

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

ADOPTED MINUTES
Wednesday, September 21, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 21, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Martin, Virginia Guleff led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
Mary Jones, Human Resources
Lucky Lofton, Bond Manager
Dr. Leslie Minor, Vice President of Academic Affairs
Michael Wyly, Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Item 11.(e) Notice of Completion for Construction Services for Water Line Shut Off Valves, Page 12. The total project cost of \$174,425 should be listed as the Fiscal Impact.

Item 11.(f) Notice of Completion for Construction Services for Vallejo Center Exterior Paint Project, Page 14. The total project cost of \$26,300 should be listed as the Fiscal Impact.

Item 13.(q) Contract Services Agreement Between the City of Vallejo and Solano Community College District (Renewal), Page 51, has been pulled from the Non-Consent Items.
Lastly, any grammatical errors in documents will be corrected by staff.

It was moved by Trustee Keith and seconded by Trustee Brown to approve the agenda as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public.

6. CLOSED SESSION

Board President Martin called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9):
Case No. FCS045285/Claim #509449 (White), Case No. FCS045360/Claim #510181 (Rieger), Case No. FCS046483/Claim #519430 (Yu), SF-CE-3133-E (Ozsu), and Claim #517976 (Beacham)

7. RECONVENE REGULAR MEETING

Board President Martin reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA. CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Potential Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Karen Cook gave a brief update on the Doing What Matters program The August 12th meeting was very successful and minutes were distributed to the Trustees. The next steps are to identify community groups.

Cheryl McDonald gave an update of the Cosmetology Department and announced that she is celebrating 40 years with the District on September 1st. In addition, the Cosmetology Program has reconfigured the curriculum, expediting when students graduate.

10. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Student Trustee Larry Bartlow stated there was no report.

(b) Academic Senate

Michael Wyly gave the following report:

Since my last report to the Trustees, the SCC Academic Senate has met three times, on 8.29, 9. 12 and 9.19.

In my last report, I shared with the Board the Senate's goals of working with its subcommittees to re-orient all our committees to understand key areas of senate purview as well as best practices to assure Brown Act compliance. Since that time, I have had occasion to work with all of our committees in this regard, to include Curriculum, Distance Education, Assessment, Basic Skills and Academic Program Review and Professional Development/Flex-Cal. The senate is grateful to these committees and their respective chairs for working with us to facilitate this needed orientation.

Over the course of the last three meetings, one principal focus has been the review of existing and new language for board policies and administrative procedures both as part of a regular review as well as to assure compliance with recommendations by the Community College League. To date, the senate has worked closely with Academic Affairs in our review of over two dozen BP/APs forwarded to the senate by academic affairs. As we take action to approve, the senate will forward its recommendations to the Office of the S-P for review of her office as well as CGC, where appropriate, before being forwarded to the BoT subcommittee for further review. The timeline/schedule before the senate was set at our last meeting of CGC, and I expect that the senate will meet this desired timeline as asked.

In addition, on 9.12, the senate took action to approve a survey to be delivered to our part-time faculty colleagues. As I shared in my last report, another priority of the senate for this academic year is to address proactively issues of equity for our part-time faculty. To best understand what specific goals we might set for this academic year, we will solicit input for our review.

On 9.19, the senate took action to affirm a change in committee structure for the Professional Development subcommittee. Under the leadership of senate VP LaNae Jaimez, this change conforms to on-going conversations between the senate and the office of the S-P to develop a more cohesive and responsive planning structure to empower further professional development opportunities for faculty as well as to benefit all of the College community.

The senate is also excited to announce a new speaker series to highlight sabbatical presentations past and present for the whole of the College. Please look to your emails for dates, presenters and times. We hope to have as many of the college community who may attend to be present.

Finally, the senate continues to work with human resources to develop a Hiring Manual which details SCC's hiring processes for the campus community. I would like to thank Janene Whitesell and Terri Pearson-Bloom for their work and early leadership on this front as well as HR and the leadership and tutelage of Mary Jones.

Before I conclude my report, I would also like to thank, on behalf of the senate, Leslie Minor for her work with faculty during her tenure as VPAA. We are appreciative of all that we were able to accomplish together. And, we look forward to working with Dr. Minor in her new capacity at Solano.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that College Governance Council is working on gathering all the board policies for review and revision. Board policies and procedures are being reviewed and revised by a consultant. Once completed, board policies will be brought to the Board as part of the accreditation process.

(d) Superintendent-President

Lt. Brian Travis has produced the Cleary Report which is a federally required report showing crimes committed on camps. Superintendent-President Esposito-Noy commended Lt. Travis on the great job he did putting together the report.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

(a) Draft Minutes for the Meeting held on July 20, 2016 (Pending Board Approval)

Human Resources

- (b) Employment – 2016-2017, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements, Page 10
- (e) Notice of Completion for Construction Services for Water Line Shut Off Valves, Page 12
- (f) Notice of Completion for Construction Services for Vallejo Center Exterior Paint Project, Page 14

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

12. ITEMS REMOVED FROM CONSENT AGENDA

No items removed from the Consent Agenda

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 16

It was moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Resignation to Retire as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee

Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

(b) Change to Short-Term, Seasonal, Periodic, and Student Worker Salary Schedule, Page 17

It was moved by Trustee Keith and seconded by Trustee Young to approve the Change to Short-Term, Seasonal, Periodic, and Student Worker Salary Schedule as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

Finance and Administration

(c) Public Hearing and Adoption of the 2016-2017 District Budgets, Page 19

Board President Martin opened the public hearing. With no comments, Board President Martin closed the public hearing.

