

SPRING 2010 STAFF DEVELOPMENT FLEX CAL ACTIVITIES

January 14 & 15 (*required days*)
and
January 19, February 16 and March 17 (*optional days*)



Solano Community College

Human Resources Department
4000 Suisun Valley Road
Fairfield, CA 94534-3197
(707) 864-7128
<http://www.solano.edu>

**Reservations required for workshops indicating RSVP,
otherwise workshops are first come, first served!**

Faculty Participation - Full-time faculty are required to attend four campus in-service days and contract for the remaining six days in either optional workshops or individually planned activities. Adjunct faculty may participate in on- and off-campus in-service activities with approval of immediate supervisor for the number of hours equal to their weekly assigned hours for the semester and will be reimbursed for their participation at their hourly rate of pay.

Staff Participation - Classified and management staff are strongly encouraged to attend flex workshops and staff development activities. Released time should be arranged with their immediate supervisor.

Small Group/Individual Projects/Student Info Tables - Prior approval from division Dean is necessary for this option. Faculty may use up to six optional flex cal hours per day on optional days to work on curricular activities.

**THURSDAY,
JANUARY 14, 2010
(Required Day)**

8:30 - 10 am (1.5 hours optional flex credit)

Building 700, Room 704 (*Limited to 40 participants*)

On-Course Follow-Up

Marion Cowee, Early Childhood Education Instructor;

Danielle Widemann, Geography/Geology Instructor

If you attended last fall's all day ON COURSE training for raising student success, you'll want to come back and share stories about how ON COURSE helped you stay on course this semester. Also we'll talk about next steps for keeping this adult learning focus as one of our ongoing Flex Cal choices. This workshop is also for those who heard the raves about ON COURSE and want to learn more.

9:00 a.m. – 12:00 noon (3 hours optional flex credit)

Building 300, Room 308 (*Limited to 75 participants*)

Book Review, In Defense of Food by Michael Pollan

Jim Dekloe, Biotechnology Instructor

“Eat food. Not too much. Mostly plants.” Berkeley Journalism professor Michael Pollan wrote about food in his excellent books “The Botany of Desire” and “The Omnivore’s Dilemma” and has become one of the most quoted authorities about the food supply in the United States. This book asks the question whether the “food” eaten by Americans in their cars and in front of their TVs is really food.

10:00 a.m. – 11:30 a.m. (1-1/2 hours optional flex credit)

Building 700, Room 703 (*Limited to 59 participants*)

Umoja Program Scholars (UPS)

Jocelyn Mouton, Counselor/Coordinator, CalWORKS; Erin Vines, Dean, Counseling/Special Services; Karen McCord, Psychology Instructor; Ella Tolliver, Counselor; Brad Paschal, Biological Science Instructor; Rob Simas, Director, Research & Planning; Cynthia Simon, EOPS/CARE Coordinator; and Carolyn Moore, DSP Specialist

Come learn about a revival. A new blueprint for success for all of our students. Umoja a Kiswahili word meaning unity, is a community and critical resource, dedicated to enhancing the cultural and educational experiences, of African American and other students. We must revive our thoughts, plans, and actions in order to adapt to the new wave of change. In doing so, we will make our mark and create a new blueprint for success.

10:00 a.m. – 12:00 noon (2 hours optional flex credit)

Building 500, Room 505 (*Limited to 42 participants*)

eCollege Features, Exploration and Training

Sandra Rotenberg, Distance Education Coordinator

In this session, we will cover using the course enrollment feature, Path Builders (a new feature), the Gradebook (weighting, extra credit, tips & tricks), Dropbox vs. Doc Sharing, Creating exams (question pools, etc.) and anything else that comes up.

10:00 a.m. – 12:00 noon (2 hours optional flex credit)

Building 100, Room 103-A (*Limited to 20 participants*)

My Solano for Faculty

Barbara Fountain, Director of Admissions & Records

In this session you will learn how to access the functions now available for faculty. For example, you will be able to print rosters, see class information, and much more. You need to be able to login to OWA (**O**utlook **W**eb **A**ccess) to take advantage of this workshop.

10:00 a.m. – 12:00 noon (2 hours optional flex credit)

Building 700, Room 705 (*Limited to 55 participants*)

Accreditation Workshop

Jeff Lamb, Senate President

This session will include the most recent information concerning our accreditation.

