

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

UNADOPTED MINUTES

May 6, 2015

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 6, 2015, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Susan Winslow led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

A. Marie Young, President
Michael A. Martin, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D. *
Pam Keith
Rosemary Thurston
Naser J. Baig, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

* arrived after roll call

Members Absent:

None

Others Present:

Stephanie Kubecka, ASSC
Wade Larson, D.M., Associate Vice President, Human Resources
Shirley Lewis, J.D., Chief Student Services Officer
Yulian Ligioso, Vice President, Finance and Administration
Leslie Minor, Ph.D., Vice President, Academic Affairs
Leigh Sata, Executive Bonds Manager
Michael Wyly, Academic Senate President
Yashica Crawford, Ph.D., Chief of Staff
Jill Crompton, Executive Coordinator, Superintendent/President-Governing Board

4. APPROVAL OF AGENDA

Board President Young made the following correction to the agenda:

The following item is pulled from the agenda: 11.(h) MEMORANDUM of UNDERSTANDING between ACE (ACADEMY FOR COLLEGE EXCELLENCE) and SOLANO COMMUNITY COLLEGE

The following Items from the Board are added to the minutes of the April 1st Board Study Session:

Board President Young attended and/or participated in the following:

3-18: SCCD Q Steering Committee Meeting that was held in Denis Honeychurch Board Room located on the Fairfield campus

3-21: Alpha Phi Alpha Fraternity Incorporated Kappa Omicron Lambda Chapter 2015 Beautillion - black tie affair that was held at the Concord Hilton Hotel. Nine young men who attend high school in Solano County were presented.

3-23: Vallejo Interagency Committee meeting that was held in the Vallejo City Manager's Conference Room

3-28: Vallejo Branch of the National Council of Negro Women Annual Luncheon that was held at the Norman King Center in Vallejo

3-28: One of the judges at the 2015 Talent Hunt Program sponsored by Omega Psi Phi Fraternity Incorporated Theta Pi Chapter. The event was held at California State University Maritime Academy in Vallejo, CA.

Trustee Thurston requests that the April 1 and 15 minutes be pulled. A motion was made to approve the agenda including the corrections stated, pulling item 11.(h), April 1, 2015 minutes and April 15, 2015 minutes.

Moved by Trustee Keith and seconded by Trustee Thurston to approve the Agenda as amended. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Young recognized the follow members of the public:

Jerry Uquillas spoke about discrimination in regards to health insurance, specifically the lack of benefits for same-sex partnerships and spouses. He distributed the current policy to the Board.

Discussion:

Dr. Laguerre stated that he will research this topic further and report back to the Board. Trustee Keith asks that same sex partner coverage be researched. Vice President Wade Larsen reports that we have looked into this, following Jerry's requests, and it is under the purview of CalPERS. Trustee Keith asked if we can and do advocate for this with CalPERS? Vice President Wade Larsen has asked the question of CalPERS. Vice President Larsen will further advocate for this with CalPERS. President Young requested that Dr. Laguerre to research this and report to the Board.

Erica Gonzalez (ASSC) spoke about personal attacks from other students last week at the ICC meeting. Administrators who were present did not assist in diffusing the personal attacks. Dr. Laguerre said this has been brought to his attention and we are investigating.

Casey Bess (ASSC President): He was present during the attacks at the ICC meeting mentioned by Erica Gonzalez and he was the one who put a stop to this. Staff members of the college did not help. After the ICC meeting ASSC held a special meeting where ASSC President's authority was questioned by their Advisor.

Student 1337: Per request, President Young granted an extension of two minutes, for a total of five minutes, to student 1337 to speak about the actions of the ASSC advisor. He has been studying law, Brown Act, and Roberts Rules and commented that there have been various violations. The advisor violated FERPA, and released the grades of several people who applied to be senators and reps. He has challenged the advisor's suggestions. The advisor does not understand the difference between being instructor vs. advisor. He says the advisor spent ASSC money without approval of the Senate. Their advisor has told students how to make motions and how to vote. Casey Bess did what he could to stop verbal attacks. The advisor continued to let it happen.

Vanessa Franklin (ASSC) sent an email to Dr. Laguerre, Dr. Lewis, and Dr. Larson regarding issues with ASSC. Vanessa would like a response to her email that was sent yesterday.

