

Graduation 2012 Committee Meeting Minutes

Thursday, February 16, 2012 – 11 a.m.

Present: Mostafa Ghous, Judie Burtenshaw, Lily Espinoza, April Takahashi, Thom Watkins, Shemila Johnson, Tricia Meyer

Not Present: Arturo Reyes, Barb Fountain, Caryl Corbin, Dave Froelich, Erin Vines, Gale Anderson, Judy Spencer, Juliet Ennis, Kandy Carlsmith, Karen McCord, Kimo Calilan, Laurie Cheatham, Laurie Gorman, Matt Borchert, Patricia Itaya, Patricia Young, Peter Bostic, Phil McCaffery, Jr., Robin Darcangelo, Shirley Lewis, Steve Dawson, Terri Pearson, Thomas Trujillo,

The meeting started about 11:05 a.m. in Room 1421

Co-Chair – April has volunteered to be the Graduation Committee Co-Chair and you may get emails from her from time to time.

Confirm logistics – Mostafa spoke to Saki Cabrera about the logistics of the wheelchair access on the field. She will check it out to be certain, but she was confident that the setup will work fine. We need to verify if the portable bleachers have stairs; if not, we need to look at other options and climbing up/down on them may pose a safety hazard.

Band – The Band of the Golden West has declined to perform so we are looking for another band. They recommended a band called Solano Winds. High school bands may be an option. Mostafa will check with Walt Mikolajcak to see if he might want to play again.

Chair Rental – So far Mostafa has not found anyone cheaper than Wally's for chair rentals. Wally's wants to book as soon as possible or they may not be available. We don't want to rent canopies because of the added cost. The Army is loaning us 2 (they are black with their logo).

Flowers – Mostafa found an organization who sells wholesale flowers and might donate \$500 – maybe a club or ASSC can benefit.

Photographer – We are looking at changing photographers this year. Grad Images will provide a CD and online comp event photos. They will provide 3 photographers and one for PR. Students will get email and mailed proofs (up to 3 photos) to chose from if interested .

Graduation Website – a website for graduation is in the planning phases. It will probably have only basic information this year such as guidelines on how to plan to graduate and contingency plan if it rains.

Other business – Thom has one faculty marshal; still needs 4 more.

We reviewed the slides showing how everyone will be walking out onto the field for the ceremony and where everyone will be located.

The next meeting will take place on Thursday, March 1, at 11 a.m., in room 1421. Meeting was adjourned at 11:33.

Judie Burtenshaw
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Student Development Office