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Public Hearing and Adoption of the 2016-2017 District Budgets as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

(d) Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services, Page 20

(e) Contract Award to CSW/Stuber-Stroeh Engineering Group, Inc. for Engineering Services for the Campus Entry Sidewalk Improvements Project, Page 24

- (f) Contract Award to CA Architects for Architectural and Engineering Services for the Performing Arts Costume Workshop and Classroom Project, Page 26
- (g) Contract Amendment #1 with CA Architects for Architectural and Engineering Services for Vacaville Classroom Building Project, Page 28
- (h) Contract Amendment #3 with LPAS for Building 1200 Theater Renovation Project, Page 30
- (i) Contract Change Order #1 to Integrity Data & Fiber for the Districtwide Information Technology Infrastructure Improvements Project and Building 1200 Performing Arts Renovation (Phase 1) Project, Page 32
- (j) Contract Change Order #4 to BHM Construction Inc. for Building 1200 Performing Arts Renovation (Phase 1) Project, Page 34
- (k) Change Order – No. 01 (Deductive) to Arthulia, Inc. for Site Lighting Improvements Project, Page 36
- (l) Change Order – No. 01 (Deductive) to TPA Construction, Inc. for Measure Q Thank You Signs Project, Page 38
- (m) Change Order #1 (Deductive) to Greentech Industry Inc for Pool Deck Repair Project, Page 40

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(d) through 13.(m) in one motion. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

- (n) Resolution to Approve Change Order #2 to TPA Construction for B100 Academic Success Center and Tutoring Expansion Project, Resolution No. 16/17-06, Page 42

It was moved by Trustee Young and seconded by Trustee Keith to approve the Resolution to Approve Change Order #2 to TPA Construction for B100 Academic Success Center and

Tutoring Expansion Project as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: Trustee Brown

ABSTAIN:

Academic Affairs

(o) Personal Service Contract for Continuing Education (New), Page 46

(p) Agreement Between Bay Area Clean Water Agencies and Solano Community College District (New), Page 47

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(o) and 13.(p) in one motion as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

(q) Contract Services Agreement Between the City of Vallejo and Solano Community College District (Renewal), Page 51

This item was removed from the agenda.

(r) Grant Award Agreement Between the City of Benicia and Solano Community College District (Renewal), Page 55

(s) Contract Services Agreement Between the City of Benicia and Solano Community College District (New), Page 57

(t) CTE Data Unlocked Initiative Grant Funding (New), Page 59

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(r) through 13.(t) with one motion as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Trustee Keith made the following announcement:

This past weekend Solano College Faculty were well represented in Vallejo's **Vision of the Wild Film and Art Festival**. Now in its third year, the Festival is sponsored by the US Forest Service, whose Western Regional Headquarters are on Mare Island. Steve Dunsky, film maker for the Forest Service, is the inspiration behind the festival and its organization.

This year four faculty were represented in the key group art exhibits designed for the festival. **Jeanne Lorenz**, Art Professor, and newly-hired **Sarah Barsness**, Photography Professor, were both in the Temple Art Lofts Gallery exhibit titled "Wild By Nature." **Ferdinanda Florence**, Art History Professor, was in the Artizen Gallery exhibit titled "Wild Places in Urban Spaces;" for this exhibit, the US Forest Service commissioned a work from each participating artist for the Forest Service's permanent art collection. **Marc Pandone**, Professor of Art, was part of the exhibit at the Vallejo Naval and Historical Museum, titled "Wild in the City: Untamed." Marc Pandone has been involved with the Festival from its first year, both as an exhibiting artist as well as a speaker on the Napa River boat tour.

In addition to participation in the art exhibits, this year Jeanne Lorenz participated in a Saturday activity of street screen printing during the Farmers Market. Jeanne was assisted by **Stone Rillera**, one of her students at the **Vallejo MIT Academy**, in screen printing Nature-based images off Georgia Street. Jeanne and Ferdinanda, along with SCC student **Susan DeHaven**, helped children as well as adults decorate and paint the prints. This was a great outreach activity to the Vallejo Community. We look forward to participating with future Visions of the Wild Festivals and the collaborative possibilities they will afford the college.

16. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following:

September 9: CTE Steering Committee meeting – follow-up to August 12th meeting

September 10: Solano County Democratic Central Committee Awards Banquet at the Fairfield Hilton Hotel

September 14: Required Emergency Operation Training (NIMS/SEMS Training) for Board members

September 16: Along with other members of my sorority, Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter (AKA KBO), served lunch at Jesse Bethel High School in Vallejo to representatives from United College Action Network (U-CAN) at their annual Historical Black Colleges and Universities (HBCU) Recruitment Fair. The college representatives from across the country met with local high school students in the morning.

September 17: Along with other members of AKA KBO, participated in Costal Clean Up at a targeted site in Vallejo

September 21: Volunteer mathematics tutor to 7th graders who are participants in an after school program at Hogan Middle School in Vallejo

September 21: In the office of the Superintendent-President of SCCD, Dr. Celia Esposito-Noy, along with others, was introduced to Virginia Guleff, who was recently hired as interim Vice President of Academic Affairs (VPAA) at SCCD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Keith to adjourn the meeting. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

There being no further business to come before the board, the meeting was adjourned at 7:43 p.m.