

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, May 16, 2018

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 16, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Karen Simms led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah E. Chapman, Ph.D., President
A. Marie Young, Vice President
Denis Honeychurch, J. D.
Pam Keith
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Michael Wyly, Academic Senate
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Young and seconded by Trustee Keith to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board President Chapman called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Chapman reconvened the Regular Meeting at 7:01 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Superintendent-President Esposito-Noy presented Christie Speck and Sabrina Drake with the Solano College Early Learning Center Readers' Choice Award for 2018 chosen by the Solano Daily Republic.

Several students commented and asked questions about the staffing and responsibilities of the Student Life Office. Board President Chapman referred the questions to the Superintendent-President who will follow up with the students.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Student Trustee Hinkle gave the following report on behalf of ASSC:

- The ASSC has chosen to continue negotiations with Canteen regarding the RFP for vending services.
- VP Diamond came to speak to the ASSC yesterday regarding concerns and addressing a student's complaint over the cafeteria closing earlier in the day than the hours posted and rising prices for smaller portions.
- The Solano Sheriffs and Judges Forum was held this Monday and there was a large turnout for the forum.
- The election results have been ratified by the ASSC and a hardcopy of the results will be given at the next board meeting.

(b) Academic Senate

Professor Wyly began his report with the announcement and distribution of the spring 2018 Suisun Valley Review.

The Senate has met twice since the last board meeting: on May 7th and May 14th. The Senate took action on two resolutions at their May 7th meeting: the Senate's opposition to the online college; and the Senate's opposition to the revision of the funding formula.

The Senate also took action to make changes to BP2017 and AP2017 Accreditation Processes.

On May 14th, the Senate took action to approve new BP/AP 6206 regarding General Education Reciprocity.

A resolution was passed to honor Ken Williams who is retiring this year.

Professor Wyly thanked Dwayne Hunt and Rob Diamond for their help with the updates for the Student Success

At the conclusion of the report, VP David Williams thanked Professor Wyly for his service and announced that a resolution was passed by the AS to honor Professor Wyly for his 4 years as Academic Senate President.

(c) College Governance Council

Last meeting of academic year was held on May 9th. Members reported progress being made on securing a new app for students, Grad Guru, which will push out timely reminders and notices to students throughout the year, and the Safe App will be available by fall. Campaigns to promote both “opt in” services are planned for the beginning of fall.

(d) Superintendent-President

Enrollments for spring compared to same time last year: Total FTES at the end of this spring is up nearly 100 FTES compared to same time last year. Much credit goes to the deans for strategic scheduling, the faculty for taking more students, and to the Centers for their scheduling that has resulted in significant FTES increases for both Vallejo and Vacaville.

VP Williams, Dean Lewis, and Dr. Mel King facilitated a successful dialogue with Vallejo Unified HS instructors today regarding the upcoming summer boot camps and student success and engagement. Well over 50 high school teachers participated. 4 boot camps will be offered at Vallejo high schools this summer funded by the Vallejo Careers Pathway Trust Grant. Academies are: Health and Fitness; International Finance; Multimedia; Visual and Performing Arts.

Working on the EEO Plan which we will bring to the Board at the June 6th meeting.

I want to acknowledge outgoing academic Senate President, Michael Wyly for his dedication and leadership not only for faculty and academic matters but for his commitment to college wide efforts including Guided Pathways. He has been a pleasure to work with and I am confident that the tradition of working cooperatively will continue with Dr. LaNae Jaimez, incoming Senate President.

End of the year celebration for faculty and staff on Wed., May 23rd from 3:00-5:00pm here in the Board Room.

Graduation is Thursday, May 24th at 6:00pm in the stadium.

11. CONSENT AGENDA – ACTION ITEMS

Human Resources

(a) Employment 2017-2018, 2018-2019, Page 7

Finance and Administration

- (b) Warrants, Page 10
- (c) Personal Services Agreements, Page 12
- (d) Notice of Completion for Construction Services for the Parking Lot Island Improvements Project, Page 14
- (e) Notice of Completion for Construction Services for the Building 1500 Re-Roofing Project, Page 16

It was moved by Trustee Voyce and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 17/18-30: To Approve Appointment to Citizens’ Bond Oversight Committee (CBOC) – Danion-Ghebremichael, Page 18

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 17/18-30 To Approve Appointment to Citizens’ Bond Oversight Committee (CBOC) – Danion-Ghebremichael as presented. The motion passed with the following roll call vote:

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

ABSENT: None

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve Items 13.(b), 13.(d), 13.(e), and 13.(g) through 13.(l) in one motion as presented. The motion passed unanimously.

Human Resources

- (b) Resignation to Retire, Page 20
- (c) New Administrative Leadership Group (ALG) Classified Management Job Description – Controller, Page 21

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the New Administrative Leadership Group (ALG) Classified Management Job Description - Controller as presented. The motion was passed unanimously.