10:00 a.m. – 12:00 noon (2 hours optional flex credit)

Building 400, Room 445 (*Limited to 42 participants*)

Transfer and Articulation Issues for Faculty

Barbara Pavão, Transfer Counselor and

Robin Arie-Donch, Counselor/Articulation Officer

In this session, we'll present an overview of transfer and articulation policies, timelines and requirements. We'll talk about what makes a course transferable, and will cover issues concerning major preparation, general education and overall units. We'll answer questions about articulating new or revised courses and will show you helpful transfer and articulation websites.

10:00 a.m. -12:00 noon (2 hours optional flex credit)

Building 400, Room 446 (*Limited to 36 participants*)

Learning Communities Committee Meeting

Brad Paschal, Learning Communities Coordinator

Are you curious about the Learning Communities program at Solano Community College? Do you want to meet other faculty interested in teaching a Learning Community? Please join us to learn more about Learning Communities and to meet other interested faculty. A portion of this meeting will be an overview of the program, but faculty will have the opportunity to share their interests in future courses. This meeting may be your opportunity to find a new colleague to co-teach a Learning Community.

12:00 noon – 1:30 p.m. (1-1/2 hours optional flex credit)

Building 1400/Room 1405B

**Solano College Faculty Association/
Senate Lunch Meeting**

Tom Grube, SCFA President
Jeff Lamb, Senate President

1:30 p.m. – 3:30 p.m. **(2 hours required flex credit)**

Location: Determined by your Division Deans

Learning Outcomes Assessment: Closing the Loop

During this session, each faculty member will present his/her SLO assessment(s), results, and analysis to other faculty. Divisions will break into segments in order to share and discuss the implications of the individual, department, and division assessment analyses. These discussions will generate ideas for teaching as well as three-year plans and program reviews.

3:30 p.m. – 5:30 p.m. **(2 hours required flex credit)** and

5:30 p.m. – 6:30 p.m. Dinner Break – On your own

6:30 p.m. – 8:30 p.m. **(2 hour required flex credit)**

Division Meetings

Business/Career Tech Education (Room 1401A)

Counseling/Special Services (Room 446)

Fine & Applied Arts/Behavioral Sci (Room 1301)

Health Occupations, Public Safety & Family Studies
(Room 804)

PE, Wellness & Athletics (Room 1746)

Technology & Learning Resources (Room 101)

Humanities (Room 812)

Math & Science (Room 308)

Counseling & Special Services (Room 1102)

**FRIDAY,
JANUARY 15, 2010
(Required Day)**

8:30 a.m. – 9:00 a.m., Building 1400, Cafeteria (optional)

Coffee hosted by Superintendent/President

Janene Whitesell, Master of Ceremonies

(3 hours required flex credit for morning activities)

9:00 a.m. – 9:10 a.m.

Welcome

Janene Whitesell, Master of Ceremonies

9:10 a.m. – 10:00 a.m.

Welcome and College Update

Jowel Laguerre, Superintendent/President

10:00 a.m. – 11:00 a.m.

Accreditation: What's the point? Why does it matter?

Accreditation Committee

As we gear up for our next self-study, it is a good time to reflect on what the accreditation standards are and how they apply to what we do at Solano College.

11:00 a.m. – 12:00 noon

Keynote Speaker, Peter Menzel

Intro by Ron Zak

Peter will share inspiration for and from, "The Hungry Planet"

Peter Menzel is a freelance photojournalist known for his coverage of international feature stories on science and the environment. His award-winning photographs have been published in GEO, Stern, National Geographic, Smithsonian, the New York Times Magazine, and Time. Menzel and D'Aluisio's latest book is an around-the-world exploration of average daily life in 24 countries--this time focusing on food. Hungry Planet: What the World Eats, details each family's weekly food purchases and average daily life. The centerpiece of each chapter is a portrait of the entire family surrounded by a week's worth of groceries. You can visit <http://www.menzelphoto.com> to increase your awareness of Peter and Faith's global work.

12:00 noon – 1:30 p.m.

