

# **SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, February 7, 2018

## **1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 7, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

## **2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board President Chapman, Lucky Lofton led those present in the pledge of allegiance to the United States of America.

## **3. ROLL CALL**

Sarah E. Chapman, Ph.D., President  
A. Marie Young, Vice President  
Denis Honeychurch, J. D.  
Pam Keith  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
Jacob Hinkle, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

### Others Present:

Greg Brown, Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
Mary Jones, Human Resources  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Michael Wyly, Academic Senate  
Micaela Chapa, ASSC  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(p) “Contract Award to HM Construction, Inc. for Construction Services for the Horticulture Modular Building Foundation and Site Work Project”, page 53. The Estimated Fiscal Impact should read: \$149,399 Measure Q Funds.

Agenda Item 12.(q) ”District Standards Revisions” has been pulled from the Non-Consent Agenda Items.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Young and seconded by Trustee Keith to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

Board President Chapman called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

Board President Chapman reconvened the Regular Meeting at 7:01 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA. CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from the members of the public.

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meetings Held on January 17, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2017-2018, Page 7

Finance and Administration

- (c) Donations, Page 9

- (d) Personal Services Agreement, Page 10

- (e) Notice of Completion for Construction Services for the Fairfield Campus Directory Signs Project, Page 12

- (f) Notice of Completion for Construction Services for the Softball Bleacher Replacement Project, Page 14

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Human Resources

- (a) Change to Short-Term, Seasonal, Periodic, and Student Worker Salary Schedule, Page 16

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Change to Short-Term, Seasonal, Periodic, and Student Worker Salary Schedule as presented. The motion was passed unanimously.

Finance and Administration

- (b) Resolution No. 17/18-19: Designation and Disposal/Disposition of District Surplus Equipment and Property – Vehicles, Page 18

It was moved by Trustee Keith and seconded by Trustee Thurston to approve Resolution No. 17/18-19 Designation and Disposal/Disposition of District Surplus Equipment and Property - Vehicles as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

- (c) Resolution No. 17/18-20: To Appoint the Official Representative to the Northern California Community Colleges Self-Insurance Authority, Page 21

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve Resolution No. 17/18-20 To Appoint the Official Representative to the Northern California Community Colleges Self-Insurance Authority as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

- (d) Resolution No. 17/18-21: To Appoint the Official Representative to the North Bay Schools Insurance Authority, Page 23

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve Resolution No. 17/18-21 To Appoint the Official Representative to the North Bay Schools Insurance

Authority as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin,  
Trustee Thurston, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve Items 12.(e) through 12.(j) in one motion. The motion was passed unanimously.

- (e) Contract Award to Strata Information Group (SIG) for Upgrade of Operational Data Store (ODS) 9.0, Page 25
- (f) Contract Award to Strata Information Group (SIG) for Database Administration (DBA) Consulting Services, Page 28
- (g) Contract Change Order #3 to HM Construction Inc. for the Fairfield Campus Entry Sidewalk Improvements Project, Page 31
- (h) Contract Change Order #3 to Vaca Valley Excavating & Trucking, Inc. for the Vacaville Center Intersection Improvements Project, Page 34
- (i) Change Order #1 (Deductive) to Ellis & Ellis Sign Systems for the Fairfield Campus Directory Signs Project, Page 38
- (j) Contract Amendment #1 with Ninyo & Moore for the Vacaville Center Intersection Improvements Project and Fairfield Campus Entry Sidewalk Project, Page 41
- (k) Ratification of Contract to Yocha Dehe Wintun Nation for Cultural Resources Monitoring Services for the Campus Entry Sidewalk Project, Page 43

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Ratification of Contract to Yocha Dehe Wintun Nation for Cultural Resources Monitoring Services for the Campus Entry Sidewalk Project as presented. The motion was passed unanimously.

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve Items 12.(l) through 12.(p) in one motion. The motion was passed unanimously.

- (l) Ratification of Contract to First Carbon Solutions for Environmental Consulting Services for Campus Entry Sidewalk Project, Page 45
- (m) Contract Award to Arthulia, Inc. for Construction Services for the Building 600, Room 604 Renovation Project, Page 47
- (n) Contract Award to Eppendorf North America for Professional Services for the Biotechnology and Science Building Project, Page 49
- (o) Contract Award to Optima Inspections Inc. for Inspection Services for the Building 600, Room 604 Renovation Project, Page 51
- (p) Contract Award to HM Construction, Inc. for Construction Services for the Horticulture Modular Building Foundation and Site Work Project, Page 53
- (q) District Standards Revisions, Page 55

This agenda item was removed from the Non-Consent Agenda Items.

Academic Affairs

- (r) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 68

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

Student Services

- (s) Counseling Services Agreement between Solano Community College District and John F. Kennedy University Community Counseling Center, Page 75

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Counseling Services Agreement between Solano Community College District and John F. Kennedy University Community Counseling Center as presented. The motion was passed unanimously.

**13. BOARD STUDY SESSION (NO ACTION REQUIRED)**

Umoja Update

*Presented by Dr. Dwayne Hunt and Dr. Tasha Smith*

The status update for the Umoja Community was presented by Dr. Dwayne Hunt and Dr. Tasha Smith. Highlights of the presentation included: Outreach and follow up services; Black History Month events; and enrollment/student data.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Measure Q Quarterly Progress Update Report to the Governing Board, Page 84

**15. ANNOUNCEMENTS**

Superintendent-President Esposito-Noy wanted to remind everyone that Dr. Tommie Smith will be speaking this Thursday in the Performing Arts Center at 6:00pm.

Trustee Thurston announced there is an article in the Vallejo Times Herald about a photography student who commended the College on supporting her while attending.

Dr. Chapman reminded everyone about the crab feed next Saturday at the Ulati Cultural Center.

**16. ITEMS FROM THE BOARD**

Vice President Young attended and/or participated in the following:

January 22: Vallejo Interagency Meeting at Vallejo City Hall in the City Manager's Conference Room

January 24: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 7<sup>th</sup> and 8<sup>th</sup> graders, who are participants in an afterschool program, '*Links to Success: Math Olympic*'

January 25: Grand Opening of the Government offices of Congressman Mike Thompson, State Senator Bill Dodd, and State Assemblymember Tim Grayson at 420 Virginia Street, Suite 1c, Vallejo, CA

January 26: Solano County Black Chamber Presidents Reception and Board Installation, at the Clubhouse at Rancho Solano Golf Course in Fairfield, CA

January 27: 16<sup>th</sup> Annual Winter Gala Fundraiser, *A Night of Stars ~ Fairfield Goes Hollywood*, sponsored by Alpha Kappa Alpha Sorority, Incorporated Tau Upsilon Omega Chapter held at Clubhouse at Rancho Solano in Fairfield, CA

January 30: African American Alliance (AAA) meeting at Union Baptist Church social hall

January 31: Solano Economic Development Corporation 35<sup>th</sup> Annual Meeting at the Hilton Garden Inn-Fairfield. The keynote speaker was Gary S. May, PH.D- Chancellor UC Davis. In

2015, President Obama honored him with the Presidential Award for Excellence in STEM Mentoring.

February 7: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 7<sup>th</sup> and 8<sup>th</sup> graders, who are participants in an afterschool program, '*Links to Success: Math Olympic*'

February 7: Reception to Celebrate the Reaffirmation of SCCD's Accreditation

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:52 p.m.