

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**UNADOPTED MINUTES**  
Wednesday, November 15, 2017

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, November 15, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board President Thurston, Mary Jones led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Rosemary Thurston, President  
Sarah E. Chapman, Ph.D., Vice President  
Denis Honeychurch, J.D.  
Michael A. Martin  
Quinten Voyce  
A.Marie Young  
Jacob Hinkle, Student Trustee  
Celia Esposito-Noy, Secretary

Excused Absence:

Pam Keith

Others Present:

Greg Brown, Vice President of Student Services  
Mary Jones, Human Resources  
Lucky Lofton, Executive Bond Manager  
Michael Wyly, Academic Senate  
Micaela Chapa, ASSC  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Voyce and seconded by Trustee Young to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

Board President Thurston called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

Board President Thurston reconvened the Regular Meeting at 7:00 p.m.

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

Chelsea Reid commented that she appreciates having the ASL Program and thanked the Board for helping with her career path. She chose Solano College primarily for the ASL program.

Diamond Cronk and Jonathan Prado commented that counselors need to be more informed about educational planning and transfer classes.

Tanisha Davis commented on the importance of addressing mental health as it is a serious issue among college students. Ms. Davis is requesting that mental health counselors be made available along with a center staffed by therapists.

Kelly Demma commented that the current library hours are not sufficient to meet the needs of all students. Ms. Demma suggested the library hours be extended throughout the week and opened on the weekend.

## **10. REPORTS (NO ACTION REQUIRED)**

### **(a) Associated Students of Solano College (ASSC)**

Micaela Chapa gave the following report:

Today from 12:00-4:00pm we had the Harvest Festival in the Student Services Center, which was a fundraising event for the ASSC with games and food sales for the student body.

In upcoming news, we have members of the ASSC attending the General Assembly meeting in Sacramento, CA at the McClellan Conference Center this Friday (11/17-11/19). We have a great group attending and we look forward to assisting in effecting change on a state level for all community colleges in California.

### **(b) Academic Senate**

Michael Wyly reported that the Senate has met three times since the last report. On October 30<sup>th</sup>, the Senate took action to approve the Student Success and Equity Integrated Plan. Professor Wyly thanked Dean Dwayne Hunt for taking the time to meet with the Senate to review the plan.

On November 6<sup>th</sup>, the Senate took action to approve procedural language to address the District's desire to develop a procedure for faculty who possess FSAs in multiple disciplines where the District is unable to provide sufficient load for faculty contract. This was at the request of Academic Affairs and Human Resources to better equip the College.

The Senate also took action to approve additional language to the procedures for AP 6015 Program Discontinuance. This new language will be brought forth to the Superintendent-President's Office for further review.

### **(c) College Governance Council**

Superintendent-President Esposito-Noy announced that we are hosting the Guided Pathways Summit on Monday, Nov. 20<sup>th</sup>. The meeting will be facilitated by Pam Walker, former statewide Vice Chancellor of Academic Affairs, and Julie Bruno, current ASCCC President.

(d) Superintendent-President

Superintendent-President Esposito-Noy announced that Solano College received the 2017 Board of Governors Energy & Sustainability Award in the Overall Best Project Small District Category.

In addition, Superintendent-President Esposito-Noy attended the Salvation Army's Red Kettle Kickoff event where Solano College received the Community Partner Award for its efforts during the evacuations.

**11. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meetings Held on October 18, 2017 and November 1, 2017 (Pending Board Approval)

Human Resources

- (b) Employment 2017-2018, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8
- (d) Warrants, Page 9
- (e) Notice of Completion for Construction Services for the Automotive Technology Building Project, Page 11

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

**12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Resolution No. 17/18-07 Designating November 18, 2017 as Delphine Metcalf-Foster Day in Honor of Her Historic Selection as the National Commander of the Disabled American Veterans, Page 13

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve Resolution No. 17/18-07 Designating November 18, 2017 as Delphine Metcalf-Foster Day in Honor of Her Historic Selection as the National Commander of the Disabled American Veterans as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

(b) Resolution No. 17/18-10 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC), Page 15

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve Resolution No. 17/18-10 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC) as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

Finance and Administration

(c) Resolution No. 17-18-08 District Authorized Signatures Signing Authority, Page 17

It was moved by Trustee Chapman and seconded by Trustee Young to approve Resolution No. 17/18-08 District Authorized Signatures Signing Authority as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

- (d) Resolution No. 17-18-09 Designation and Disposal/Disposition of District Surplus Equipment and Property – 21 Vehicles, Page 21

It was moved by Trustee Chapman and seconded by Trustee Martin to approve Resolution No. 17/18-09 Designation and Disposal/Disposition of District Surplus Equipment and Property-21 Vehicles as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

It was moved by Trustee Chapman and seconded by Trustee Young to approve Items 13.(e) through 13.(m) in one motion. The motion passed unanimously.

- (e) Contract Amendment #1 with Consolidated Engineering Laboratories for Project Special Inspection and Testing Services for the New Science Building Project, Page 25
- (f) Contract Award to Valley Relocation and Storage for Project Moving Services for the Vacaville Classroom Building (Annex) Renovation Project, Room 604 Renovation Project, B1800B Renovation Project, Page 27
- (g) Contract Award to Noll & Tam Architects for Professional Services for Library/Learning Resource Center Project (Building 100 Replacement), Page 29

Academic Affairs

- (h) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 31
- (i) Agreement Between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program, Page 35
- (j) Faculty Entrepreneurship Champion Minigrants, Page 47

Student Services

- (k) Amended Local Agreement for Child Development Services – California State Preschool Program (CSPP), Page 48

- (l) Amended Local Agreement for Child Development Services – General Child Care & Development Program (CCTR), Page 51
- (m) Revisions to 2018-19 Academic Calendar, Page 55
- (n) Emergency Closure Resolution-General Child Care & Development Program (CCTR) & California State Preschool Program (CSPP), Page 57

It was moved by Trustee Martin and seconded by Trustee Chapman to approve the Emergency Closure Resolution-General Child Care & Development Program (CCTR) & California State Preschool Program (CSPP) as presented. The motion was passed unanimously.

#### **14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) CCFS-311Q Financial Report, First Quarter, FY 2017-2018, Page 59
- (b) Approval of Amended Bylaws for the Solano Community College District Citizens' Bond Oversight Committee, Page 60
- (c) First Reading of Governing Board Policies – Section of 5000 Series, Page 68

#### **15. ANNOUNCEMENTS**

Trustee Chapman announced the crab feed on February 17<sup>th</sup> at 5:30pm at the Cultural Center in Vacaville.

Trustee Voyce announce the Solano Turkey Trot here at Solano College on Thanksgiving morning.

#### **16. ITEMS FROM THE BOARD**

Trustee Young attended and/or participated in the following:

November 5: The Parent Network for the Willie B. Adkins Scholars Project presented their “100 Men Who Can Cook” fundraiser at Dan Foley Cultural Center in Vallejo

November 8: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 7<sup>th</sup> and 8<sup>th</sup> graders, who are participants in an afterschool program, *'Links to Success: Math Olympics*

November 13: Solano County School Board Association Dinner hosted by Solano Community College District in SCCD Denis Honeychurch Board Room.

November 15: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 7<sup>th</sup> and 8<sup>th</sup> graders, who are participants in an afterschool program, *'Links to Success: Math Olympic*

November 15: CBOC-Board AdHoc Committee- Interview applicants for vacant CBOC positions

- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:02 p.m.