

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

UNADOPTED MINUTES

May 20, 2015

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 20, 2015, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Kevin Marks led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

A. Marie Young, President
Michael A. Martin, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
Rosemary Thurston
Naser J. Baig, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Others Present:

Roger Clague, Chief Technology Officer
Wade Larson, D.M., Associate Vice President, Human Resources
Shirley Lewis, J.D., Chief Student Services Officer
Yulian Ligioso, Vice President, Finance and Administration
Leslie Minor, Ph.D., Vice President, Academic Affairs
Leigh Sata, Executive Bonds Manager
Michael Wyly, Academic Senate President
Yashica Crawford, Ph.D., Chief of Staff
Jill Crompton, Executive Coordinator, Superintendent/President-Governing Board

4. APPROVAL OF AGENDA

Correction to the agenda on page 3, HUMAN RESOURCES - CONSENT CALENDAR - GRATUITOUS SERVICE. Change the School/Department from Outreach to SBDC (Small

Business Development Center) for the following volunteers: Manpreet Singh, Jose Villa, Cora Williams, Angelica Zaldivar.

Moved by Trustee Thurston and seconded by Trustee Keith to approve the Agenda as amended. Motion approved unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Amy Jenicke, representing the Student Veteran Organization, spoke in support of Student Advisor, Dr. Rischa Slade and questioned changes that were made to the ASSC Constitution.

Student Brandon Overbeck spoke in support of Dr. Slade and questioned current practices by the ASSC.

Victoria Wright, representing the French Club and ICC, spoke in support Dr. Slade, who she expressed has been helpful. She further questioned practices by the ASSC in how meetings are held.

Student Hassan Sabbagh spoke of perceived unethical procedures for the ASSC election. He distributed a printout of emails to board members. He further stated that he put forth a request for a student election recount appeal.

Anna Betancourt, representing the Student Veteran Organization, questioned current ASSC practices and stated that her vote for the ASSC election was not counted.

Geff Friere, representing Student Techforce, spoke of his concerns with the ASSC and asked for immediate action to take place.

A parent of student Garnet Rogers spoke in support of Dr. Slade, and stated that she has made an effort to help students learn ethics and that she is valued and appreciated.

6. CLOSED SESSION

Board President Young called the Closed Session to order at 6:51 p.m.

- (a) Conference with Labor Negotiator
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d)(2) of the Government Code Section 54956.9: (one case)

7. RECONVENE REGULAR MEETING

Board President Young reconvened the Regular Meeting at 7:30 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

a. The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

b. The Board discussed Public Employee Discipline/Dismissal/Release in closed session and no action was taken.

c. The Board held Conference with Legal Counsel—Anticipated Litigation Significant exposure to litigation pursuant to subdivision (d)(2) of the Government Code Section 54956.9: (one case) and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Student Hassan Sabbagh commented on the ASSC election and the legalities behind the name of his partner in the candidacy, Lorenzo Hayes-Phillips. He stated that ballots were voided when the name was presented as Lorenzo Phillips or Lorenzo Hayes. He further stated that the election committee failed to take into account other factors that could strengthen his appeal for a recount of the vote. Mr. Sabbagh presented materials that documented the names used by Mr. Hayes-Phillips to the Board.

George Guyan, representing the Central Solano Citizen/Taxpayer Group and the Solano County Taxpayer Association, discussed a recent newspaper article about the bachelor's degree program that will be offered by SCC. He would like to see the College concentrate on making the school excel with this program and other vocational programs and to do it without being overextended. Mr. Guyan believes this will attract more students and could serve the college well.

Daniella Molinares, Student Veteran Organization secretary, quoted the second amendment of the US Constitution. She cited that her experience with Dr. Slade has been supportive and provides critical feedback to the club. Additionally, she cited that Dr. Slade has assisted with proper posting and advertising of club functions.

Student Geff Friere previously spoke on this item prior to closed session and was not provided additional time to speak on the matter.

10. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Student Senator Jolena Lewis presented on behalf of Stephanie Kubeka the following official election results:

- Election code states that if members run unopposed, a vote of 50% plus one is needed win the election. No one from the Presidential race had 50% plus one vote.
- The committee voted to send the elections to the Select Interim Committee (SIC) to run elections in fall 2015 per election code.
- The voided ballots were due to incorrect paperwork.
- The committee provided reasons for each voided ballot. Zak Freeman is the only candidate running for Student Trustee who did receive more than the required 50% plus one (123 for/24 against). Ms. Lewis asked that the Board appoint Zak Freeman as the Student Trustee.

Student Trustee Naser Baig was permitted by President Young to provide the ASSC report on behalf of Stephanie Kubecka. Student Trustee Baig reported that there are two actions that the Association took over the last two months. The first action was to invalidate the election results and moved the process to the SIC and hold election in the fall. The second action was a vote of no confidence in Dr. Rischa Slade.

ASSC President Casey Bess, commented on student concerns in the ASSC. He stated that although student government attracts some of the best students, a large portion of ASSC members have seen a decline in their GPA and are dropping classes due to the stress caused by student government participation. He expressed gratitude to the Board of Trustees and Dr. Laguerre for being unbiased and for hearing concerns of the ASSC.

(b) Academic Senate

Professor Wyly was not able to attend the meeting and will report at the next meeting.

(c) Shared Governance Council

Shared Governance did not have a quorum on May 13th and therefore held a special meeting May 20th for action on 3 items:

- Approval of the Institutional Effectiveness Indicators - The Institutional Effectiveness Goals have been approved and will be brought to Board of Trustees at the next meeting for approval by the June 15th deadline.
- Updated College Mission and Strategic Goals – The presented mission and goals had been vetted through SCC constituent groups. Peter Cammish, Dean of Institutional Research, presented the final, updated version and it will be brought to the Board of Trustees for final approval.
- Strategic Funding Proposal Requests – A total of \$200,000 has been set aside for proposals for the 2015-16 academic year. The requests for funds currently total over \$600,000. Final recommendations were made to fund six programs at some level including: First Year Experience, Foster Youth, Drop-In Writing lab, Basic Math Tutoring, Outreach, and UMOJA. Recommendations have been ranked and will be forwarded to the President's Cabinet for final funding approval.

(d) Superintendent-President

Dr. Laguerre presented the following comments:

- Solano Community College has been awarded the opportunity to offer a Bachelor's degree in Biomanufacturing. Dr. Laguerre asked that Prof. Jim DeKloe to speak about this.
- Prof. DeKloe commented that Solano Community College was helped by Governor Jerry Brown, who was at the Board of Governor's meeting for this agenda item. Governor Brown embraced the idea of community colleges offering a Bachelor's degree despite some pushback from the CSUs. Prof. DeKloe stated that this program will afford current and past students a direct pathway to a bachelor's degree that is seamless. Students will pursue a 4-year degree without losing units and from beginning to end, spend less than \$10,000. This is a pilot program, and Solano Community College's proposal was rated at the top of 14 proposals received due to the strength of our current program, partnerships with Mira Costa College, and the work of our Bond Office in developing a new state of the art building on the Vacaville campus which will open at the same time that SCC will offer upper division coursework. Prof. DeKloe also commented that it was the vision of Dr. Laguerre and the role played in writing the report by Dr. Yashica Crawford as well as Diane White and Professor Michael Wyly that made an impact.
- Dr. Laguerre asked Dr. Yashica Crawford to share her thoughts regarding this recognition. Dr. Crawford confirmed the impact of Governor Brown being there to support the idea. She further commented that this was a great testament of many experts at Solano Community College coming together to put a great product together.
- Board President Young said being awarded this opportunity has been the highlight of her years of service.
- Dr. Laguerre reminded everyone that the Solano Commencement Ceremony will take place Thursday, May 21 at the Stadium.
- Dr. Laguerre shared that the SCC Hispanic and African American student graduation ceremonies were held this week and they were fantastic activities that he had the pleasure of attending.
- He commented that six years ago, the College's Hispanic population was 6%. SCC has met its goals and the current the Hispanic population exceeds 25%. Cynthia Garcia has submitted a proposal to the Department of Education for a \$2.6 million dollar grant so that SCC will officially be designated a Hispanic-serving institution.
- President Young, on behalf of the Trustees, wished to dedicate this meeting to the team who made it possible for SCC to earn the Bachelor's degree opportunity including: Jim DeKloe, Ed Re, Diane White, Jennifer Low, Leslie Minor, Yashica Crawford, Jewel Laguerre, John Yu, and Michael Wyly.

11. CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

- (a) Minutes for the Regular Meeting held on April 1, 2015, Regular Meeting held on April 15, 2015, and Regular Meeting held on May 6, 2015
- (b) Donations, Page 1

Human Resources

- (c) Employment – 2014-2015; Gratuitous Service; Resignation of Employees; Page 2

Finance and Administration

- (d) Personal Service Agreements, Page 5
- (e) Warrant Listings, Page 7
- (f) Contract Amendment to Dovetail for Program Level Furniture, Fixtures and Equipment Consulting Services, Page 9
- (g) Contract Amendment to Lionakis for Architectural Services for the Autotechnology Building Project in Vallejo, Page 10
- (h) Contract Award to Gilbane for Construction Management Services for the Science Building Project (Phase 1), Page 11
- (i) Contract Award to Sac Valley Electric for Fire Alarm Installation for Building 1200 Performing Arts Renovation (Phase 1) Swing Space and Small Capital Projects, Page 12
- (j) Contract Award to Optima Inspection Inc., for DSA Project Inspector Services for Building 1200 Performing Arts Renovation (Phase 1) and Swing Space Projects, Page 13
- (k) Contract Award to Verde Design for Fairfield Campus Facilities Master Planning Services, Page 14

- (l) Contract Amendment to Scheer Intelligence for Consulting Education Master Plan Services for the Vacaville Nut Tree Airport, Page 15

Academic Affairs

- (m) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 16
- (n) Renewal of Memorandum of Understanding between Solano Community College District and ChildStart Incorporated, Page 18

Trustee Brown requests removal of items 11.(f), 11.(g), 11.(h), 11.(k), and 11. (l) for additional discussion.

Moved by Trustee Keith and seconded by Trustee Honeychurch to remove items 11.(f), 11.(g), 11.(h), 11.(k), and 11.(l) and approve the Consent agenda, as amended.

The motion passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

- (a) 11.(f) Contract Amendment to Dovetail for Program Level Furniture, Fixtures and Equipment Consulting Services, Page 9

Trustee Brown asked for clarification regarding this request to amend a previously approved contract. Leigh Sata, Executive Bonds Manager, verified that this was an increase to the scope of work previously detailed in the original contract approved by the Board in December 2014. Trustee Brown expressed concerns that we may be increasing expenditures and intended to vote against the contract amendment to Dovetail.

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Contract Amendment to Dovetail for Program Level Furniture, Fixtures and Equipment Consulting Services as presented.

The motion passed with the following vote count:

STUDENT TRUSTEE ADVISORY VOTE: Student Trustee Baig concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Chapman, Trustee Young

NOES: Trustee Brown

ABSENT: None

- (b) 11.(g) Contract Amendment to Lionakis for Architectural Services for the Autotechnology Building Project in Vallejo, Page 10

Trustee Brown expressed concern of the increase in expenditures since contract approval a couple

of months earlier. Mr. Sata confirmed that this was an extension of a contract and change of scope that required Board approved. He further confirmed that these contracts have already been approved and is not an addition.

Moved by Trustee Keith and seconded by Trustee Thurston to approve the Contract Amendment to Lionakis for Architectural Services for the Autotechnology Building Project in Vallejo, as presented.