- (d) Summer Work Schedule, Page 27

Finance and Administration

- (e) Renewal Agreement with the Solano County Office of Education for Duplicating and Courier Services, School Year 2018/2019, Page 28
- (f) Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services, Page 30

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services as presented. The motion was passed unanimously.

- (g) Contract Change Order #6 to DPR Construction for the Fairfield Science Building Project, Page 33
- (h) Contract Award to RBH Construction Inc. for Construction Services for the Building 1800B, Room 1855 Robotics Lab Renovation Project, Page 36
- (i) Contract Award to Optima Inspections Inc. for Inspection Services for the Building 1800B, Room 1855 Robotics Lab Renovation Project, Page 38
- (j) Contract Award to RBH Construction Inc. for Construction Services for the Building 1800B Exiting Corridor Renovation Project, Page 40
- (k) Contract Award to Optima Inspections Inc. for Project Inspection Services for the Building 1800B Exiting Corridor Renovation Project, Page 42
- (l) Contract Award to Quality Sound for Fire Alarm Programming and Construction Services for the Vacaville Center HVAC Upgrade Project, Page 44

- (m) Resolution No. 17/18-29 To Approve Change Order #01 to Solano County Roofing for Building 1000 Re-Roofing Project, Page 46

It was moved by Trustee Keith and seconded by Trustee Voyce to approve Resolution No. 17/18-29 To Approve Change Order #01 to Solano County Roofing for Building 1000 Re-Roofing Project as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Aye

AYES: President Chapman, Trustee Honeychurch, Trustee Martin,
Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

ABSENT: Trustee Keith

Academic Affairs

- (n) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 50

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, excluding the section titled “Program Inactivation” as amended. The motion was passed unanimously.

It was moved by Trustee Young and seconded by Trustee Keith to approve Items 13.(o) through 13.(s) in one motion as presented. The motion passed unanimously.

- (o) Agreement Between Solano Community College District and the SCC Educational Foundation for Reimbursement of Alumni Database Research for the Vallejo Career Pathway Grant, Page 54

Student Services

- (p) 2017-2018 Amended Local Agreement for Child Development Training Consortium, Page 70
- (q) Transfer Opportunity Program (TOP) Agreement Between the Regents of the University of California and Solano Community College, Page 72

- (r) Counseling Services Agreement Between Solano Community College District and John F. Kennedy University Community Counseling Center, Page 78
- (s) Basic Skills and Student Success Outcomes Transformation Program Grant Amendment #2, Page 87

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) CCFS-311Q Financial Report, Third Quarter, FY 2017-2018, Page 89
- (b) Measure Q Quarterly Progress Update – Report to the Governing Board, Page 93

15. ANNOUNCEMENTS

Dr. Chapman reminded everyone about commencement next week.

16. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following:

May 4: Viewed Solano Community College Early College High School Senior Class (SCC-ECH-SC) Projects that were on display in building 1400, Fairfield Campus of SCCD. Each student gave a brief description of their project. I was highly impressed by their work and verbal description of their project. I extend special kudos to SCC Trustee Quinten Voyce who is the classroom teacher of these awesome students.

May 6: Greater Vallejo Chapter of Jack and Jill of America, Incorporated (GVCJJ) Black Family Day and Chapter's 30th Anniversary at Runway's by Patrick Restaurant. I am a charter member of GVCJJ (1988) and a past regional officer (1993-1995) and national officer (1996-1998) of JJ.

May 7: Solano County School Board Association meeting that was held in building 1200, Fairfield campus. An excellent presentation was given by Kimberly Papillion, Esq. Judicial Professor, and Lecturer on Neuroscience, Decision-Making and the Law. She spoke on the topic "The Neuroscience of Decision-Making in Education: Excellence, Equity and Inclusion"

May 9: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, *Links to Success: Math Olympics*

May 14: Primary Solano Sheriffs and Judges Forum in building 1400 SCC Fairfield Campus. The forum was sponsored by Black Women Organized for Political Action (BWOPA), Associated Students of Solano College, and Tri-City NAACP. The candidates who participated in the forum were: John Coffey, Candidate, Solano Judge; Stephen Gizzi, Candidate, Solano Judge; Dan Marshall, Candidate, Solano Sheriff; and Daryl Snedeker, Candidate, Solano Sheriff

May 15: Vallejo Juneteenth Planning Committee meeting: For information about 2018 Vallejo Juneteenth, please visit www.vallejojunteenth.com. Juneteenth Central Committee (JCC) of the African American Family Reunion Committee (AAFRC) is the planning committee for this event and consists of fourteen officers and members. I am the vice president and trustee Thurston is the treasurer of the AAFRC. Solano College has for many years been an education vendor at this festive event and will be an education vendor this year.

May 16: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, *Links to Success: Math Olympics*

May 16: Tour of SCC Maker's Space, building 1800 Fairfield Campus

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:00 p.m.