

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

UNADOPTED MINUTES
Wednesday, April 18, 2018

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 18, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Trustee Denis Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah E. Chapman, Ph.D., President
A. Marie Young, Vice President
Denis Honeychurch, J. D.
Pam Keith
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Absent:

Pam Keith
Jacob Hinkle, Student Trustee

Others Present:

Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
Mary Jones, Human Resources
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Michael Wyly, Academic Senate
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 10.(b) Employment 2017-2018, Page 7. Under the section “Short-term/Temporary/Substitute”, Emily Wade’s hourly rate should read “\$16.56”.

Under the same section, the Fund/Grant Name for Scott Parrish should read “Athletics/Swimming”.

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Young to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board President Chapman called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Chapman reconvened the Regular Meeting at 7:01 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Dell Fawcett, a student at SCC commented on the College bookstore and the prices of used and new books.

Several students from Communications-COMM001 class commented on various topics as part of an assignment. The following students participated: Michelle Anicete, William Aquino, Noah Jones, Heidi Kinney, Hernan Laffitte, and Lucy Liu.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

- The Food Pantry in the Student Life Office have served 240 bags of groceries thus far to our student population.
- The RFP is getting closer to the end and hope to complete this process soon.
- The student elections will be starting in May while the declaration of candidacy will be ending very soon. The pre-election meeting will be on April 23rd.
- There will be more to report on in the next regular Governing Board meeting.

(b) Academic Senate

Professor Michael Wyly reported that the Senate has met once on since the last report on April 9th, and will be meeting again on April 23rd.

On April 9th, the Senate took action on the following: Resolutions in Support of the #NeverAgain Campaign; BP/AP 4003 Emeritus Recommendation; ASCCC Resolutions for 2018 Spring Plenary; and SLOs and PLOs Approval Work Flow on META.

The Senate will review the following topics at upcoming meetings: Fully online college, the proposed funding formula, and CCCCCO consultation with the ASCCC.

The Guided Pathways plan was submitted by the deadline to CCCCCO with the Academic Senate's President's signature. In fall 2017, SCC hosted ASCCC President Julie Bruno and then recently retired Vice-Chancellor Pam Walker who assisted the facilitation of initial dialogues re: GP with representation from across campus, including Counseling, Senate, Deans and Students. The Board may also remember that these conversations continued at the Jan Flex Joint Meeting of the Senate and Academic Affairs where SCC leadership brainstormed priorities and outreach

strategies, as well as the formation of what would come to be the GP Planning Taskforce, jointly appointed by Academic Affairs and the Senate with the intent of drafting the GP plan due to the CCCCCO at the end of this month. That group has had occasion to meet already and it will continue to meet in the continued vetting of the plan. Moreover, some iteration of this workgroup will likely develop into a formal GP Steering Committee charges with working with the campus community as a whole to act on the outcomes identified in the GP Plan. I will share that the provided template for the plan is modeled on the GP Self-Assessment reported to the Board near the end of last term. This means a total of 14 inter-related directions of inquiry the College is expected to pursue. The taskforce concluded that SCC determined 4 strategic themes to address in our pathways implementation: (1) multiple measures and acceleration, (2) integrated planning, (3) catalog and program clarity, and (4) collaboration between student services and instruction. All 14 items of inquiry identified on the template can then be rooted to these in-house priorities, providing the College with a more clear focus and vision.

(c) College Governance Council

Superintendent-President reported that College Governance Council has reviewed the Guided Pathways plan.

(d) Superintendent-President

Superintendent-President received clarification regarding the College Promise versus the Promise Grant, which was formerly known as the BOG fee waiver.

We had signing day today for six student athletes.

Our former ASSC representative to the board, Micaela Chapa, has been accepted to UOP.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on April 4, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2017-2018, Page 6

Finance and Administration

- (c) Warrants, Page 9

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2018, Page 11

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Ballot for California Community College Trustees (CCCT) Board of Directors Election - 2018 as presented. The motion was passed unanimously.

