

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, January 18, 2017

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, January 18, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES  
OF AMERICA**

At the request of President Thurston, Maire Morinec led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Rosemary Thurston, President  
Sarah E. Chapman, Ph.D., Vice President  
Pam Keith - Absent  
Denis Honeychurch  
Michael A. Martin  
Quinten Voyce  
A. Marie Young  
Larry Bartlow, Student Trustee  
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services  
Mary Jones, Human Resources  
Yulian Ligioso, Vice President of Finance and Administration  
Lucky Lofton, Bond Manager  
Michael Wyly, Academic Senate  
Sandra Therrien, Executive Coordinator, Superintendent-President Office

#### **4. APPROVAL OF AGENDA**

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Employment 2016-2017: Heather Thornton, Student Services Generalist, has been removed from the section titled “Regular Assignment”.

Any other grammatical errors in documents will be corrected by staff.

It was moved by Trustee Young and seconded by Trustee Voyce to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

Board President Thurston called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6) Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation (Subdivision (a) of Govt. Code §54956.9):  
Case No. FCS045285/Claim #509449 (White), Case No. FCS045360/Claim #510181 (Rieger), and Case No. FCS046483/Claim #519430 (Yu)

#### **7. RECONVENE REGULAR MEETING**

Board President Thurston reconvened the Regular Meeting at 7:02 p.m.

#### **8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

Jim DeKloe gave an update on the Doing What Matters Program on behalf of Karen Cook.

**10. REPORTS (NO ACTION REQUIRED):**

(a) Associated Students of Solano College (ASSC)

Jacob Hinkle reported the ASSC is planning a Welcome Back Week for students along with events for Black History month and Valentine's Day.

(b) Academic Senate

Professor Michael Wyly gave the following report:

On behalf of your Academic Senate, allow me to wish you a happy new year in 2017. Already, we are half way through our academic year, and I am proud of what we, as a College, and as a faculty, have been able to accomplish up to now.

The Academic Senate held its first meeting the Thursday during optional flex-cal as well as our joint meeting in the afternoon with our administrative partners. Importantly, the senate updated its priorities for the remainder of the 2016-17 academic year.

At this first meeting of the term, the Senate took action to approve the suggestions/recommended changes to the BP 6000 series which it already approved last term.

Key highlights of our AM meeting include:

1. The Senate continues to involve itself in the College's high school outreach efforts. Significantly, your senate, in cooperation with Academic Affairs, Student Services and its Basic Skills subcommittee, are exploring the development of real pathways for our incoming students to contribute to student success and completion at Solano College. To this end, the senate hosted Dean Maire Morinec to advance further discussions of the development of pathways, including the California Guided Pathways Project grant opportunity. Next Friday, both Dean Morinec and I will meet with our Basic Skills subcommittee to continue to develop momentum for planning and possible development

of pathways at Solano College. Professors Joel Powell, LaNae Jaimez and Josh Scott are all active participants in these dialogues.

2. Your Senate is in the final steps of assembling a new draft of the curriculum handbook for immediate review of Curriculum and the Senate as well as Dr. David Williams. Here again, I would like to acknowledge and thank our former interim VPAA Virginia Guleff for her expertise and direction prior to her departure to Butte. In her short time here, nowhere was her impact more pronounced than on the collaborative efforts to improve upon our curriculum processes.
3. The Senate continues to support work on our self-study, as well the ongoing need to develop and institutionalize required changes.
4. To advance its commitment to addressing directly past hiring irregularities on this campus as well as current best practices, including the piloting of a new peer review process, in collaboration with the Faculty Association and Human Resources.
5. The senate and its subcommittees continue to work to advance the development of our Bachelor's Degree to commence in F 2017.
6. The senate reaffirms its resolves as presented in 12.12.16: Endorse Local Actions by the Solano Community College Academic Senate and the Solano Community College District [SCCD] Board of Trustees in Defense of Equity for All Students, Faculty and Staff, including the Designation of SCCD as a "Sanctuary Campus." And, the senate looks forward to working with the College to advance its goals to the best of our ability.

