



# AGENDA

## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, August 19, 2015  
6:30 p.m. Closed Session  
7:00 p.m. Open Session

Administration Building, Denis Honeychurch Board Room 626  
4000 Suisun Valley Road  
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, each speaker coming before the Board is limited to one presentation per specific agenda item and to one presentation per meeting on non-agenda matters. The three minutes time allotted for speaking per topic is only allotted for the individual whose name is on the Public Comment Card that is submitted at the beginning of the meeting. No speaker can yield their three minutes or a portion of their three minutes to another speaker. (SCCD Board Policy 1043).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER (6:30 p.m.)**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**
  - A. Marie Young, President
  - Michael A. Martin, Vice President
  - Monica Brown
  - Sarah E. Chapman, Ph.D.
  - Denis Honeychurch, J.D.
  - Pam Keith
  - Rosemary Thurston
  - Stan R. Arterberry, Secretary

- 4. APPROVAL OF AGENDA**
- 5. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d)(2) of Govt. Code § 54956.9:  
one potential case

- 7. RECONVENE REGULAR MEETING (7:00 PM)**
- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION**
- 9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**
- 10. REPORTS (NO ACTION REQUIRED):**
  - (a) Academic Senate
  - (b) Shared Governance Council
  - (c) Superintendent-President
- 11. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

- (a) Minutes for the Meetings of June 3, 2015
- (b) Donations, Page 1

Human Resources

- (c) Employment – 2015-2016; Gratuitous Service; Resignation of Employees, Page 2

Finance and Administration

- (d) Personal Service Agreements, Page 5
- (e) Warrant Listings, Page 8
- (f) Keller Engineering & Asphalt Services Inc. Contract Ratification for Seal and Restriping of Parking Lot # 3, Page 10
- (g) Notice of Completion for Building 1200 Performing Arts Renovation (Phase I) Swing Space Project, Page 11
- (h) Notice of Completion for the Utility Infrastructure Upgrade (Energy) – South Parking Lot Electrical Interconnection Project, Page 14
- (i) Notice of Completion for the Biotech Swing Space to Provide Power to New Equipment, Page 17
- (j) Notice of Completion for the Fire Alarm Installation for the Portable Classrooms Phase II – Small Capital Project, Page 19
- (k) Notice of Completion for the Biotech Swing Space to Provide an Emergency Shower/Eyewash and a New Sink, Page 21

Academic Affairs

- (l) Personal Service Contract for Continuing Education, Page 23
- (m) Renewal of Agreement with Venturetech LLC for Business Plan Pitch Competition Website, Page 25
- (n) Solano Community College District Appointment of Voting Member to AB 86 Solano Community College Adult Education Consortium, Page 43

**12. ITEMS REMOVED FROM CONSENT AGENDA**

**13. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE**

Human Resources

- (a) Resignation to Retire – Abla Christiansen, Page 44

**14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent/President

- (a) ACCJC Accreditation Standard Updates to Board Policy 1006, Page 45

Finance and Administration

- (b) Five-Year Network Support Contract, Page 47
- (c) Contract Award to Development Group Inc., for Professional Services for the Districtwide Information Technology Infrastructure Improvements Project, Page 49
- (d) Approval of Mitigated Negative Declaration (MND) for Autotechnology Building Project, Vallejo, California, Page 51
- (e) Contract Award to Optima Inspections Incorporated for DSA Project Inspection Services for the Vacaville Classroom Building Renovation, Page 53
- (f) Contract Award to Construction Testing Services, Inc. for DSA Special Inspection Services for the Vacaville Classroom Building Renovation Project, Page 55
- (g) Contract Award to JLC Contracting Inc., for Electrical Construction Services for Small Capital Projects - Portable Classrooms Phase II, Exterior Lighting, Page 57
- (h) Contract Amendment to Kitchell Capital Expenditure Managers for Program and Design Management Services for the Science Building Project, Page 59
- (i) Contract Award to Best Instrument Repair for B1200 Performing Arts (Phase I Renovation) Specialty Equipment Assessment Services, Page 61
- (j) Change Order –No. 1 (Deductive) to DPR Construction for Administration Building 600 Modernization Project, Page 63
- (k) Resolution to Approve Change Order #01 to Professional Asbestos and Lead Services, Resolution No. 15/16-04, Page 65
- (l) Districtwide Tree Removal Plan, Page 70

- (m) Upgrade and Purchase of Facilities Operating Equipment, Page 72

**15. INFORMATION ITEMS – ACTION MAY BE TAKEN**

*Superintendent-President*

- (a) Approval of Amended Bylaws for the Solano Community College District Citizens' Bond Oversight Committee, Page 76
- (b) ACCJC Accreditation Standard Updates to Board Policy 1025, 1050, and Board Member Absence from the State (Policy Number to be Determined), Page 84

**16. INFORMATION ITEMS – NO ACTION REQUIRED**

*Human Resources*

- (a) Student Services Realignment, Page 90

*Finance and Administration*

- (b) Measure G and Q Quarterly Progress Update Report to the Governing Board, Page 92
- (c) Districtwide Furniture, Fixtures & Equipment (FF&E) Program Standards, Page 93
- (d) Fairfield Athletics Masterplan, Page 94
- (e) Aeronautics Project Update, Page 95
- (f) CCFS-311Q Financial Report, Fourth Quarter, FY 2014-2015, Page 96

**17. ANNOUNCEMENTS**

**18. ITEMS FROM THE BOARD**

**19. CLOSED SESSION (CONTINUED IF NECESSARY)**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

**20. RECONVENE REGULAR MEETING (IF NECESSARY)**

**21. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**22. ADJOURNMENT**

*Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

**Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Superintendent-President's Office at (707) 864-7112 no later than three days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.**

SRA:jc

BOARD AGENDA.08.19.15.FINAL