

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, December 6, 2017

1. CALL TO ORDER

The Organizational Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 6, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Thurston, Lucky Lofton led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Rosemary Thurston, President
Sarah Chapman, Ph.D., Vice President
Denis Honeychurch, J.D.
Pam Keith
Michael A. Martin
Quinten R. Voyce
A. Marie Young
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

The agenda items were incorrectly numbered and Item #4 was left out. Therefore, we will proceed with Agenda Item 5: Approval of Agenda.

Agenda Item 11.(h) Contract Award to Facilities Planning and Consulting Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 37 has been removed from the Non-Consent Agenda Items.

5. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Keith to approve the agenda as amended. The motion was passed unanimously.

6. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

(a) Election of Governing Board Officers for the 2018 Year – President, Vice President, and Appointment of Secretary

Board President Thurston opened the nominations for President. Moved by Trustee Martin and seconded by Trustee Honeychurch to elect Trustee Chapman as President. Nominations were closed. Motion passed unanimously.

Newly elected Board President Chapman opened the nominations for Vice President. Moved by Trustee Keith and seconded by Trustee Martin to elect Trustee Young as Vice President. Nominations were closed. Motion passed unanimously.

President Chapman opened the nominations for Board Secretary. Moved by Trustee Young and seconded by Trustee Keith to elect Dr. Celia Esposito-Noy as Board Secretary. Nominations were closed. Motion passed unanimously.

(b) Establishment of Dates, Times and Locations of Governing Board Meetings

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the printed copy as presented. The motion was passed unanimously.

(c) Selection of Representative to the Solano County School Boards Association

It was moved by Trustee Young and seconded by Trustee Keith to approve Trustee Voyce as representative to the Solano County School Boards Association. The motion was passed unanimously.

7. COMMENTS FROM MEMBERS OF THE PUBLIC

Professor Joel Powell gave an update on the Community College Pathway to Law School annual report summary, and provided handouts to the Trustees.

Dawn Irvine commented on the exterior lighting on campus, especially in the evenings.

Melanie Sayas commended the Health Services Center on campus, specifically recognizing Mrs. Ann Wang and the staff at the Center.

Sierra Haro commended the Counseling Department on their support and flexibility.

Several students commented on their experience with Financial Aid.

Several students provided suggestions on how to resolve the trash issue on campus.

8. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on November 15, 2017 (Pending Board Approval)

Human Resources

- (b) Employment – 2017-2018, Page 7

Finance and Administration

- (c) Personal Services Agreements, Page 10
- (d) Donations, Page 11

It was moved by Trustee Keith and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

10. ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda.

11. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Approval of Amended Bylaws for the Solano Community College District Citizens' Bond Oversight Committee, Page 12

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Approval of Amended Bylaws for the Solano Community College District Citizens' Bond Oversight Committee as presented. The motion was passed unanimously.

(b) Approval of Governing Board Policies – Section of 5000 Series, Page 20

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Approval of Governing Board Policies – Section of 5000 Series as presented. The motion was passed unanimously.

Human Resources

(c) Resignation to Retire, Page 21

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

(d) Resolution No. 17/18 – 11 Contract Authorization and Signatures for District Bank Accounts, Page 22

It was moved by Trustee Keith and seconded by Trustee Young to approve Resolution No. 17/18-11 Contract Authorization and Signatures for District Bank Accounts as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

(e) Measure Q Bond Spending Plan Update #7, Page 27

It was moved by Trustee Keith and seconded by Trustee Thurston to approve the Measure Q Bond Spending Plan Update #7 as presented. The motion was passed unanimously

It was moved by Trustee Keith and seconded by Trustee Young to approve Items 11.(f), 11.(g), 11.(i), 11.(j), and 11.(l) in one motion as presented. The motion passed unanimously.

(f) Contract Change Order #2 to DPR Construction for the Fairfield Science Building Project, Page 30

(g) Contract Award to Consolidated Engineering Laboratories for Project Special Inspection and Testing Services for the Building 100 Generator Project, Page 35

- (h) Contract Award to Facilities Planning and Consulting Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 37

This item has been removed from the agenda.

- (i) Contract Award to Optima Inspections Inc. for Inspection Services for the Building 100 Generator Project, Page 39
- (j) Contract Award to Day’s Generator Service for Construction Services for the Building 100 Generator Project, Page 41
- (k) Measure Q Bond Project Initiation – Vacaville Center HVAC Upgrade Project, Page 43

It was moved by Trustee Martin and seconded by Trustee Young to approve the Measure Q Bond Project Initiation – Vacaville Center HVAC Upgrade Project as presented. The motion was passed unanimously

- (l) Contract Award to Infiniti Consulting for the Conversion of Discoverer Reports into Argos, Page 45

Academic Affairs

- (m) Sabbatical Leave Academic Year 2018-2019, Page 49

It was moved by Trustee Young and seconded by Trustee Keith to approve the Sabbatical Leave Academic Year 2018-2019 as presented. The motion was passed unanimously

12. INFORMATION ITEMS (NO ACTION REQUIRED)

- (a) Consultant’s Interim Report, Finance and Administration, Page 50
- (b) Bond Projects Monthly Update, Page 51

13. ANNOUNCEMENTS

Superintendent-President acknowledged Karen Cook for the items under the tree from Maker’s Space. President Chapman commended the workmanship.

Student Trustee Jacob Hinkle announce that the ASSC End of Year report has been distributed to the Board.

14. ITEMS FROM THE BOARD

Vice President Young attended and/or participated in the following:

November 18: Attended the 40th Annual Debutante Ball of Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter of which I am a charter (1974) member. The eighteen debutantes who were presented are seniors in local high schools. The ball was held at the Concord Hilton Hotel.

November 27: Vallejo Interagency Committee meeting that was held at Vallejo City Hall in the conference room of the city manager

November 29: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 7th and 8th graders, who are participants in an afterschool program, *'Links to Success: Math Olympic'*

December 01: 'Family and Friends Night' for Hakeem Brown who is a 2018 candidate for Vallejo City Council

December 03: Holiday Soirée sponsored by The Links, Incorporated Solano County Chapter of which I am a charter (1994) member. The theme for the event was *'Travel back to the Roaring 20's.'* The event was held in the Brookside Room at Hiddenbrooke Club House.

December 05: CalRTA, Division #24 General Meeting and Luncheon at the Vacaville Opera House

December 06: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 7th and 8th graders, who are participants in an afterschool program, *'Links to Success: Math Olympic'*

December 06: SCCD Measure Q Steering Committee meeting in the Denis Honeychurch Board Room

December 06: CBOC Board AdHoc Committee interview meeting with applicant for CBOC in the Pam Keith Conference Room

Trustee Voyce attended and/or participated in the following:

November 2: Attended Sacramento History Museum's Dia De Los Muertos Festival

November 13: Attended Solano County School Boards Association all-member meeting

November 17: Attended Solano Community College's production of Peter and the Starcatcher

November 23: Participated in Solano Turkey Trot

December 5: Attended Sacramento Stonewall Holiday Party and Meeting

December 5: Attended Solano College's Horticulture Clubs Holiday Plant Sale

15. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

16. CLOSED SESSION

Board President Chapman called the closed session to order at 8:01 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9

15. RECONVENE REGULAR MEETING

Board President Chapman reconvened the meeting at 8:19PM.

16. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA. CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Governing Board in closed session voted to issue a Notice of Rejection of Claim pursuant to Government Code section 913.

Those who voted aye were: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Voyce, and Trustee Young

Those who voted nay were: None

Those who abstained from voting were: None

18. ADJOURNMENT

Moved by Trustee Keith and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:23 p.m.