Community Lunch (Cafeteria & Lobby)

(3 hours required flex credit for afternoon activities)

1:30 p.m. – 3:00 p.m. (Choose one of these)

- 1. Up Close & Personal with Peter Menzel and Faith D'Aluisio**
Building 1400, Room 1405B (*Limited to 134 participants*)
- 2. Look, Listen, Learn and Laugh...Study Abroad (domestic and international)**
Building 1600, Room 1645 (*Limited to 68 participants*)
Karen McCord, Psychology/Social Science Instructor
Terri Brunner, Art Instructor and
Ron Zak, Photography Instructor
The combined workshop will explore and inform participants of the value and workings of credit travel study. This informative session will cover the student experiences of Karen McCord's recent journey. The second half will offer staff the nuts and bolts of a successful program via our online information site.
- 3. Faculty and Staff Meeting for English 370 Lab**
Building 100, Room 130
Presenters: Josh Scott and 370L Lab Staff

3:00 p.m. – 4:30 p.m. (Choose one of these)

All Accreditation workshops are geared to give you information about the standards so that you can identify where you fit into the next self-study. Everyone on campus has important an important contribution to make. Select a workshop that best speaks to your strengths. Facilitators will outline timelines and workflow.

4. Faculty/Staff Meeting for English 350/355 Lab

Building 100, Room 130

Presented by Josh Scott and 350/355L Lab Staff

Accreditation Workshops

5. Standard 1: Institutional Mission & Effectiveness

Building 400, Room 445 (*Limited to 42 participants*)

Senate Accreditation Committee

Is the college committed to our mission? Do we use analysis of quantitative and qualitative data and analysis in an ongoing and systematic cycle of evaluation, integrated planning, implementation and re-evaluation? Provide input and data on how the college moves forward and makes decisions.

6. Standard 2: Instructional Programs, Support Services and the Library...Oh, my!

Building 700, Room 705 (*Limited to 55 participants*)

Senate Accreditation Committee

Does Solano offer these services in a way that facilitates and demonstrates the achievements of our SLOs and SAOs? Do we provide an environment that supports learning, enhances student understanding and appreciation of diversity, and encourages personal and civic responsibility as well as intellectual and aesthetic, and personal development? If you agree, help us prove it!

7. Standard 3: Resources with a Purpose

Building 800, Room 802 (*Limited to 62 participants*)

Senate Accreditation Committee

Resources, not just financial but human, technology, and physical. Are we using them wisely, do you know how? This is the workshop for you.

8. Standard 4: Leadership & Governance

Building 1500, Room 1530 (*Limited to 42 participants*)

Senate Accreditation Committee

Can you provide evidence and information on the contributions of leadership throughout the college for continuous improvement? Are our governance roles designed to facilitate decisions that support student learning programs and services and improve institutional effectiveness? All of this without micromanaging! Be a part of the team that provides narrative and evidence.

**TUESDAY,
JANUARY 19, 2010
(Optional Day)**

8:00 a.m. – 10:00 a.m. (2 hours optional flex credit)

Building 1700-A Gymnasium

Get in Shape-Let's Play Badminton

Becky Lum, PE Instructor

Come and join us for some fun and exercise playing badminton. All levels welcome and equipment will be provided. Expect to compete against your colleagues in a "friendly" tournament. Prizes will be awarded to the best men, women, and mixed doubles teams. We will crown the "best badminton players on campus." Play will be in the gym, so please wear non-scutt shoes.

9:00 a.m. – 4:00 p.m. (6 hours optional flex credit)

Building 800, Room 807-B (*Limited to 20 participants*)

First Aid, RSVP by 1/12/10! Call HR at x-7169.

Glenn Burgess, Health Occupations Instructor

Sue Clement, Health Occupations Instructor

9:00 a.m. – 12:00 noon (3 hours optional flex credit)

Building 600, Room 626 (*Limited to 74 participants*)

Academic Senate Meeting

Jeff Lamb, Academic Senate President

10:00 a.m. – 12:00 noon (2 hours optional flex credit)

Building 100, Room 103-A (*Limited to 30 participants*)

My Solano for Faculty

Barbara Fountain, Director of Admissions & Records

In this session you will learn how to access the functions now available for faculty. For example, you will be able to print rosters, see class information, and much more. You need to be able to login to OWA (**Outlook Web Access**) to take advantage of this workshop.

