Solano Community College

Petition for Certificate of Achievement

(Note: Job Direct Low Unit Certificates have their own form.)

Rec'd By: _____ Via: _____

Note to Applicant issued: Yes ☐ No ☐

Date: _____

READ information below before completing application. Check for accuracy before submitting.

This petition should be submitted during the semester you are completing your final requirements. If you have missed that opportunity, you may file during any subsequent semester.

Checklist:

- Have you met with a Counselor to confirm completion of your certificate requirements? Yes ☐ No ☐
- Did you complete **all** of your certificate requirements at SCC? Yes ☐ No ☐
  If No, list other colleges attended: _____
- All relevant **official** transcripts from other colleges are on file with Admissions & Records. Yes ☐ No ☐ N/A ☐
- Did you submit a Substitution/Waiver of Requirements Petition? Yes ☐ No ☐ N/A ☐

*If the address on your permanent record does not match the address you list on this form, may we have permission to update your record?
Yes ☐ No ☐

Degree Completion Term: Summer ☐ Fall ☐ Spring ☐ Year:	
(Required) SCCID:	**(Required) SSN#:**
Last Name in System:	**First Name in System: MI**
Date of Birth:	**Phone: Area Code + #**
Name as you would like it printed on your diploma:	
Address:	**City: State: Zip:**

General Education Option:

Are **official** High School Transcripts, **Foreign Transcripts (third party evaluated)**, AP, ACT, or SAT test scores being used to fulfill the UC IGETC language requirement turned in to Admissions & Records? ☐ Yes ☐ No

	T	Office Use Only		
Please note if applying for (ADT's) list all on one form. List all other degrees on another form.		Bulletin Acad.Yr.	Awarded	Denied
1.	(CA)			
2.	(CA)			
3.	(CA)			
4.	(CA)			
5.				
6.				

I certify that the information contained in this application is true and accurate to the best of my knowledge. I understand incomplete applications will be denied.

X _____

Student's Signature required