Our PM meeting was just as productive. One key highlight from that meeting was a presentation by our Assessment Coordinator Amy Obegi wherein she and I presented on progress and planning for outcomes assessment at Solano Community College. This hour-long presentation is captured in a PP which we have since shared with the attendees as well as our administration. In addition, the faculty and our administrative partners shared key priorities and projects for the upcoming term.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC will be meeting next week when faculty and staff have returned.

(d) Superintendent-President

Superintendent-President Esposito-Noy introduced the following key employees who have joined the staff: Dr. Dwayne Hunt is the new Dean of Academic Support. Services. Ms. Shannon Beckham is the new Dean of Enrollment Services. Ms. Beckham was previously an adjunct faculty in accounting at Solano College. Dr. David Williams has been brought on as a consultant in Academic Affairs and he will be working on curriculum and special projects.

## **11. CONSENT AGENDA – ACTION ITEMS**

### Superintendent-President

- (a) Draft Minutes for the Meetings Held on October 19, 2016, November 2, 2016, November 16, 2016, December 7, 2016, and December 21, 2016 (Pending Board Approval)

### Human Resources

- (b) Employment – 2016-2017, Page 6

### Finance and Administration

- (c) Personal Services Agreements, Page 9
- (d) Warrants, Page 10

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the Consent Agenda as presented. The motion was passed unanimously.

## **12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

## **13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

### Human Resources

- (a) Change to Short-Term, Seasonal, Periodic, and Student Worker Salary Schedule, Page 12

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Change to Short-Term, Seasonal, Periodic, and Student Worker Salary Schedule as presented. The motion was passed unanimously.

- (b) Public Hearing of Solano College Chapter CCA/CTA/NEA, Bargaining Proposal to the District on 2017-2018 Interests, Page 14

Board President Thurston opened the public hearing for public comments. With there being no comments from members of the public, Board President Thurston closed the public hearing.

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the Public Hearing of Solano College Chapter CCA/CTA/NEA, Bargaining Proposal to the District on 2017-2018 Interests as presented. The motion was passed unanimously.

- (c) Public Hearing of Solano Community College District, Bargaining Proposal to the Solano College Chapter CCA/CTA/NEA on 2017-2018 Interests, Page 16

Board President Thurston opened the public hearing for public comments. With there being no comments from members of the public, Board President Thurston closed the public hearing.

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the Public Hearing of Solano Community College District, Bargaining Proposal to the Solano College Chapter CCA/CTA/NEA on 2017-2018 Interests as presented. The motion was passed unanimously.

- (d) Public Hearing of Solano Community College District, Bargaining Proposal to the California School Employees Association, Chapter #211 on 2017-2020 Interests, Page 18

Board President Thurston opened the public hearing for public comments. With there being no comments from members of the public, Board President Thurston closed the public hearing.

It was moved by Trustee Young and seconded by Trustee Martin to approve the Public Hearing of the California School Employees Association, Chapter #211, Initial Proposal to the District as presented. The motion was passed unanimously.

Finance and Administration

- (e) Establishment of the Non-Resident Tuition Fee for 2017-2018, Resolution No. 16/17-10, Page 20

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Establishment of the Non-Resident Tuition Fee for 2017-2018, Resolution No. 16/17-10. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

- (f) District Authorized Signatures Signing Authority, Resolution No. 16/17-11, Page 25

Moved by Trustee Chapman and seconded by Trustee Martin to approve the District Authorized Signatures Signing Authority, Resolution No. 16/17-11. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

- (g) Measure Q Bond Spending Plan Update #4, Page 29
- (h) Contract Amendment #1 With CSW/Stuber-Stroeh Engineering Group, Inc. for Engineering Services for the Campus Entry Sidewalk Improvements Project, Page 32
- (i) Contract Amendment #1 with Omni-Means Ltd. for Professional Services for Vacaville Center Intersection Improvements Project, Page 34
- (j) Contract Award to Premier Chemical & Environmental Solutions for Consulting Services for the New Aeronautics Building at the Vacaville Nut Tree Site, Page 36
- (k) Contract Award for Construction Services to American Technologies, Inc. for Vacaville “Annex” Classroom Building Truss Repair, Page 38

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(g) through 13.(k) in one motion. The motion was passed unanimously.

