

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, April 15, 2020

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 15, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

President Voyce, led those present in the pledge of allegiance.

3. ROLL CALL

Quinten R. Voyce, President
Denis Honeychurch, J. D., Vice President
Sarah E. Chapman, Ph.D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young
Greg Ritzinger, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(e) Budget Transfer of 2019-2020 Lottery Funds, Page 17, has been pulled from the agenda.

Agenda Item 13.(l) Lease Agreement Extensions to Williams Scotsman, Inc. for Modular Buildings. On page 37, the agenda item number should read: 13.(l).

4. APPROVAL OF AGENDA

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

6. CLOSED SESSION

President Voyce called the closed session to order at 6:34 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Voyce reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

ASSC swore in a new senator during yesterday's meeting via Zoom. The senate approved to donate \$30,000 to the emergency fund for students; \$20,000 now and \$10,000 in the fall if needed.

The ASSC election has been moved to the fall semester.

(b) Academic Senate

Dr. LaNae Jaimez, Academic Senate President gave the following report:

- The Academic Senate has held two meetings via Zoom on March 23rd and April 13th. It has been determined that curriculum, distance education, student equity and success committees will continue to meet via Zoom for the remainder of the semester while the assessment and program review committees will not meet but will continue to work on relevant matters. Spring SLO assessment will be optional while fall will be required regardless of our circumstances. SSBS is finishing program review and the school of Health Sciences will begin with student surveys in the fall rather than this spring. I have been pleasantly surprised by how much work we have been able to accomplish.
- Senate elections were delayed to allow additional time for self-nominations. An announcement is forth coming as all open positions had only one nominee. I'm please to say, you'll be seeing me for another 2 years.
- On the suggestion of Lauren Taylor-Hill, Anthropology Instructor, and with the help of the Office of the S-P, the Senate was instrumental in setting up an emergency assistance fund through the SCC foundation for SCC students and employees that raised over 2K.
- Over spring break, nine faculty volunteered for three hiring committees to hire coordinators for two Senate subcommittees; distance education and curriculum, and the faculty coordinator for the ASTC. COVID19 has taught me that when people have been ordered to stay at home for a few weeks, spending four hours on a hiring committee is a welcome change. A special thanks to VP Williams for the eight days he committed to this process.
- Training opportunities for DE are being offer by the SCC distance education committee now through the summer, and we currently have 90 or more faculty signed up.
- COVID19 has helped me realize how much I value contact with my peers and colleagues, how nice it is, at least most of the time, to be stuck at home with my family, and that I haven't works this hard on course material since my first year as a full-time faculty member. Hope you are well, safe and finding some joy in the madness of this pandemic.
- I would like to close by thanking S-P Esposito-Noy, VPAA Williams and the administrators at SCC for their ongoing support and encouragement of faculty and students are we work our way through online education and stay at home orders.

(c) College Governance Council

The next College Governance Council meeting is scheduled for April 22nd via Zoom.

(d) Superintendent-President

Superintendent-President Esposito-Noy acknowledged faculty, managers and staff who are doing an incredible job during this transition to online only classes. There has not been a decline in enrollment so faculty are doing a great job communicating with students. We have decided that summer classes will be online since we do not know when the executive order will be lifted. Registration for summer and fall classes begins on April 27th.

Board President Voyce extended the board's appreciation to faculty, staff and students.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on April 1, 2020 (Pending Board Approval)

Human Resources

- (b) Employment 2019-2020, Page 6

Finance and Administration

- (c) Warrants, Page 7

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2020, Page 9

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Ballot for California Community College Trustees (CCCT) Board of Directors Election - 2020 as

presented. The motion was passed unanimously.

Human Resources

(b) Resignation to Retire, Page 11

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

(c) Summer Work Schedule, Page 12

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Summer Work Schedule as presented. The motion was passed unanimously.

Finance and Administration

(d) Resolution No. 19/20-18 Designation and Disposal/Disposition of District Surplus Equipment and Property – 3D Printer, Page 14

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Resolution No. 19/20-18 Designation and Disposal/Disposition of District Surplus Equipment and Property – 3D Printer as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Voyce, Vice President Honeychurch, Trustee Chapman,
Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

(e) Budget Transfer of 2019-2020 Lottery Funds, Page 17

This item was removed from the agenda.

(f) Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services, Page 19

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services as presented. The motion was passed unanimously.

- (g) Contract Amendment #1 with Pacific Dining – Food Service Management for the Food Service Provider Agreement, Page 22

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Contract Amendment #1 with Pacific Dining – Food Service Management for the Food Service Provider Agreement as presented. The motion was passed unanimously.

Bond Projects

- (h) Contract Award to Matthews Electric for Construction Services for Building 400 Lighting Replacement Project, Page 25

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Contract Award to Matthews Electric for Construction Services for Building 400 Lighting Replacement Project as presented. The motion was passed unanimously.

- (i) Approval of Contract Change Order #4 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 27

It was moved by Trustee Honeychurch and seconded by Trustee Karah to approve the Approval of Contract Change Order #4 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (j) Contract Award to Salas O'Brien for Professional Services for the Building 300 HVAC Assessment Project, Page 31

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Contract Award to Salas O'Brien for Professional Services for the Building 300 HVAC Assessment Project as presented. The motion was passed unanimously.

- (k) Equipment Order to Sterling for the Small Capital Projects – Capital Equipment Project, Page 33

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Equipment Order to Sterling for the Small Capital Projects – Capital Equipment Project as presented. The motion was passed unanimously.

(l) Lease Agreement Extensions to Williams Scotsman Inc. for Modular Buildings, Page 36

It was moved by Trustee Honeychurch and seconded by Trustee Karah to approve the Lease Agreement Extensions to Williams Scotsman Inc. for Modular Buildings as presented. The motion was passed unanimously.

Academic Affairs

(m) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 40

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Trustee Karah reminded everyone to wear a mask when outdoors.

Trustee Young announced that this year's Juneteenth event has been cancelled this year.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Yoyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:41 p.m.