

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** MEMBERS OF THE GOVERNING BOARD  
**SUBJECT:** CONSENT CALENDAR - HUMAN RESOURCES  
**REQUESTED ACTION:** APPROVAL

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**EMPLOYMENT 2019-2020**

**Promotion**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Claire Gover	From Administrative Assistant III, Athletics to Executive Coordinator, Academic Affairs	03/02/2020

**Out of Class Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Zyra Larot	Financial Aid Systems Analyst	02/03/20 – 06/30/20

**Part-Time Adjunct Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Lani Clarke	Adjunct Librarian (not to exceed 67%)	02/20/20 – 05/21/20

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Mary Jones  
Human Resources

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February 7, 2020  
**Date Submitted**

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Celia Esposito-Noy, Ed.D.  
Superintendent-President

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February 19, 2020  
**Date Approved**

**Short-term/Temporary/Substitute**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Jason Awender	Journey Level Assistant – Fire Academy	General Fund	02/20/20 – 06/30/20	\$25.00/hr.
Megan Borghesani	ASL Tutor /Lab Instructor	Perkins	02/20/20 – 05/21/20	\$13.00/hr.
Victoria Castaneda	Student Services Assistant II-Financial Aid	Student Equity	02/20/20 – 06/30/20	\$18.10/hr.
Norman Ortiz	Piano Accompanist for Choral-Special Projects	General Fund	02/20/20 – 05/21/20	\$40.00/hr.
Rischa Slade	CCPLS Classified Coordinator	Student Equity	01/01/20 – 06/30/20	\$2,500.00 Stipend
Kasey Willes	ASL Tutor /Lab Instructor	Perkins	02/20/20 – 05/21/20	\$13.00/hr.
Kristi “Mickey” Zerga	ASL Tutor /Lab Instructor	Perkins	02/20/20 – 05/21/20	\$13.00/hr.

**SEPARATION OF SERVICE**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Juan Valenzuela (deceased)	Administrative Assistant II - EOPS (34 years, 7 months of service)	01/23/2020

**GRATUITOUS SERVICE**

<b><u>Name</u></b>	<b><u>School/Department</u></b>	<b><u>Effective</u></b>	<b><u>Assignment</u></b>
Shadia Awad	Liberal Arts	02/20/20 – 04/30/20	Assistant Stage Manager, Priscilla: Queen of the Desert
Faustino Cadiz	Liberal Arts	02/20/20 – 04/30/20	Assistant Director, Priscilla: Queen of the Desert

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**  
**SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION**  
**REQUESTED ACTION: APPROVAL**

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**PERSONAL SERVICES AGREEMENTS**

**Academic Affairs  
David Williams, Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Tamika E. Graham	Ms. Graham will visit with one of our classes inside CSP Solano and speak to our students. She will also be present during a film screening of the documentary, College Behind Bars, and participate on a panel of speakers afterwards.	February 26, 2020 – February 28, 2020	Not to exceed \$2,000.00
Salih Israil	Mr. Israil will visit with one of our classes inside CSP Solano and speak to our students. He will also be present during a film screening of the documentary, College Behind Bars, and participate on a panel of speakers afterwards.	February 26, 2020 – February 28, 2020	Not to exceed \$2,000.00

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**Robert V. Diamond**

Vice President, Finance & Administration

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February 07, 2020

**Date Submitted**

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**Celia Esposito-Noy, Ed.D.**

Superintendent-President

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February 19, 2020

**Date Approved**

**Academic Affairs Cont'd**  
**David Williams, Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Varsity Networks Inc. o/b/o Shaheem Sanchez aka Shaheem Royal	Shaheem Royal, Artist will appear at Solano Community College's Deaf Outreach event on April 25, 2020 and perform 3 dance sets, serve on a panel, teach a dance routine and interact with guests.	February 20, 2020 – April 25, 2020	Not to exceed \$5,000.00
Peter Cammish dba Tyne Analysis Services	Build on a new Data Sources developed for Student Course, Clusters, Special Populations, Multiple Measures and Math and English Tracking.	July 01, 2020 – June 30, 2020	Not to exceed \$15,000.00
Nico DiMarco	Contractor will provide disc jockey services at ASL outreach event on Saturday, April 25, 2020, from 4-8pm. District will pay \$1,000 as a deposit to book services, which will allow DK to arrange travel, lodging, and equipment rental in this area.	February 20, 2020- April 25, 2020	Not to exceed \$2,500.00

