responsibilities of the committee and its members, the processes related to curriculum development and implementation on our campus, and “best practices” that every division representative should know. CurricUNET will be discussed, but this is not a CurricUNET training session. (See Friday August 12th’s CurricUNET Training for Faculty session.)

9:00 a.m.-10:20 a.m. (1.5 hours optional flex credit)

**Demystifying Student Attendance Reporting**

Building 400, Room 445 (*Limited to 42 participants*)

Barbara Fountain, Director of Admissions and Records

This workshop will clarify your role in apportionment and why we in the OAR are such pains about the drop deadlines, grade and positive attendance submission, and how those things effect 320 reporting, MIS and audits.

9:00 a.m.-10:20 a.m. (1.5 hours optional flex credit)

**Disaster Service Worker**

Building 1600, Room 1625 (*Limited to 55 participants*)

Rachel Dwiggin-Beeler, Emergency Preparedness Coordinator

Are you prepared for the types of emergencies that occur on the college campus? Do you know what the college expects you to do when an emergency occurs? The Disaster Service Worker (DSW) training answers these questions and more! The DSW training ensures all campus employees understand the critical role they play in responding to and recovering from a disaster on-campus and in surrounding communities as outlined by the DSW state program. This training helps you understand the duties that may be assigned to you for the protection of public health and safety or the preservation of lives and property as well as the liability protection that DSWs are given by the state when performing the assigned duties. This training will also discuss specific procedures for localized incidents that occur on campus and steps you can take to become personally prepared. Its time to get prepared...start now!

**(1.5 hours required flex credit for morning activities)**

10:30 a.m. – 10:40 a.m., Building 1200, Theater

**Welcome**

Janene Whitesell, Master of Ceremonies

10:40 a.m. – 11:10 a.m.

**Welcome and College Update**

Dr. Jowel Laguerre, Superintendent/President

Introductions of Manager of the Year, Maire Morinec and

Classified Employee of the Year, Sabrina Drake

11:10 a.m.-11:30 a.m.

**Senate Report and Introductions of Distinguished Faculty (full-time and adjunct)**

Thom Watkins, Academic Senate President

11:30 a.m. – 12:00 noon

**Distinguished Faculty Presentations**

12:00 noon – 12:25 p.m., Building 1400, Cafeteria

**President's Faculty & Staff Recognition**

12:20 p.m. – 1:30 p.m., Building 1400, Cafeteria

**Community Lunch hosted by Staff Development & Superintendent President**

**(4.5 hours required flex credit for afternoon and evening activities)**

1:30 p.m. – 2:50 p.m. (1-1/2 hours required flex credit)

**Learning Outcomes Assessment: Closing the Loop**

Location: determined by Division/Department

Tracy Schneider, LOAC, and division facilitators

Are you curious how other instructors help their students to achieve expected learning outcomes? Would you like to share your expertise and ideas for the improvement of student learning? During this bi-annual session, each faculty member will present his/her SLO assessment(s), results, and analysis to other faculty. Schools/Departments will break into segments in order for each faculty to share and discuss the implications of the individual, department, and division assessment analyses. These discussions will generate ideas for teaching as well as data and suggestions for department- and division-level planning.

3:00 p.m. – 4:50 p.m. (2 hours required flex credit) and

6:00 p.m. – 7:00 p.m. (1 hour required flex credit)

**Meetings: SLOs and School Planning**

School of Liberal Arts (Room 1239)

School of Sciences (Room 308)

School of Career Technical Education and Business (Room 802)

School of Human Performance and Development (Room 1746)

**Counseling (Room 446)**

**TUESDAY,  
AUGUST 16, 2011  
(Required Day)**

**BASIC SKILLS MINICONFERENCE**

**(3 hours required flex credit for morning activities)**

9:00 a.m. – 10:30 a.m.

**Budget Presentation**

Building 600, Room 626

Yulian Ligioso, VP, Finance & Administration

9:00 a.m. – 9:10 a.m.

**Introduction for conference**

Building 1200, Theater

Susanna Crawford, Basic Skills Coordinator, Solano Community College

9:10 a.m. – 10:30 a.m.

**Keynote Speaker #1: Student Equity**

Building 1200, Theater

Center for Urban Education

10:35 a.m. – 11:55 a.m. (Choose one of these)

**1. UMOJA**

Building 700, Room 704 (*Limited to 50 participants*)

Karen McCord, SCC UMOJA Coordinator

This workshop will examine the components necessary to create a supportive learning environment for underprepared students. It will also incorporate culturally relevant pedagogy and identify courses that work best together for optimum learning success. Participants will learn how a topic specific learning community can provide a foundation that will enable students to successfully matriculate through the college experience. Participants will identify and examine early warning signs and develop student centered action and early intervention plans to increase learning and retention. College and community resources will also be identified. This workshop will incorporate a diverse student panel including a re-entry student, single parent, former foster child and ex-offender who have made a successful transition to college with the support of the Umoja Learning Community.

