

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, April 17, 2019

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 17, 2019, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Young, Lt. Bryant Williams led those present in the pledge of allegiance.

3. ROLL CALL

A. Marie Young, President
Quinten R. Voyce, Vice President
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J. D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Heewon Yoon, ASSC
Celia Esposito-Noy, Ed.D., Secretary

Absent (Excused):

Karimah Karah
Rosemary Thurston
Quinten R. Voyce
Heewon Yoon

Others Present:

Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(u) Virtual Client Folder Services Agreement between PaperClip and Solano Community College, Page 99. The Estimated Fiscal Impact should read: \$35,750.

4. APPROVAL OF AGENDA

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Young called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Young reconvened the Regular Meeting at 7:03 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Greg Ritzinger, SCC student, attended the national PTK Catalyst 2019 Awards convention in Orlando, Florida. Mr. Ritzinger was very excited to learn that Solano College would be sending him to the convention and thanked Dr. Esposito-Noy for making the arrangements.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

There was no report from ASSC.

(b) Academic Senate

There was no report for Academic Senate

(c) College Governance Council

Superintendent-President Esposito-Noy reported that VP David Williams and Professor Michael Wyly have been keeping us informed on guided pathways and strategic planning. Dr. Esposito-Noy commended the faculty leadership for their efforts.

(d) Superintendent-President

Dr. Esposito-Noy reported that we continue to make progress on new faculty hires. This is part of the effort to hire new faculty with funds from the state for faculty hiring.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

(a) Draft Minutes for the Meetings Held on April 3, 2019 (Pending Board Approval)

Human Resources

(b) Employment 2018-2019, Page 7

Finance and Administration

(c) Personal Services Agreements, Page 8

(d) Warrants, Page 9

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 18/19-19 Proclaiming Solano Community College as a “Purple Heart College”, Page 11

It was moved by Trustee Martin and seconded by Trustee Chapman to approve Resolution No. 18/19-19 Proclaiming Solano Community College as a “Purple Heart” College as presented. The motion passed with the following roll call vote:

AYES: President Young, Trustee Chapman, Trustee Honeychurch, and Trustee Martin

NOES: None

ABSTAIN: None

- (b) Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2019, Page 13

It was moved by Trustee Honeychurch and seconded by Trustee Chpaman to approve the Ballot for California Community College Trustees (CCCT) Board of Directors Election - 2019 as presented. The motion was passed unanimously.

Human Resources

- (c) Summer Work Schedule, Page 15

It was moved by Trustee Chapma and seconded by Trustee Martin to approve the Summer Work Schedule as presented. The motion was passed unanimously.

Finance and Administration

- (d) Resolution No. 18/19-20 To Contract with the Department of California Highway Patrol, Agreement #18C301018, Page 16

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve Resolution No. 18/19-20 To Contract with the Department of California Highway Patrol, Agreement #18C301018 as presented. The motion passed with the following roll call vote:

AYES: President Young, Trustee Chapman, Trustee Honeychurch, and Trustee Martin

NOES: None

ABSTAIN: None

It was moved by Trustee Chapman and seconded by Trustee Martin to approve Items. 13.(e) through 13.(h) in one motion as presented. The motion passed unanimously.

- (e) Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services, Page 28
- (f) Contract Award to ProEducation Solutions, LLC (PROED), for Financial Aid Application Verification Services, Page 31
- (g) Contract Award to James Thomas Media LLC for Media Coordinator, Page 40
- (h) Contract Award to James Thomas Media LLC for Website Re-Design and Related Services, Page 45

Bond Projects

- (i) Resolution No. 18/19-18 Designation and Disposal/Disposition of District Surplus Equipment and Property – Science Building Furniture and Equipment, Page 49

It was moved by Trustee Chapman and seconded by Trustee Martin to approve Resolution No. 18/19-18 Designation and Disposal/Disposition of District Surplus Equipment and Property – Science Building Furniture and Equipment as presented. The motion passed with the following roll call vote:

AYES: President Young, Trustee Chapman, Trustee Honeychurch, and Trustee Martin

NOES: None

ABSTAIN: None

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(j) through 13.(u) in one motion as presented. The motion passed unanimously.

- (j) Change Order #1 to HM Construction, Inc. for the Horticulture Modular Building Foundation and Site Work Project, Page 56
- (k) Notice of Completion for Construction Services for the Horticulture Modular Building Foundation and Site Work Project, Page 59
- (l) Contract Award to Arthulia, Inc. for Construction Services for the Building 1900 Office Renovation Project, Page 61
- (m) Contract Amendment #1 to Visions Management for Professional Move Management and Move Services for the Science Building Project, Page 63
- (n) Amendment #2 to Facilities Planning and Consulting Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 66
- (o) Approval of Architectural Consulting Services Pool of Firms, Page 69
- (p) Approval of Construction Management Consulting Services Pool of Firms, Page 71
- (q) Notice of Completion for Construction Services for the Fairfield Science Building Project, Page 73

Academic Affairs

- (r) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 75
- (s) Revised Clinical Experience Agreement Between Solano Community College and Adventist Health, Vallejo, California, Page 78

Student Services

- (t) Student Health Services Contract Between the County of Solano and Solano Community College, Page 94
- (u) Virtual Client Folder Services Agreement Between PaperClip and Solano Community College, Page 99

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Dr. Chapman reminded the Trustees of the Nursing Pinning Ceremony and the upcoming Career Fair.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Martin to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:29 p.m.