9:30 a.m. – 11:30 a.m. (2 hours optional flex credit)

Building 700, Room 704 (*Limited to 50 participants*)

Protecting Your Retirement Asset through Active Money Management

Tu Bui and Albert Law, Investment Advisors

International (IAI)

Topics that will be discussed include: Risk management of your retirement asset through the use of active money management and understanding passive asset allocation versus active money asset allocation.

10:00 a.m. – 12:00 p.m. (2 hours optional flex credit for CalPERS faculty)

Building 800, Room 803 (*Limited to 50 participants*)

Legal Rights for Employees and Spouses (CalPERS participants only)

Nadine Franklin, CSEA Member Benefits Rep

Topics for this workshop will include: Power of Attorney; Pre-Retirement Death Benefits; Purchasing Service Credits; and How Retirement is Calculated

11:30 a.m. – 1:30 p.m. (2 hours optional flex credit)

Building 1000 (Horticulture)

Get To Know Your Campus **RSVP by 1/12/10! Call HR at x-7169.**

Ken Williams and Sandra Diehl, Horticulture Instructors
Come and enjoy a buffet lunch, courtesy of the Horticulture Club, to include BBQ chicken and greens from their own gardens. Lunch will be followed by a tour of the Horticulture Facility. You'll get to see the propagation room, green house, outdoor transplanting area, outdoor nursery, community garden area and much more. During the tour you'll be able to discuss all the issues related to starting and maintaining a successful backyard garden.

12:00 noon – 1:30 p.m.

Building 1400, Cafeteria

CSEA Members Lunch/Meeting

RSVP by Tuesday, 1/12/10! Call HR at x-7169.

1:30 p.m. – 4:30 p.m. (3 hours optional flex credit)

Building 600, Room 626 (*Limited to 74 participants*)

Academic Senate and Ed Administrators Meeting

Jeff Lamb, Academic Senate President and
Robin Steinback, Vice President Academic Affairs

1:30 p.m. – 3:30 p.m. (2 hours optional flex credit)

Building 100, Room 103-A (*Limited to 20 participants*)

My Solano for Faculty

Barbara Fountain, Director of Admissions & Records

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1:30 p.m. – 2:30 p.m. (1 hour optional flex credit)

Building 700, Room 706 (*Limited to 40 participants*)

University of California, Davis

Ed.D. Program Information Workshop

Karin Mack, MEd, Outreach & Recruitment
Coordinator, School of Education

UC Davis and Sonoma State University offer a joint working-professional doctorate program in educational leadership: the Capital Area North Doctorate in Educational Leadership (CANDEL). Representatives from the CANDEL program will be

hosting an informal information session in our district for staff and faculty interested in pursuing an Ed.D. The session will run from 40 - 60 minutes and will include Q&A. Light refreshments will be served. Please join us and meet your colleagues from other educational institutions. Though a RSVP is not required, we would like to hear from you regarding your interest in the program by emailing us at CandelEdD@ucdavis.edu.

1:30 p.m. – 2:30 p.m.

Building 600, Room 605 (*Limited to 40 participants*)

Hiring Committee Training for Classified Staff

Trudy Largent, Interim Director of Human Resources
and Sharron Murray, Human Resources Specialist
(Employment/Recruitment)

1:30 p.m. – 2:30 p.m. (1 hour optional flex credit)

Building 500, Room 501 (*Limited to 40 participants*)

eTeachers Best Practices/Networking Group

Marylou Fracisco and Mary Gumlia, eTeachers
How do you upgrade discussions? Who does online field trips and how? What are some innovative ways to use chats and journals? How do you handle online student conduct? Come join our collegial group of new and veteran eTeachers and share teaching tips and best practices in online courses!

6:00 p.m. - 9:00 p.m. (3 hours optional flex credit)

Building 1600, Rooms 1645 (*Limited to 68 participants*)

Adjunct/Part-time Faculty Forum

Kristie Iwamoto and Carl Ogden, SCFA Adjunct
Executive Board Representatives

All adjunct faculty are invited to this forum to learn how the Solano College Faculty Association works for them, and to voice their needs and concerns regarding instruction and employment issues.

Tuesday, February 16, 2010
Wednesday, March 17, 2010
(Optional Days)

Mark Your Calendars...General activities

- Banner
- Budget
- Accreditation
- BSI Workshop
- Classroom Management

Details will be shared in Spring semester.