The motion passed with the following vote count:

STUDENT TRUSTEE ADVISORY VOTE: Student Trustee Baig concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Chapman, Trustee Young

NOES: Trustee Brown

ABSENT: None

(c) 11.(h) Contract Award to Gilbane for Construction Management Services for the Science Building Project (Phase 1), Page 11

Trustee Brown asked and moved that item 12.(c) Contract Award to Gilbane for Construction Management Services for the Science Building Project (Phase 1), Page 11 be placed on the agenda at the meeting June 3rd to provide for additional time to vet the construction management service. Trustee Chapman asked if there would be an impact to a delay of vote on this item at the June 3rd meeting. Mr. Sata stated that this is for the Science Building and he does not anticipate a noticeable effect in delaying the vote until the June 3rd board meeting.

Moved by Trustee Chapman and seconded by Trustee Brown to table item 12.(c) for a future meeting.

The motion passed with the following Roll Call vote:

STUDENT TRUSTEE ADVISORY VOTE: Student Trustee Baig concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Chapman, Trustee Young, Trustee Brown

NOES: Trustee Keith

ABSENT: None

(d) 11.(k) Contract Award to Verde Design for Fairfield Campus Facilities Master Planning Services, Page 14

Trustee Brown would like to see the athletic plan for the fields under Measure G along with this plan. Mr. Sata stated that the plan can be provided to the Trustees for review and can also be loaded to the website. Trustee Thurston requested that this be paid for with Measure G funds if possible rather than Measure Q. Mr. Sata stated the Bond Office could return with a revised proposal to reflect requests for the Measure G plan and to fund using Measure G.

Moved by Trustee Brown and seconded by Trustee Martin to approve Contract Award to Verde Design for Fairfield Campus Facilities Master Planning Services, as presented.

The motion passed unanimously.

- (e) 11.(l) Contract Amendment to Scheer Intelligence for Consulting Education Master Plan Services for the Vacaville Nut Tree Airport, Page 15

Trustee Brown expressed concern of an increase in expenditures in the time since the contract award was approved on February 18th. Mr. Sata responded that this is an additional scope of work to consider and review the Napa County Airport facilities and opportunities for collaboration. Dr. Leslie Minor reported that Napa County Airport is considering partnership opportunities and that she is also in communication with Napa College about opportunities to partner.

Moved by Trustee Thurston and seconded by Trustee Keith to approve the Contract Amendment to Scheer Intelligence for Consulting Education Master Plan Services for the Vacaville Nut Tree Airport.

The motion passed unanimously.

13. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire – Robin Arie-Donch, Roy Pike, and Kristine Wollrich, Page 21

Moved by Trustee Thurston and seconded by Trustee Keith to approve the Resignation to Retire of Robin Arie-Donch, Roy Pike, and Kristine Wollrich.

The motion passed unanimously.

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Solano Community College Refreshed Logo Design, Page 22

Dr. Laguerre stated that the refreshed logo design has been previously presented to the Board and reminded the Board that the Shared Governance Council did not approve of the refreshed logo. Dr. Laguerre stated that the existing supplies with the current logo will all be used to ensure all printed resources have been used.

Moved by Trustee Honeychurch and seconded by Trustee Thurston to approve the Solano Community College refreshed Logo Design, as presented.

The motion passed unanimously.

Human Resources

- (b) Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 14/15-30, Page 23

Moved by Trustee Keith and seconded by Trustee Brown to approve the Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 14/15-30, as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Student Trustee Baig concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Chapman, Trustee Young, Trustee Keith, Trustee Brown

NOES:

ABSENT: None

Finance and Administration

- (c) Approval of Mitigated Negative Declaration (MND) for Biotechnology and Science Building Project Vacaville, California, Page 25

Trustee Keith asked for clarification on what constituted “our fair share” of the cost. Mr. Sata stated that this represented the portion of traffic that would be our share, and that this traffic calculation based on volume.

