

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, May 20, 2020

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 20, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of President Voyce, Rob Diamond led those present in the pledge of allegiance.

**3. ROLL CALL**

Quinten R. Voyce, President  
Denis Honeychurch, J. D., Vice President  
Sarah E. Chapman, Ph.D.  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
A. Marie Young  
Greg Ritzinger, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Mary Jones, Human Resources  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(c) Agreement with Strata Information Group to Provide Information Technology Consulting Services for the Support of the Financial Aid Department, Page 19. In the Summary section, the words “more” and “the” were misspelled.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

President Voyce called the closed session to order at 6:34 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

President Voyce reconvened the Regular Meeting at 7:10 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

This last semester has been quite an achievement. As the student trustee, I have been honored to be a part of small but mighty group of individuals who seek to better ourselves and our community. The ASSC has been able to achieve quite a lot through this tumultuous semester. We were able to switch to Zoom meetings pretty quickly and continue our work regardless of working remotely. Some of these achievements include the painting of the interior of the 1400 building, attending the digital California Community College General Assembly, giving \$20,000 to the Emergency Assistance Program, forming a Select Interim Committee to work over the summer to have a Fall election, and holding events physically when possible, and through our social media as well. Our numbers were few, but there was enough passion to carry through.

Since this is my last meeting as Solano's Student Trustee, I wanted to take this opportunity to thank you all for this fantastic learning experience. I had the chance to be of service to my fellow students all the while obtaining a new skill set of my own. I will be continuing forward with my education, having earned an associate's degree to transfer in Political Science. I have been accepted to the University of California, Berkeley and I plan on attending this coming fall as a Rhetoric Major. Additionally, I have had the privilege of being given the Regents' and Chancellor's scholarship. I am beyond thankful to everyone who has been a part of this journey and hope the best for everyone moving forward.

(b) Academic Senate

Academic Senate President, Dr. LaNae Jaimez gave the following report:

- The Academic Senate held its last meeting of the academic year on May 4<sup>th</sup>. The following Senate subcommittee shared their end of year self-evaluations regarding their accomplishments and progress. Academic Program Review, Assessment, Curriculum, Distance Education and Professional Development. The committees served the college well accomplishing many things, a move to eLumen, guiding the School of Social and Behavioral Science through program review, supporting faculty as we moved all of our courses online, addressing some challenging curriculum issues and providing inspiring and enlightening professional development, to name a few.
- Senate also reported on our annual self-evaluation including our accomplishments and progress. We also reviewed potential goals for Academic year 20 - 21. We did this knowing that there were inevitable budget issues coming and that we would be facing more

challenges due to COVID-19 that would necessitate modification of our goals and plans for our next academic year. I was secretly hoping that somehow these budget issues would pass us by and COVID-19 would back-off, but they are here and we have begun our work to face them.

- Faculty leadership, Academic Senate and the Union, have been included in the planning for the fall 2020 semester at SCC. Our meetings have been spent working out details for the fall including messaging to students and faculty. It is only in meetings like this that we can as a community bring forth the issues and concerns that need to be managed as we plan another semester of primarily online education. The concerns, suggestions and innovations from every member have been treated as important and valuable. I would like to thank VP William's for his leadership and work with this group.
- We are just beginning to address how faculty will contribute to balance our underfunded budget. Once again, administration has invited faculty input into this process and have emphasized that we will use an "interest based approach" in this work. I am grateful that we have VP Diamond's leadership and the support of S/P Esposito-Noy and VP William's in this unpleasant but necessary work. I have all confidence that we will get through this too.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC met on May 13<sup>th</sup> to discuss the anticipated May Budget Revise and implications for the College. We reiterated our commitment to keeping employees whole and to working with bargaining units regarding options for taking the reductions. CGC plans on meeting during the summer in order to attend to issues in preparation for the fall.

(d) Superintendent-President

Superintendent-President Esposito-Noy gave the following report:

- I want to acknowledge the managers and faculty and classified for working collectively to address the budget reductions we are facing. We are meeting with the individual bargaining units to ask for their best thinking for making the 10% reductions.
- While we could not host an event for Classified Appreciation Week, we sent a message acknowledging their work and will celebrate them when we can return to campus.
- Our virtual graduation video will be posted tomorrow at 6:00pm on the college website. The video includes some great student photos, brief messages from faculty, as well as greetings from the Board President. Student names are listed under the degrees and certificates. The video runs about 90 minutes and was created by James Thomas Media.

**11. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on May 6, 2020 (Pending Board Approval)

Human Resources

- (b) Employment 2019-2020, Page 6

Finance and Administration

- (c) Warrants, Page 8

Bond

- (d) Notice of Completion for Construction Services for the Biotechnology Casework  
AImprovement Project, Page 10
- (e) Notice of Completion for Construction Services for the Vacaville Center Storage  
Enclosure Project, Page 12

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

**12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Human Resources

- (a) Proposed 2020-2021 Classified Work Calendar, Page 14

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Proposed 2020-2021 Classified Work Calendar as presented. The motion was passed unanimously.

- (b) Resolution No. 19/20-21 Designating Classified School Employee Week at Solano  
Community College District, Page 16

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Resolution No. 19/20-21 Designating Classified School Employee Week at Solano Community College District as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Voyce, Vice President Honeychurch, Trustee Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Finance and Administration

- (c) Agreement with Strata Information Group to Provide Information Technology Consulting Services for the Support of the Financial Aid Department, Page 18

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Agreement with Strata Information Group to Provide Information Technology Consulting Services for the Support of the Financial Aid Department as presented. The motion was passed unanimously.

- (d) 2019-20 Budget Adjustment #1, Page 22

It was moved by Trustee Young and seconded by Trustee Thurston to approve the 2019-20 Budget Adjustment #1 as presented. The motion was passed unanimously.

Bond Projects

- (e) Contract Change Order #01 to O.C. Jones and Sons, Inc. for the Fairfield Campus Parking Lot No. 01 Resurfacing Project, Page 24

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Contract Change Order #01 to O.C. Jones and Sons, Inc. for the Fairfield Campus Parking Lot No. 01 Resurfacing Project as presented. The motion was passed unanimously.

Academic Affairs

- (f) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 28

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Initial Presentation of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the District on Reopeners, Page 31
- (b) CCFS-311Q Financial Report, 3rd Quarter, FY 2019-2020, Page 32
- (c) Facilities Master Plan Update – Gensler, Page 35

**15. ANNOUNCEMENTS**

Trustee Voyce announced that we will have a board retreat on June 13<sup>th</sup>.

**16. ITEMS FROM THE BOARD**

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:12 p.m.