

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, April 6, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 6, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Martin, Pam Kinzie led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Gregory Brown, Vice President of Student Services
Mary Jones, Human Resources
Yulian Ligioso, Vice President of Finance and Administration
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Agenda Item 6.(a) Conference with Labor Negotiator, Page 2: Agency Negotiator should read: Mary Jones, Human Resources.

It was moved by Trustee Keith and seconded by Trustee Thurston to approve the agenda as amended. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)

Student Ahkilah Harper inquired about the UMOJA program space and funding. Dr. Esposito-Noy responded that Dr. McCord and VP Brown have been working on the computer and furniture needs; the estimated availability for new space is mid-April 2016.

Student Casey Bess expressed concern over ASSC Elections at SCC. Mr. Bess filed a complaint with the Elections Committee because the ballots did not have space to write in a candidate name; the transportation fee on the ballot did not have the correct language.

Student Corey Young announced a hands-on budget workshop in partnership with Bill Frazier; Mr. Young provided fliers for the Trustees' review.

6. CLOSED SESSION

Board President Martin called the closed session to order at 6:30 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing
Litigation (Subdivision (a) of Govt. Code §54956.9)
Case #: FCS045285, Case #: FCS045360, Case #: FCS046483, and Claim #: 517976

7. RECONVENE REGULAR MEETING

The meeting was reconvened at 6:57pm.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with the Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no additional comments from members of the public.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Special Board Meeting of March 2, 2016

Human Resources

- (b) Employment – 2015-2016, Page 5

Academic Affairs

- (c) First Extension to Agreement between Solano Community College District and Sutter Medical Foundation/Sutter Health Sacramento Sierra Region, Sacramento, California, Page 7

It was moved by Trustee Thurston and seconded by Trustee Brown to approve the Consent Agenda as presented. The motion passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution to Approve Appointment to Citizens' Bond Oversight Committee (CBOC), Resolution No. 15/16 – 29, Page 29

Trustee Thurston stated we are nominating Elisha Blue to fill the student position on the CBOC, and read Mr. Blue's bio to the Board. Moved for approval of his appointment.

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Resolution to Approve Appointment to Citizens' Bond Oversight Committee (CBOC), Resolution No. 15/16-29. The motion was approved with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: Yes

AYES: Trustee Brown, Trustee Chapman, Trustee Honeychurch, Trustee Keith,
Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

Human Resources

- (b) District Reclassification Lead Research Analyst to Principal Research and Data Analyst, Page 31

Superintendent-President Esposito-Noy stated this individual has been doing work at range 17, however, the District determined that a range 20 was a more appropriate classification for the individual. The current classification is not extensive enough for the work that the individual is currently doing (and has been doing). With the additional reporting requirements from the categorical and grant funded programs, it requires a much more robust research component, and currently, the individual has been doing that level of work out of necessity.

It was moved by Trustee Keith and seconded by Trustee Brown to approve the District Reclassification Lead Research Analyst to Principal Research and Data Analyst. The motion was passed unanimously.

Finance and Administration

- (c) Agreement with Accountemps, A Robert Half Company, Page 38
- (d) Contract Award to UndergroundGIS, Inc. for Professional Services for Underground Utility Data Management for Measure Q Program, Page 42
- (e) Continental Service Group, Inc. D/B/A Conserve Contract to Provide Debt Recovery and Administrative Services on Delinquent Student Receivables, Page 44

Trustee Chapman motioned to move for approval of items 12.(c) to 12.(e). Seconded by Trustee Brown. Motion passed unanimously.

13. BOARD STUDY SESSION (NO ACTION REQUIRED)

- (a) Substantive Change Report for Biotechnology
Facilitated by Dr. Celia Esposito-Noy, Superintendent-President and Dr. Leslie Minor, Vice President of Academic Affairs

Superintendent-President Esposito-Noy advised that the Substantive Change Report for the Biotechnology Baccalaureate program was submitted electronically and by US mail on March 31, 2016. She is confident it will meet the requirements of the ACJCC (we are one of 15 programs in the state that will be able to offer a baccalaureate program). Superintendent-

President Esposito-Noy acknowledged those who are involved in developing the program and curriculum: John Yu, Jim DeKloe, Ed Re, Greg Brown, Michael Wyly, and Leslie Minor.

Superintendent-President Esposito-Noy advised that this program builds on Solano's current successful industrial Biotechnology program which the Board approved in December 2014. Superintendent-President Esposito-Noy recognized the faculty who created courses for the program as it was time consuming, encompassing many faculty and staff hours. She asked Professor Jim DeKloe to come up and share some specifics.

