

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

ADOPTED MINUTES
Wednesday, July 15, 2020

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 17, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Voyce, VP David Williams led those present in the pledge of allegiance.

3. ROLL CALL

Quinten R. Voyce, President
Denis Honeychurch, J. D., Vice President
Sarah E. Chapman, Ph.D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Mary Jones, Human Resources
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(b) Contract Award to Cypress Risk Management for Intercollegiate Sports & Student Accident Insurance Policy for the 2020-2021 Academic Year has been pulled from the Non-Consent items.

4. APPROVAL OF AGENDA

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Voyce called the closed session to order at 6:36 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9
- (d) Public Employee Contract Amendment
(Celia Esposito-Noy, Ed.D., Superintendent-President)

7. RECONVENE REGULAR MEETING

President Voyce reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

At the request of Superintendent-President Dr. Celia Esposito-Noy, the Board of Trustees voted to approve an amendment to her employment contract for the 2020-2021 fiscal year. The travel stipend of \$400 per month will be suspended for this contract year.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

The ASSC does not meet during the summer.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- The academic senate has not been actively meeting over the summer but faculty are voluntarily attending fiscal advisory meetings, College Governance Council meetings and fall planning task force meetings.
- I had an opportunity to meet with the new VP of Student Services. I welcome Dr. Cooper and look forward to our work together.
- Faculty are completing training for online teaching and some have begun work on their online course shells to be submitted to our DE committee for approval and certification as online instructors. In addition, some faculty are already working on DE addenda to be submitted to our DE committee, approved by our curriculum committee and submitted to the Chancellor's Office so that their classes can be taught in an online format. The vast majority of the SCC faculty will have participated in the mentioned DE and curriculum processes by the end of the fall semester. A thanks goes out to the deans who are helping us identify faculty leads for each discipline.
- I would like to again acknowledge my colleagues as they continuing to find ways to collaborate and support one another as we work our way through this unfamiliar landscape and the new requirements for teaching at our college.
- We anticipate heavy workloads and some chaos in the fall. We are accepting imperfection and granting grace as needed. The academic senate will provide support and guidance as we move forward in these uncertain times.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC continues to meet over the summer. The next meeting is scheduled for July 22nd via Zoom. We will provide budget and enrollment updates at that time.

CGC continues to review policy changes which will be forwarded to the Board work group on policies.

(d) Superintendent-President

S-P Esposito-Noy provided the following report:

- Enrollments for fall are trailing behind fall 2019 and 2018. We will be working on promotional campaigns and contacting continuing students who have not yet registered for fall encouraging them to do so.
- VP Diamond will provide an update on the budget for the coming year including the impact deferrals will have on a cash.
- The 3C2A voted earlier than expected to move all fall sports into the spring semester. Sports have been assigned early and late spring competition dates and the number of contests for all sports has been reduced by at least 70%. The statewide COVID workgroup for athletics will continue to meet and advise colleges on what to expect for the spring.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on June 13, 2020 and June 17, 2020 (Pending Board Approval)

Human Resources

- (b) Employment 2019-2020 and 2020-2021, Page 6

Finance and Administration

- (c) Warrants, Page 9

Bond Projects

- (d) Notice of Completion for Construction Services for the Building 400 Lighting Replacement Project, Page 11

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(a) Resignation to Retire, Page 13

VP David Williams provided the following from Dr. Joe Ryan, Dean of Math and Science who acknowledged Richard Crapuchettes and Christy Green:

Richard Crapuchettes has served the Solano Community for 33 years as a science technician and expert in geology, physics, and engineering laboratory preparation. Over the past three years as I got to know him, he became my go-to-person for the details on any type of instrument part we needed. His knowledge and understanding of equipment has saved to college thousands of repair dollars. Items such as tinsel strength measurement, resistors, software and the like were all too easy for him to find and obtain. The mathematics and Sciences Division solutes his service and are forever grateful for his kindness and ingenuity.

Cristy Green has served the Solano Community for 16 years as a science technician and expert in chemistry laboratory preparation. During the new science build move, Christy was ingenious in how organized things were put together. Because of her efforts, the entire chemistry move took less than 4 days from start to completely put away in 2700. Her color coding and safety labeling has been a godsend for knowing what is needed and how to dispose of materials. The Mathematics and Sciences Division solutes her service and are forever grateful for her kindness and ingenuity.

VP David Williams provided the following from Neil Glines, Dean of Liberal Arts who acknowledged Darsen Long:

Darsen Long has worked for the district for seven years as a full-time instructor of Technical Theatre and prior to that he worked here as adjunct faculty. He grew up in the East Bay and attended DVC, CSU Hayward, and Dominican College. He was hired at Solano not only to teach stagecraft—set-building, rigging and lighting design, sound design, safety, and so on—but to provide the face-to-face interaction and encouragement our students need, at which he excels. In his time with the district, Darsen supervised the construction of countless sets, including sets for numerous Arty-award winning productions, peppering his instruction with old-fashioned sayings, parables, and Dad jokes. “He’s such a gifted teacher; he imparts knowledge to people without them even realizing that they’re being taught,” says his longtime colleague, Darcia Tipton. He was so good at his job that students who didn’t hang around to finish the program were sometimes picked up after their first year to work for other area theatres and theatrical unions. Some who went on to four-year programs would report back that they were bored, having learned more about technical theatre at Solano.