- (l) Measure Q Bond Project Initiation – Vallejo Center HVAC Upgrade Project, Page 40

George Gwynn commented on the details about the HVAC project and thinks the price is too high. Mr. Gwynn asked about the age of the present equipment, and has asked the College to consider other options.

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Measure Q Bond Project Initiation – Vallejo Center HVAC Upgrade Project as presented. The motion was passed unanimously.

Academic Affairs

- (m) Clinical Experience Agreement Between Solano Community College District and Solano Dialysis Access Center, Vallejo, CA (Renewal), Page 42
- (n) Contract Services Agreement Between the City of Vacaville and Solano Community College District (New), Page 51
- (o) Addendum to the CurricUNET Meta-Curriculum Management Solutions Program for the Addition of the Program Review Module (New), Page 54

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(m) through 13.(o) in one motion. The motion was passed unanimously.

Student Services

- (p) Recommendation for New Solano Community College District Policy and Procedure: Shower Facilities for Homeless Students (BP 5220 & AP 5220), Page 57

Supervisor Monica Brown commented that she loves what we're doing for homeless students, but wanted to ask about toiletries and towels.

George Gwynn commented that the college should be dealing with students and not the homeless. We should be concerned with the homeless interacting with the students.

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Recommendation for New Solano Community College District Policy and Procedure: Shower Facilities for Homeless Students (BP 5220 & AP 5220) as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Revise Board Policy 4810.2 Administrative Employees, Page 60
- (b) Proposed Solano Community College District Third Issuance of Solano Community College District (Solano and Yolo Counties, California) Election of 2012 General Obligation Bonds, Measure Q, Page 62

VP Ligioso gave a presentation on the Proposed Bond Issuance Series C, focusing on Original Funding Plan; Measure Q Issuance Schedule; and Potential Financing Schedule for Measure Q.



(c) Approval Process for Board Policies – 1000 Series, Page 63

Superintendent-President Esposito-Noy stated the 1000 Series of the Board Policies have been distributed to the Governing Board for review. Final approval of Board Policies – 1000 Series will be brought to the Board on February 15, 2017.

**15. ANNOUNCEMENTS**

Student Trustee Bartlow announce that in the Local Happenings of the newspaper, there is an article featuring the Autotechnology and Biomanufacturing Programs.

**16. ITEMS FROM THE BOARD**

Trustee Young attended and/or participated in the following:

December 22, 2016: As a member of Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter (AKA KBO) participated in the sorority's "Soles for Success" Christmas Program where members of the sorority purchased and donated tennis shoes, boots, etc. and other items as Christmas gifts to a selected group of students at Cooper Elementary School in Vallejo

December 27: Vallejo 2017 Juneteenth Planning Committee meeting. I am the vice president of the African American Family Reunion (AAFR) Committee that is planning this event.

December 30: 16<sup>th</sup> Annual Kwanzaa Celebration at the Vallejo Naval Museum

January 6, 2017: "Thank You Celebration for Verder-Aliga for City Council in Vallejo" at the Filipino Community Center in Vallejo

January 11: Volunteer at Hogan Middle School in Vallejo as a mathematics tutor to 7<sup>th</sup> graders who are participants in an afterschool program, 'Links to Success: Math Olympics'

January 13: SCCD Flex Cal- Day Convocation

January 15: Rev. Dr. MLK Celebration at Kyles Temple AMEZ Church in Vallejo

January 16: 10:30AM: MLK Community Celebration at Hogan Middle School Auditorium in Vallejo that was sponsored by the NAACP Vallejo Branch

January 16: 1:00PM: MLK Jr. Day Project by Rebuilding Solano County at Vallejo High School. I participated in this project along with other members of my sorority, AKA KBO.

January 18: Volunteer at Hogan Middle School in Vallejo as a mathematics tutor to 7<sup>th</sup> graders who are participants in an afterschool program, 'Links to Success: Math Olympics'

- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:53 p.m.