Moved by Trustee and seconded by Trustee Thurston to approve the Mitigated Negative Declaration (MND) for Biotechnology and Science Building Project Vacaville, California, as presented.

The motion passed unanimously.

- (d) Contract Award for Implementation of U-Enterprise Organization Site Platform, Page 27

Moved by Trustee Brown and seconded by Trustee Keith to approve the Contract Award for Implementation of U-Enterprise Organization Site Platform, as presented.

The motion passed unanimously.

- (e) Contract Award for Implementation of Looking Glass Web Portal Platform, Page 28

Trustee Brown asked for clarification of how this system will work with our current Banner system. Roger Clague, Chief Technology Officer, stated that SCC is currently using the Luminus system and when this is upgraded there will be associated costs. Looking Glass is an alternative to this and will support the current MySolano portal to be more user friendly and futer-looking.

Moved by Trustee Thruston and seconded by Trustee Keith to approve the Contract Award for Implementation of Looking Glass Web Portal Platform, as presented.

The motion passed unanimously.

Academic Affairs

(f) Career Technical Education Enhancement Fund Subgrant, Page 30

Moved by Trustee Thurston and seconded by Trustee Keith to approve the Career Technical Education Enhancement Fund Subgrant, as presented.

The motion passed unanimously.

(g) Facilitator Certification Training for Profit Mastery University Curriculum, Page 33

Moved by Trustee Keith and seconded by Trustee Brown to approve Facilitator Certification Training for Profit Mastery University Curriculum, as presented.

The motion passed unanimously.

(h) Clinical Experience Agreement Between Solano Community College District and Laurel Creek Health Center/Paradise Valley, Fairfield, California, Page 37

Moved by Trustee Brown and seconded by Trustee Martin to approve the Contract Award for Implementation of Looking Glass Web Portal Platform, as presented.

The motion passed unanimously.

14. ANNOUNCEMENTS

15. ITEMS FROM THE BOARD

President Young attended and/or participated in the following activities:

May 7: Business Connections & Expo at SCCD Fairfield Campus

May 12: Vallejo 2015 Juneteenth Planning Committee meeting

May 13: As a volunteer, tutored mathematics to Vallejo High School athletes in an after school program

May 15: SCCD Fire Fighters Academy Graduation Ceremony at SCCD Vacaville Center

May 16: Volunteered with members of my sorority, Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter, at Solano County Food Bank in Fairfield

May 17: SCC African American Graduates Celebration of Excellence and Achievement Ceremony that was sponsored by SCC Ethnic Studies and SCC Umoja Program Scholars that was held on SCC Fairfield Campus

May 18: A round table meeting at 360 Campus Lane Fairfield with representatives from SCC, WIB and UC Davis to discuss the availability for training in the auto technology field (potential auto manufacturing). The meeting was facilitated by Ms. Annette Taylor, Senior Community Development Analyst with Vallejo Economic Development Division.

May 18: Attended the following historic event: California Community Colleges Board of Governors meeting in Sacramento, CA where the Board approved that Solano Community College will offer a four-year bachelor's degree in biotech manufacturing. We were one of 15 community colleges baccalaureate pilot programs in California. The program will begin in the academic year 2017-2018

May 20: Appreciation Breakfast at SCCD Fairfield Campus where faculty, staff and administrators were honored.

May 21: SCCD Nursing Pinning Ceremony at the Fairfield Campus

May 21: As a volunteer, tutored mathematics to Vallejo High School athletes in an after school program

May 21: SCCD Measure Q Steering Committee meeting in Denis Honeychurch Board Room

Trustee Brown reported that she attended the California Democrats State Convention and submitted a resolution for School Facility Modernization and New Building. The goal is to have CTA work on a school facilities bond for 2016.

16. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Keith to adjourn the meeting. There being no further business to come before the Board, the meeting was adjourned at 9:02 p.m.

JCL:jc