**2. Introduction to Open Educational Resources**

Building 700, Room 705 (*Limited to 55 participants*)

Barbara Illowsky, De Anza CC

Did you know that college students spend, on average, approximately \$900/year on textbooks? The expense has forced students to leave their formal education. In the past few years, foundations, faculty, and students have organized to fund, develop, search for, promote, and use Open Educational Resources (OER).

In this session, participants will learn about different forms of OER, how to find and distinguish high quality OER, and how stakeholders are working together to substitute OER for costly texts. Learn how we can work together so that students can continue their education, stay in college, and achieve their goals.

**3. College Completion: Why Accelerating Developmental English and Math is the Essential First Step**

Building 700, Room 703 (*Limited to 59 participants*)

Katie Hern, Ed.D., English Instructor, Chabot College Director, California Acceleration Project

A pervasive problem across community colleges is the high rate of attrition in pre-collegiate sequences. The more levels students must take, the less likely they are to ever complete college English or Math. This presentation makes the case that to address this problem, colleges must shorten their developmental sequences and eliminate the many exit points where students are lost. The session will highlight a number of acceleration models, with particular focus on accelerated English and pre-Statistics classes from Chabot and Los Medanos colleges, both of which have seen significant increases in the number of

developmental students completing college-level coursework.

**4. Student Equity**

Building 700, Room 706 (*Limited to 40 participants*)

Center for Urban Education

12:00 noon – 1:25 p.m.

**Faculty Meeting Luncheon**

Building 1400, Cafeteria

Charlene Snow, SCFA President

12:00 noon – 1:25 p.m.

**Speakers Luncheon**

Building 1400, Faculty Staff/Dining Room

Susanna Crawford, BSI Coordinator

**(3 hours required flex credit for afternoon activities)**

1:30 p.m. – 2:50 p.m. **(1-1/2 hours required flex credit)**

**Keynote 2 – Basic Skills Education: What have we learned?**

Building 1200, Theater

Barbara Illowsky, Former BSI Program Director, DeAnza Community College

The California Community Colleges Chancellor's Office first funded the Basic Skills Initiative in 2006. It started with a literature review and then grew beyond what anyone envisioned. Has it been successful? Completely? Partly? Not at all? What, exactly, have we learned about educating students with basic skills needs? Who are these students? Have there been any successful projects to help our students move from basic skills through transfer courses? Let's find out the answers to these questions together!

3:00 p.m. – 4:20 p.m. (Choose one of these)

**1. Syllabi**

Building 800, room 801 (*Limited to 37 participants*)

Cleavon Smith, 3CSN North Bay Regional Coordinator

First impressions matter and our syllabus is often the tool that makes our first impression with students. The syllabus can be a lot more than just a document with schedules and rules. It can also be a manifesto to communicate our encouragement for student success, our awareness of student backgrounds and aspirations, and our philosophies informing how we feel the activities, exercises, and assignments will empower the students with opportunities to demonstrate their learning and growth over the course of the term. Please bring a copy of your current syllabus so that you can participate in this reflection activity and share with your colleagues strategies you already use to make your syllabi student-centered and your first impressions with students great.

**2. The Second Chance Program**

Building 800, Room 802 (*Limited to 62 participants*)  
Debbie Van Sickle, Sacramento City College

**3. Integrating Contextualized Teaching & Learning with Basic Skills**

Building 800, Room 804 (*Limited 54 participants*)  
Barbara Illowsky, Former BSI Program Director,  
DeAnza Community College

This session discusses the purposes, theory and strategies of contextualized teaching and learning and how such programs can increase the retention, success and learning enjoyment of our students.

**4. Effective Practices in Learning Assistance: Butte College's Center for Academic Success (CAS)**

Building 800, Room 811 (*Limited to 55 participants*)

Miya Squires, Butte College, Center for Academic Success  
Join us for a session to learn about the Center for Academic Success (CAS) at Butte College. Our one-stop learning center supports student success campus-wide, from basic skills and general education to career and technical programs. Current practices recognized by the statewide Basic Skills Initiative include a Reading and Writing Center, Critical Skills Workshops, and an associated .5-unit Critical Skills Study Hour course. Butte's CAS staff have presented at statewide conferences in support of developing student learning outcomes for learning assistance programs and student services. Participants will learn how the physical center and program were developed based on surveys of successful practices nationwide, and how we measure our success. This session is appropriate for basic skills faculty, learning center faculty and staff, student services personnel, and anyone interested in innovation in support of student success.