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANTS

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

01/07/2020	Vendor Payments	11098002-11098006	\$ 73,535.42
01/07/2020	Vendor Payments	11098007-11098015	\$ 75,799.62
01/07/2020	Vendor Payments	11098016-11098099	\$ 239,122.38
01/14/2020	Vendor Payments	11098100-11098109	\$ 158,828.66
01/14/2020	Vendor Payments	11098110-11098117	\$ 44,396.35
01/14/2020	Vendor Payments	11098118-11098182	\$ 280,781.40
01/22/2020	Vendor Payments	11098183-11098195	\$ 953,401.98

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**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other

Ed. Code: 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$2,525,302.27

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Robert V. Diamond  
Vice President, Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Robert V. Diamond, Finance and Administration

**VICE PRESIDENT APPROVAL**

February 07, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

February 19, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANTS

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

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**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE:*

01/22/2020	Vendor Payments	11098196-11098198	\$ 8,300.00
01/22/2020	Vendor Payments	11098199-11098279	\$ 470,202.39
01/28/2020	Vendor Payments	11098280-11098284	\$ 31,895.38
01/28/2020	Vendor Payments	11098285-11098287	\$ 1,207.41
01/28/2020	Vendor Payments	11098288-11098327	\$ 51,958.00
01/31/2020	Vendor Payments	11098328-11098383	\$ <u>135,873.28</u>
<b>TOTAL:</b>			<b><u>\$2,525,302.27</u></b>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION NO. 19/20-14 ESTABLISHMENT OF THE  
NONRESIDENT AND INTERNATIONAL STUDENT FEE  
FOR 2020-21**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

Board approval is requested for Resolution No. 19/20-14, Establishment of the nonresident and international student fees for 2020-2021. The 2019-20 current nonresident tuition fee is \$272.00 per unit and \$10 per semester unit for nonresidential capital outlay. Per Education Code Section 76140, the Governing Board must adopt a nonresident tuition fee before March 1 of each year.

*CONTINUED ON THE NEXT PAGE:*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Information Reporting and Administrative Functions

<i>Ed. Code:</i>	<i>Board Policy: 3020</i>	<i>Estimated Fiscal Impact:</i>
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**SUPERINTENDENT'S RECOMMENDATION:**       APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Robert V. Diamond  
Vice President, Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**

Robert V. Diamond  
Finance & Administration

**VICE PRESIDENT APPROVAL**

February 9, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

February 19, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION NO. 19/20-14 ESTABLISHMENT OF THE  
NONRESIDENT AND INTERNATIONAL STUDENT FEE  
FOR 2020-21**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**      **OR**       **Non-Consent**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE:*

The Board may adopt one of several rates: (A.1) District average cost; (A.2) District average cost with 10% or more noncredit FTES (B.1) Statewide average cost; (B.2) Highest statewide average cost; (C) No more than the rate of a contiguous district; (D) Between statewide average expense of education and District expense of education; (E) no more than 12 comparable states 2018-2019 average tuition.

In addition, per Education Code Section 76141, a District may also charge to any nonresident student a capital outlay fee.

It is recommended that the District's 2020-2021 nonresident and international student fee be established at \$290.00 per unit, which is the statewide average expense of education, and \$10 per semester unit for nonresidential capital outlay.

Resolution No. 19/20-14 is attached, along with the 2020-2021 Nonresident Fees Worksheet.



**SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD  
ESTABLISHMENT OF THE NONRESIDENT AND INTERNATIONAL  
STUDENT FEE FOR THE 2020-2021 ACADEMIC YEAR**

**RESOLUTION NO. 19/20-14**

**TO COMPLY WITH REQUIREMENTS OF EDUCATION CODE SECTION 76140**

**WHEREAS**, Such tuition fee may be based upon (A.1) District average cost; (A.2) District average cost with 10% or more noncredit FTES (B.1) Statewide average cost; (B.2) Highest statewide average cost; (C) No more than the rate of a contiguous district; (D) Between statewide average expense of education and District expense of education; (E) No more than 12 comparable states 2018-19 average tuition.

**WHEREAS**, Education Code Section 76140 mandates that the proposed tuition fee be increased by the United States Consumer Price Index (U.S.C.P.I.) for two fiscal years, as determined by the Department of Finance, State of California.

**WHEREAS**, Education Code Section 76141 authorizes each district to charge nonresident students a capital outlay fee; now therefore be it

**RESOLVED**, That the district nonresident and international student fee for the academic year 2020-2021, beginning with the summer session, be established at \$290.00 per unit, which is the statewide average expense of education, and \$10 per semester unit for nonresident capital outlay.