Darsen has worked in theatre since 1976. Before he came to Solano, he was for 17 years the technical director of the Fairfield Center for Creative Arts, aka the Downtown Theatre. He also worked as Operations Coordinator of the Mondavi Center in Davis. He started out as a stagehand in IATSE, the International Alliance of Theatrical Stage Employees. In his various roles, he has worked on everything from one-act plays to Super Bowls, and with everyone from the Rolling Stones to Salman Rushdie. When Pope John Paul II came to Candlestick Park to hold mass, Darsen was on the job.

Darsen is a born storyteller and he loves to talk about his days lighting concerts for big- ticket musical acts, his family farm in Fresno, and the memorable adventures and mishaps of a life lived in the theatre. Gardening is his passion. “Coming from immigrant roots, from an Armenian family, growing up in that farming environment, and getting to where he got, becoming a college professor, I think is pretty amazing,” Darcia says.

What Darsen was arguably best at was finding opportunities for his students. Every year, he wrote letters of recommendation for students applying to work for Santa Rosa’s prestigious Summer Rep Theatre Festival. Most of these students were accepted into the program. He also did outreach work to draw new technical theatre students to campus. One such effort was his annual hosting of the Rosco scenic painting workshops. He would invite teachers from high schools all over the Bay Area to participate. He took his students on field trips to the Music Circus theatre in Sacramento so they could see how theatre is staged in the round. He worked with the Ed. Foundation and other entities to light their events, and he helped the city of Fairfield create a Haunted Hike at the Rockville Regional Park.

Last but not least, he served with distinction and dedication on the building 1200 renovation committee. All these things evidence Darsen’s continued commitment to his community, his students, and his craft.

“Darsen Long worked and fought for many years to grow and improve the Theatre program at Solano College,” remembers another colleague, Christine Mani. “He worked heavily on curriculum and the rebuild of the actual building. He did what he thought was best for the program and the students. I will miss sitting around with him, talking about the possibilities of what could happen next.”

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

- (b) Contract Award to Cypress Risk Management for Intercollegiate Sports & Student Accident Insurance Policy for the 2020-2021 Academic Year, Page 14

This item was pulled from the Non-Consent agenda items.

- (c) Contract with James Thomas Media LLC for Outreach and Marketing, Page 24

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Contract with James Thomas Media LLC for Outreach and Marketing as presented. The motion was passed unanimously.

Bond Projects

- (d) Contract Amendment No. 01 to Aedis Architects for Additional Professional Services for the Fairfield Campus Building Exteriors Project, Page 30

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Contract Amendment No. 01 to Aedis Architects for Additional Professional Services for the Fairfield Campus Building Exteriors Project as presented. The motion was passed unanimously.

- (e) Approval to Reject All Informal Bids of Early College High School Portables Project, 20-012, Page 34

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Approval to Reject All Informal Bids of Early College High School Portables Project, 20-012 as presented. The motion was passed unanimously.

- (f) Contract Award to HMR Architects for the Fairfield Campus Baseball and Softball Locker Room Project, Page 37

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Contract Award to HMR Architects for the Fairfield Campus Baseball and Softball Locker Room Project as presented. The motion was passed unanimously.

- (g) Approval of Contract Change Order #7 to BHM Construction for the Fairfield Library/Learning Resource Center Project, Page 39

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Approval of Contract Change Order #7 to BHM Construction for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (h) Contract Change Order No. 01 to William Scotsman, Inc. for the Early College High School Portables Project at the Fairfield Campus, Page 43

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Contract Change Order No. 01 to William Scotsman, Inc. for the Early College High School Portables Project at the Fairfield Campus as presented. The motion was passed unanimously.

- (i) Contract Amendment #1 to Ninyo & Moore for Geotechnical Services for the Library/Learning Resource Center Project, Page 47

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Contract Amendment #1 to Ninyo & Moore for Geotechnical Services for the Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (j) Resolution No. 20/21-01 Adoption of Resolution of Intent to Convey Maintenance Easements to City of Vacaville, Page 51

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Resolution No. 20/21-01 Adoption of Resolution of Intent to Convey Maintenance Easements to City of Vacaville as presented. The motion was passed unanimously.

AYES: Board President Voyce, Vice President Honeychurch, Trustee Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Academic Affairs

- (k) Contract for Redesign of the Business and Entrepreneurship Sector Website, Page 61

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Contract for Redesign of the Business and Entrepreneurship Sector Website as presented. The motion was passed unanimously.

Student Services

- (l) Resolution No. 20/21-02 Emergency Closure – California State Preschool Program (CSPP) and General Child Care (CCTR), Page 81

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Resolution No. 20/21-02 Emergency Closure – California State Preschool Program (CSPP) and General Child Care (CCTR) as presented. The motion was passed unanimously.

AYES: Board President Voyce, Vice President Honeychurch, Trustee Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Initial Presentation of Solano Community College District Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests, Page 83
- (b) Citizens Bond Oversight Committee (CBOC) FY 2018-2019 Annual Report to the Governing Board, Page 85
- (c) 2020-2021 Budget Update, Page 95

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:35 p.m.