Human Resources

- (b) Resolution No. 17/18 – 27 Designating Classified School Employee Week at Solano Community College District, Page 13

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve Resolution No. 17/18-27 Designating Classified School Employee Week at Solano Community College District as presented. The motion passed with the following roll call vote:

AYES: President Chapman, Trustee Honeychurch, Trustee Martin,
Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

ABSENT: Trustee Keith

Finance and Administration

- (c) District Budget Update, Page 15

This item was presented as Information Only which does not require a motion.

(d) District Budget Augmentation Requests, Page 22

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the District Budget Augmentation Requests as presented. The motion was passed unanimously.

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve Items 13.(e) through 13.(l) in one motion as presented. The motion passed unanimously.

(e) Change Order #1 to Arthulia, Inc. for the Building 600, Room 604 Renovation Project, Page 24

(f) Notice of Completion for Construction Services for the Building 600, Room 604 Renovation Project, Page 27

(g) Change Order #1 to Lister Construction Inc. for the Softball Bleachers Path of Travel Project, Page 29

(h) Notice of Completion for Construction Services for the Softball Bleachers Path of Travel Project, Page 32

(i) Contract Change Order #5 to HM Construction Inc. for the Fairfield Campus Entry Sidewalk Improvements Project, Page 34

(j) Ratification of Contract Amendment #2 with Valley Relocation and Storage for Project Moving Services for the Vacaville Classroom Building (Annex) Renovation Project, Room 604 Renovation Project, and B1800B Renovation Project, Page 37

(k) Contract Award to Development Group, Inc. for Professional Services for the Districtwide Information Technology Infrastructure Improvements Project (Phase 2) – Voicemail Migration, Page 41

(l) Contract Award to Optima Inspections Inc. for Project Inspection Services for Vallejo Vacaville Center HVAC Upgrade Project, Page 43

Academic Affairs

(m) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 45

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

Student Services

- (n) Resolution No. 17/18-28 Emergency Closure California State Preschool Program (CSPP) – Afternoon Preschool, Page 47

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 17/18-28 Emergency Closure California State Preschool Program (CSPP) – Afternoon Preschool as presented. The motion passed unanimously with the following roll call vote:

AYES: President Chapman, Trustee Honeychurch, Trustee Martin,
Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

ABSENT: Trustee Keith

14. INFORMATION ITEMS – NO ACTION REQUIRED

There were no agenda items for information or first reading.

15. ANNOUNCEMENTS

May 4th from 1-3pm, the ECHS will display their senior projects from Voyce. 1400 building
May 31st: from 6-8pm, senior night to recognize the seniors graduating. - Voyce

16. ITEMS FROM THE BOARD

Trustee Young participated and/or attended the following:

April 10: National Youth HIV/AIDS Awareness Day at Vallejo High School (VHS). Assisted, along with other members of Solano County Chapter of The Links, Incorporated, in three class periods of the Health and Fitness Academy where a presentation was given by a VHS Nurse. After the presentation members of SCCL passed out HIV/AIDS Awareness information and wrist bands.

April 10: Vallejo Juneteenth Planning Committee meeting: For information about 2018 Vallejo Juneteenth, please visit www.vallejojunteenth.com. Juneteenth Central Committee (JCC) of the African American Family Reunion Committee (AAFRC) is the planning committee for this event and consists of fourteen officers and members. I am the vice president and trustee Thurston is the treasurer of the AAFRC. Solano College has for many years been an education vendor at this festive event and will be an education vendor this year.

April 11: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, ‘Links to Success: Math Olympics’

April 11: Attended Vallejo City Unified School District Board Meeting where my chapter, Kappa Beta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated (AKA KBO), presented a check to the amount of two thousand dollars (\$2,000) for the Willie B. Adkins Scholars Project. I am a charter member of AKA KBO.

April 13: Vallejo Education and Business Alliance Foundation (VEBA) meeting at Kaiser Permanente Medical Building. I am a founding member of VEBA.

April 14: The Links, Incorporated Solano County Chapter (SCCL) Annual Scholarship Fundraiser that was held at Fairfield Hilton Garden Inn. I am a charter member of SCCL.

April 17: Vallejo Juneteenth Planning Committee meeting

April 18: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, ‘Links to Success: Math Olympics’

April 18: Measure Q Steering Committee meeting

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:07 p.m.