Dr. Yvonne Lawson-Thomas, United Heart Training Center Trauma Surgeon and President. Dr. Lawson-Thomas asks for assistance in offering nursing training for international students. They currently have 30 students who found the program is not going to be offered in May. Timing is critical as many of the students are in the US on visas. Because they are a post graduate institution, they cannot offer the program without assistance from Solano Community College. Dr. Lawson-Thomas asks that the Board consider her request to resolve 2014 issues and respond to their letter of Intent for 2015 programs.

James DeKloe (Faculty) was a key note speaker at the Worthington Bio Science Conference in Minnesota. He received excellent review in the Worthington MN newspaper. He attended the American Association of Community Colleges Annual Convention in San Antonio along with Ed Re and Dean John Yu to receive an award for excellence. He gave thanks for assistance in submitting the Bio manufacturing Bachelor's degree application. The Board of Governors meet May 18 and he thinks we have a very good chance of being selected to offer the degree. He also complimented the District for union negotiations. Faculty have formed an alliance to work together with other campus unions to work together with the district. A BBQ will be held for all on Monday, May 11, 2015.

Discussion: President Young requests a copy of the Worthington article.

Suisun Valley Review Presented the Board with a copy of their book. Josh Gray read the editorial statement from the review. Anita presented the 32nd issue of the book to the Board. Ning gave thanks to the Board, Solano Community College and the Liberal Studies department for their help over the years.

Student Trustee Baig commented on the many students present at Board meetings and that there is tremendous concern by the majority of student government about the way administration deals with students. Even though most students are not directly involved it affects the way they see administrators. The main articulation point with administration is the advisor and she is not acting to curtail behavior. At the last ICC meeting students were in verbal altercation, tears, etc. under direct supervision of their advisor. Dr. Laguerre stated that there has not been discussion about dissolving the ASSC. Either training or personnel change may move toward resolving the issue.

6. CLOSED SESSION

Board President Young called the Closed Session to order at 7:09 p.m.

(a) Conference with Labor Negotiator

Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

(b) Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (d)(2) of the Government Code Section 54956.9: (one case)

7. RECONVENE REGULAR MEETING

Board President Young reconvened the Regular Meeting at 8:14 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

a. The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

b. The Board discussed Public Employee Discipline/Dismissal/Release in closed session and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED):

Jessica (ASSC Senator) commented that her Advisor blamed Erica for not stopping verbal attacks at the ICC meeting. If the students cannot halt a situation, then it should be up to the Advisor to step in.

10. REPORTS (NO ACTION REQUIRED):

President Young asked that item 10.(d) KPS3 Branding Review Report be presented first since they are presenting via phone.

(a) First Year Experience Program

Professors Melissa Reeve and Corrine Kirkbride reported to the Board of Trustees on the First Year Experience Program data that they previously presented at a conference in March. They spoke of factors students identified that help them to be successful as well as showing the success rates and the complexities of the program. They are working toward institutionalizing the program and are currently building the fall 2015 schedule not knowing whether funds will be available. A copy of the presentation is available in the Superintendent-President's Office.

Trustee Brown asked, "How do you acquire the students?" and commented that high school parents would love to know about this program, they could present at PTA, and other High School events. Trustee Brown is happy to volunteer to assist in educating parents and students about the program.

Professor Kirkbride said that they have had 4 coordinators to date, last year they went to High Schools, counseling staff is aware of the program and recommends students for the program. Professor Reeve agrees that involving parents is a viable way to let more families know that the program is available.

Trustee Baig asked if some of what they are learning can be applied to entire student body.

Professor Kirkbride commented that the statistics are good. Funding is important as is having a coordinator to recruit. Professor Reeve added that embedded tutoring has spread to most sections of basic skills math.

(b) Accreditation Update

Dr. Leslie Minor presented the new accreditation standards for adoption effective June 2015. She attended workshops for colleges working with the new standards. The following are emphasized by the accrediting body:

- Hold colleges accountable for quality in everything they do
- Emphasize importance of using the college mission in planning
- Data driven decisions
- Institution set standards for student driven goals
- Equity plan success
- Broad communication to campus community
- Attention to distance education and correspondence courses
- Continuous improvement in instruction and support services
- Authentic evaluation processes
- Implement assessment results
- Written code of professional ethics
- Attention to adjunct instructors role
- Utilization of physical resources

- Data driven decision making
- Importance of the Board's role in accreditation

We are moving forward toward our next self-study and identifying faculty and administrators for this project. A copy of the Accreditation Standards and Dr. Minor's Update was distributed to the Board and is available in the Superintendent-President's Office.

