

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, December 19, 2018

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, December 19, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of President Chapman, Kiana Azar led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Sarah E. Chapman, Ph.D., President  
A. Marie Young, Vice President  
Denis Honeychurch, J. D.  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
Jacob Hinkle, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Kiana Azar, ASSC  
Greg Brown, Vice President of Student Services  
Karimah Karah  
Lucky Lofton, Executive Bond Manager  
Sandra Therrien, Executive Coordinator

At this time, Vice President Young dedicated the meeting to Dr. Sandford Wright, a former faculty member who passed away. Dr. Wright was an integral part of the ethnic studies program at Solano College.

**4. APPROVAL OF AGENDA**

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the agenda as presented. The motion was passed unanimously.

**5. ELECTION RESULTS**

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the agenda as presented. The motion was passed unanimously.

**6. ADMINISTRATION OF OATH OF OFFICE TO NEW AND RETURNING GOVERNING BOARD MEMBERS: SARAH CHAPMAN, PH.D., DENIS HONEYCHURCH, J.D., KARIMAH KARAH, AND A. MARIE YOUNG.**

Trustee Denis Honeychurch administered the Oath of Office to returning Governing Board member, Trustee Sarah Chapman.

FSUSD Board Vice President Judi Honeychurch administered the Oath of Office to returning Governing Board member, Denis Honeychurch.

Trustee Michael Martin administered the Oath of Office to newly elected trustee Karimah Karah.

Superintendent Lisette Estrella-Henderson administered the Oath of Office to returning Governing Board member, A. Marie Young.

**7. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

(a) Election of Governing Board Officers for the 2019 Year – President, Vice President, and Appointment of Secretary

Board President Chapman opened the nominations for President. Moved by Trustee Thurston and seconded by Trustee Honeychurch to elect Trustee Young as President. Nominations were closed. Motion passed unanimously.

Newly elected Board President Young opened the nominations for Vice President. Moved by Trustee Thurston and seconded by Trustee Honeychurch to elect Trustee Voyce as Vice President. Nominations were closed. Motion passed unanimously.

President Young opened the nominations for Board Secretary. Moved by Trustee Chapman and seconded by Trustee Martin to elect Dr. Celia Esposito-Noy as Board Secretary. Nominations were closed. Motion passed unanimously.

(b) Establishment of Dates, Times, and Locations of Governing Board Meetings

It was moved by Trustee Voyce and seconded by Trustee Honeychurch to approve the printed copy as presented. The motion was passed unanimously.

(c) Selection of Representative to the Solano County School Boards Association

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve Trustee Voyce as representative to the Solano County School Boards Association. The motion was passed unanimously.

**8. COMMENTS FROM MEMBERS OF THE PUBLIC**

**9. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

(a) Draft Minutes for the Meetings Held on December 5, 2018 (Pending Board Approval)

Human Resources

(b) Employment – 2018-2019, Page 8

Finance and Administration

(c) Personal Services Agreements, Page 10

(d) Warrants, Page 11

(e) Notice of Completion for Construction Services for the Aeronautics Building Awning Project, Page 13

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Consent Agenda as presented. The motion was passed unanimously.

**10. ITEMS REMOVED FROM CONSENT AGENDA**

**11. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Human Resources

(a) Change to Short-Term, Seasonal, Periodic, Student Worker, and Temporary Interpreter Salary Schedules, Page 15

It was moved by Trustee Voyce and seconded by Trustee Honeychurch to approve the Change to Short-Term, Seasonal, Periodic, Student Worker, and Temporary Interpreter Salary Schedules as presented. The motion was passed unanimously.

*Finance and Administration*

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 11.(b) through 11.(f) in one motion as presented.

- (b) Contract Award to Bel Air Mechanical, Inc. for Construction Services for the Vallejo Center Data Server Room HVAC Project, Page 19
- (c) Contract Award to Enviser for Construction Services for Fume Hood Controls Installation and Programming for the Vacaville Biotechnology and Science Building, Page 21
- (d) Contract Amendment #2 to Eppendorf North America for Professional Services for the Biotechnology and Science Building Project, Page 23

*Academic Affairs*

- (e) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 26

*Student Services*

- (f) Early Learning Center Child Care Tuition Increase, Page 31
- (g) Emergency Closure – General Child Care & Development Program (CCTR) & California State Preschool Program (CSPP), Page 33

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Emergency Closure – General Child Care & Development Program (CCTR) & California State Preschool Program (CSPP) as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Young, Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: Trustee Karah

**12. INFORMATION ITEMS (NO ACTION REQUIRED)**

**13. ANNOUNCEMENTS**

Trustee Voyce invited the Board and public to an event on January 11 & 12, 2019 in Folsom.

**14. ITEMS FROM THE BOARD**

Board President Young attended and/or participate in the following:

December 6: 23<sup>rd</sup> Annual Spirit of Solano Luncheon at the Hilton Garden Inn in Fairfield

December 6: Trustee dinner for retiring president and retiring trustee at Back Door Bistro in Vacaville on Merchant Street

December 10: Solano County School Board Association meeting that was hosted by Solano Community College in Denis Honeychurch Board Room 626.

December 12: Volunteer mathematics tutor to 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders at Hogan Middle School in Vallejo who are participants in an after school program – *'Links to Success: Math Olympics'*

December 12: Solano Community College – End of the Year Celebration in SCCD Board Room 626

December 19: Volunteer mathematics tutor to 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders at Hogan Middle School in Vallejo who are participants in an after school program – *'Links to Success: Math Olympics'*

**15. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

**16. CLOSED SESSION**

There was no Closed Session held at this meeting.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9

**17. RECONVENE REGULAR MEETING**

**18. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**19. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Martin to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:40 p.m.