**PASSED AND ADOPTED** This 19th day of February 2020, by the Governing Board of Solano Community College District.

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Quinten R. Voyce, Board President

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Celia Esposito-Noy, Ed.D., Secretary

**2020-21 Nonresident Tuition and Capital Outlay Fee Worksheet**

District: Solano Community College District

Term: Semester

**Nonresident Tuition Fee Options**

**A.1 District Average Cost**

A. District Expense of Education for Base Year	\$	60,899,696
B. District Annual Total FTES		6,260
C. Average Expense of Education per FTES (A/B)	\$	9,729
D. U.S. Consumer Price Index Compound Factor		1.0420
E. Average Cost per FTES for Tuition Year (C x D)		10,137
F. Nonresident Tuition Fee per Semester Unit (E/30)		338

**A.2 District Average Cost with 10 Percent or More Noncredit FTES**

Noncredit FTES percent of Total		0.8%
A. District CREDIT ONLY Expense of Education for Base Year		
B. Annual Attendance FTES	N/A	
C. Average Expense of Education per FTES (A/B)	N/A	
D. U.S. Consumer Price Index Compound Factor		1.0420
E. Average Cost per FTES for Tuition Year (C x D)	N/A	
F. Nonresident Tuition Fee per Semester Unit (E/30)	N/A	

**B.1 Statewide Average Cost**

A. Statewide Expense of Education for Base Year		9,581,068,770
B. Statewide Annual Total FTES		1,148,145
C. Average Expense of Education per FTES (A/B)	\$	8,345
D. U.S. Consumer Price Index Compound Factor		1.0420
E. Average Cost per FTES for Tuition Year (C x D)		8,695
F. Nonresident Tuition Fee per Semester Unit (E/30)	\$	290

**B.2 Highest Statewide Average Cost**

Highest year of the succeeding, current, and 4 prior years.		2020-21
Nonresident Tuition Fee per Semester Unit	\$	290

**C Contiguous District**

Contiguous District		
Maximum Fee (Contiguous District Nonresident Tuition Fee)		
Nonresident Tuition Fee per Semester Unit		

**D Between Statewide Average Expense of Education and District Expense of Education**

Minimum (Option B.1 - Statewide Average Cost) per Semester Unit	\$	290
Maximum (District Total Expense of Education)	\$	60,899,696
Nonresident Tuition Fee per Semester Unit	\$	290

**E Comparable States Average**

Nonresident Tuition Fee per Semester Unit	\$	414
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<b>Nonresident Capital Outlay Fee</b>		
A. Capital Outlay expense for 2018-19	\$	28,039,767
B. FTES for 2018-19		6,260
C. Capital outlay expense per FTES (A/B)	\$	4,479
D. Capital Outlay Fee per Semester Unit (C/30)	\$	149.31
E. Adopted 2020-21 Nonresident Tuition Fee	\$	290
F. 50% of Adopted 2020-21 Nonresident Tuition Fee	\$	145
G. Maximum 2020-21 Nonresident Capital Outlay Fee (lesser of D or F)	\$	145

**California Community Colleges  
2020-21 Nonresident Tuition and Capital Outlay Fee  
Solano Community College District**

The district governing board has established Nonresident Fees as shown below.

Adoption Date: 19-Feb-20

**Nonresident Tuition Fee**

	Basis for Adoption (Select one)	Fee
<input type="checkbox"/>	A.1 - District Average Cost	
<input type="checkbox"/>	A.2 - District Average Cost with 10 Percent or More Noncredit FTES	
<input type="checkbox"/>	B.1 - Statewide Average Cost	
<input type="checkbox"/>	B.2 - Highest Statewide Average Cost	
<input type="checkbox"/>	C - Contiguous District	
<input checked="" type="checkbox"/>	D - Between Statewide Average Expense of Education & District Expense of Education	\$ 290
<input type="checkbox"/>	E - Comparable States Average	

**Nonresident Capital Outlay**

Maximum Nonresident Capital Outlay Fee is \$ 145

<input checked="" type="checkbox"/>	Nonresident Capital Outlay Fee	\$ 10
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**Contact Information**

Signature:

Name: Robert V. Diamond

Title: Vice President, Finance & Administration

Phone: 707-864-7147

Email: [robert.diamond@solano.edu](mailto:robert.diamond@solano.edu)