Discussion: Trustee Brown asked, in regards to pg. 7, Library and learning support services, if we have not already broken ground on the facility (building), will it be a negative when the team evaluates our self-study? Dr. Minor states that the team is not as interested in the building. They are interested in how current the resources are and the quantity of resources. Dr. Laguerre said that we are okay on the Fairfield campus and that we need to have sufficient resources at the centers. We need to pay close attention to and attend to quality, quantity and facility for the centers. Executive Bonds Manager, Leigh Sata is aware of this as well. Vacaville has library and learning support incorporated in the Biotechnology building plans. Trustee Brown asked if iPads could be available for students to check out by semester. A plan in the future regarding library services at the Vallejo Center will be presented by Leigh Sata. Staffing is also being discussed. Trustee Chapman asked about the impact of the current Barnes and Noble fiscal position. Vice President Ligioso is meeting with regional representative next week and will ask that question. Barnes and Noble has been expanding services for us.

(c) Solano Community College Educational Foundation Update

Curt Johnston discussed the Solano Business Connections and Expo event taking place in the 23,000 square foot tent on campus on Thursday, May 7th. The Education Foundation needs to be known in the community. It is paid for by sponsors, fees, and ticket sales. This is the largest business event in the county where vendors come to the college to display their business to other businesses. Spirit of Solano is the next largest event. This year there will be approximately 85 vendors. One third of people in the tent will be Solano CC alumni. Trustee Martin has attended the last two events and believes it helps to gain support from employers. Many Solano CC departments will also be represented at the Expo. Additionally the logo for the 70th anniversary was designed by Rachel Smith of the art department.

(d) KPS3 Branding Review

Shemila Johnson reported on the refreshed logo that concerns Shared Governance. A complete overhaul of the logo would cost \$5,000 to \$15,000 and was not budgeted at this time. KPS3 account manager and CEO commented on refreshing the logo. They kept the essence of the old logo and it's now cleaned up and modernized to be current. They also hope to bring consistency so that only the refreshed logo is used campus wide. Faculty members have expressed ideas, including Rachel Smith (graphic design instructor), and acknowledged that the refreshed logo is an improvement over the current logo. Art students are redesigning the logo for display in our book of trees show. Sean Carney (adjunct instructor) wrote that words to describe the new logo include appealing, refreshing, bold, business-like, and clean. Change needs to begin with our image. Shemila asks for the Board to review the new logo and she will bring it to them at a future meeting for action. If the refresh is used, Leigh Sata said we can incorporate it into signage now.

Trustee Brown asked that if we went with the refreshed logo, could we have a contest for students in the future. The refreshed logo could be incorporated in the new signage planned under Measure Q. If a new logo is selected in the future it could be problematic and would incur additional costs. Trustee Thurston supports the refreshed logo. Vice President Martin inquired about the timing of signage changes. Executive Bonds Manager Leigh Sata expressed that there is a limited amount of time to begin new signage and that new signage has not yet begun. Dr. Laguerre reported that this logo is already being used in the children's center. Shemila Johnson indicated that this is the final piece before implementation of a refreshed logo, if approved. Casey Bess (ASSC President) likes the idea of our students having an opportunity to create and participate in a new logo contest. He prefers not to have the tree. Trustee Keith commented that we did this before without input from faculty/departments and the art department asked why they were not involved. In the future whenever we do anything that involves art, we should take advantage of our talented faculty members and students. Shemila Johnson agrees and states that we have included departments in discussion and surveys. Because the logo wasn't in the scope of work to redo, the consultants invested their time at no cost to the District. Jim DeKloe said that he really does not like the refreshed logo. Shared governance uniformly rejected the refreshed logo. Usually multiple logos are provided to choose from and that is why Shared Governance is not happy with it.

(e) Superintendent-President

Dr. Laguerre recognized and presented awards to Trustee Pam Keith and Dr. Denis Honeychurch.

- Harbor Theatre will be presented at the next Board meeting.
- Trustee Keith was presented with a longevity award from the California Community College League for serving 20 years.
- Trustee Honeychurch was presented with a longevity award from the California Community College League for serving 30 years.
- Reported that we have been in contact with Heald College students to welcome them to Solano Community College.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

Item, 11.(a) is pulled from the agenda.