Mr. DeKloe advised that Solano is now a 4-year college and is making history. He was recently in Tulsa where faculty there knew of Solano's 4-year degree and would like their 2-year students to be eligible to come to Solano. In addition colleagues in San Diego, Pennsylvania, Massachusetts, and North Carolina also expressed interest in having their students be eligible to come to Solano. We are the pioneers and we are going to show the world that we can institute a 4-year degree. Mr. DeKloe developed upper division courses in conjunction with the Academic Senate; the key element is to show the world what upper division means. Mr. DeKloe commended Professors Ed Re and Michael Wyly in assisting with development of the program; LoVonne Slaton for preparing the business statement and incorporating comments from business partners; Michael Pelletti from Philosophy and Erin Craig from Nursing, who are setting bio-ethics in motion for the ultimate Nursing bachelor's degree. This report has taken thousands of hours to complete. He also commended Math and Science Dean, John Yu for putting the committees together; emphasizing that every Dean was involved in this report.

- Trustee Brown asked if we have thought about a special space on our website to highlight Biotechnology
- Superintendent-President Esposito-Noy responded that we are working on a one-click method of getting information on website
- Mr. DeKloe stated he has a page on the website; Solano has an excellent placement rate (often 100%); he also acknowledged our partnership with Genentech
- Trustee Brown commented that students will come up to her in Safeway and state they want to get into the Biotechnology program
- President Martin thanked Professors DeKloe, Wyly, and Re, as well as Vice Presidents Brown and Minor for their efforts and support of the program

14. INFORMATION ITEMS (NO ACTION REQUIRED)

There were no information items.

15. ANNOUNCEMENTS

Trustee Brown advised that the men's tennis team qualified for state championship in Ojai.

Trustee Honeychurch congratulated Jordan Walker, first year coach of the tennis team for his outstanding efforts coaching.

Student Trustee Bartlow reported that the Fairfield Youth Commission is searching for youths between the ages of 12-21 who are interested in becoming members of a youth commission, and becoming a city leader. The Fairfield Youth Commission is an advisory body to the Fairfield City Council on youth-related activities. The commission was established April 1996 to create opportunities for youth input and involvement in local government. It is comprised of 15 Fairfield residents ages 12-21, who are appointed by the Mayor and City Council. In addition, the commission may also choose to host and sponsor recreation, community events and programs, champion specific causes, and review youth policies. For more information, contact Heather Sanderson at 707-422-6288, or e-mail hsanderson@fairfield.ca.gov.

16. ITEMS FROM THE BOARD

Trustee Thurston attended and/or participated in the following events:

March 17 & 18: Governance Institute for Student Success held at Solano Community College.

March 19: Community Recognition Dinner for Vallejo held in Concord at the Crowne Plaza Hotel.

March 23: Welcome Reception for Dr. Celia Esposito-Noy

March 30: Vallejo Symphony Announcement of our new conductor, Marc Taddei held at the Vallejo Yacht Club. I am Frist Vice President of the Board.

April 2: Congressman Mike Thompson's Vallejo International Noodles Dinner held at the Mare Island Museum. His special guest was Congressman John Lewis, a leader in the Civil Rights Movement who represents the 5th District of Georgia.

April 6: Measure Q Steering Committee Meeting

Trustee Young attended and/or participated in the following events:

March 17 & 18: Governance Institute for Student Success (GISS) Conference held at SCCD in Denis Honeychurch Board Room.

March 23: Welcome Reception for Dr. Celia Esposito-Noy

March 26: Fighting Back Partnership Crab Feed at American Legion on Admiral Callahan Drive in Vallejo.

March 28: City of Vallejo Interagency Committee Meeting at Vallejo City Manager's Conference Room.

March 31: Solano EDC Breakfast at Hilton Garden Inn in Fairfield. The keynote speaker was Dr. Robert Eyler, Principal Economic Forensics Analytics.

April 2: Congressman Mike Thompson's Vallejo International Noodles Dinner held at the Mare Island Museum. His special guest was Congressman John Lewis, a leader in the Civil Rights Movement who represents the 5th District of Georgia.

April 6: Measure Q Steering Committee Meeting

17. ADJOURNMENT

It was moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the Board meeting. The motion was passed unanimously. There being no further matters before the Board, the meeting was adjourned at 7:26 pm.