- (a) Minutes for the Regular Meeting held April 1, 2015, and Minutes for the Regular Meeting held April 15, 2015

Finance and Administration

- (b) Contract Award to Corovan Moving Company Inc., for Building 1200 Performing Arts Building Renovation Swing Space and Utility Infrastructure Upgrade (Energy Projects), Page 1
- (c) Contract Award to Geotech for Utility Locating Services for Building 1000 Horticulture Project, Page 2
- (d) Contract Award to Integrity Data & Fiber for Building 1200 Performing Arts Renovation (Phase 1) Swing Space and Small Capital Projects, Page 3
- (e) Contract Award JLC Contracting, Inc., Building 1200 Performing Arts Renovation (Phase 1) Swing Space and Small Capital Projects, Page 4
- (f) Contract Award to MADI Architects for Architectural Services for the Small Capital Project, Page 5
- (g) Contract Award to Sac Valley Electric for Electrical Services for Building 1200 Performing Arts Renovation (Phase 1) Swing Space and Small Capital Projects, Page 6
- (h) Memorandum of Understanding between ACE (Academy for College Excellence) and Solano Community College, Page 7
- (i) Agreement with Interstate Candid Photography, Inc. for Commencement Pictures, Page 8

Discussion of Consent Calendar Items:

Trustee Brown asked why we use a southern CA photographer instead of local photographer. Dr. Laguerre stated we have had a long relationship with this company and that we will go through a hiring process when this contract expires.

Moved by Trustee Keith and seconded by Trustee Chapman to approve the Consent Agenda as presented. The motion carried unanimously.

12. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Measure Q California Environmental Quality Act Update, Vacaville Biotechnology and Science Building, Page 14

Trustee Brown noted that the draft for this item could not be opened up using the link provided. The Bonds office will provide a copy. Leigh Sata reported that the public review period opened April 8 and will conclude May 8th, 2015. They have met and had discussions with the city including a full traffic report. On May 20th this item will be presented this for action. Trustee Brown asked that the Board have the materials in advance of the May 20th meeting to review and be prepared to vote at the next meeting.

Vice President Martin expressed concern for the addition of a Vacaville Center crosswalk and asked if we are responsible for the cost. Leigh Sata said that they will address the crosswalk. It will be their recommendation to initiate a project including a stop sign and crosswalk. It is a concern and ultimately the solution is a stop light and crosswalk. Solano Community College will be responsible for the cost of the stop light and it can be absorbed in the Biotechnology project. Trustee Chapman and Trustee Martin attended the Vacaville Select School Committee meeting where there was a lot of interest in the crosswalk and they would like for the College to do a presentation at the next meeting to answer questions in regards to the Biotechnology program. Dr. Laguerre suggests inviting them to a special meeting at the Vacaville Center outside of the Board meeting.

13. ANNOUNCEMENTS

None.

14. ITEMS FROM THE BOARD

Board President Young attended and/or participated in the following:

4-17: Unveiling of Banners – Naming Vallejo as a College Town. This ceremony took place at Santa Clara and Georgia Streets in Vallejo.

4-17: NBACA Union Apprenticeship Hands on Construction Career Fair held at the Fairfield Campus of the college

4-17: SCC Spring Bubble Bash held at the Fairfield campus sponsored by the student government

4-24: ACCJC Accreditation Standards Symposium in San Diego, CA

4-29: Math & Science Family Fun Night held at SCC Vacaville Center

4-29: Solano County Black Chamber of Commerce Legacy Award Reception at Kaiser Permanente Vallejo honoring Ms. Cattie McCaver, who has owned and operated the “House of Soul Restaurant” in Vallejo for 45+ years.

5-2: Greater Vallejo Chapter of Jack and Jill of America, Incorporated Black Family Day Celebration that was held at the Hartley House in Vacaville

5-4: Debriefing session with college staff who attended the Accreditation Standards Symposium in San Diego on April 24th

5-6: Solano Community College Retirement Association Luncheon at Chevy’s Restaurant in Fairfield

15. ADJOURNMENT

President Young dedicated this meeting in memory of retired employees from Vallejo City Unified School District: Miss Patricia Rene Johnson and Mr. Ralph Honor.

Moved by Trustee Honeychurch, seconded by Trustee Brown to adjourn the meeting.

There being no further business to come before the Board, the meeting was adjourned at 9:29 p.m.

JCL:jc

BOARD MINUTES 05.05.15