

~ PLEASE NOTE ~

The Governing Board Measure Q Adhoc Subcommittee met prior to the Board Meeting at 4:00 p.m., in Denis Honeychurch Board Room, Building 600, located at 4000 Suisun Valley Road, Fairfield, California 94534.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
February 18, 2015

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 18, 2015, in the Administration Building, Denis Honeychurch Board Room, 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Dr. Shirley Lewis led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

A. Marie Young, President
Michael A. Martin, Vice-President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
Rosemary Thurston
Naser J. Baig, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Others Present:

Roger Clague, Chief Technology Officer
Wade Larson, D.M., Associate Vice President, Human Resources
Shirley Lewis, J.D., Chief Student Services Officer
Yulian Ligioso, Vice President, Finance and Administration
Leslie Minor, Ph.D., Vice President, Academic Affairs
Stephanie Kubecka, Associated Students of Solano College
Leigh Sata, Executive Bonds Manager
Michael Wyly, Academic Senate President
Jill Crompton, Executive Coordinator, Superintendent/President-Governing Board
Yashica Crawford, Ph.D., Chief of Staff

Transforming Students' Lives!

4. APPROVAL OF AGENDA

Dr. Jowel Laguerre, Superintendent-President, made the following corrections to the Agenda:

- 1) The following items will be moved to occur immediately following item 5. COMMENTS FROM MEMBERS OF THE PUBLIC
 - Item 14. CLOSED SESSION,
 - Item 15. CONVENE REGULAR MEETING,
 - Item 16. REPORT OF ACTION TAKEN IN CLOSED SESSION
 - Item 17. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Item 6. REPORTS (NON ACTION REQUIRED): will take place immediately following Item 17. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

- 2) Non-Consent Agenda Item 9.(h) Measure Q Bond Spending Plan Update should be pulled from the agenda.
- 3) Agenda Item 7.(h) on page 9. The word “to” should be removed and the text should read as follows: “Board approval is requested for a contract award to Decorator Draperies for installation...”
- 4) Agenda Item 9.(b) on page 21. The text should read as follows: “Trustees Thurston, Martin, and Young...”
- 5) Agenda Item 9.(h) on page 29. The text should read as follows: “Additional space for a small student success center...”
- 6) The following changes are requested to the unadopted minutes dated January 21st, 2015:
 - On page 2 the text should read as follows: “The following changes are requested to be made to the Non-Consent Agenda”
 - On the top of page 7 the text should read as follows: “Dr. Laguerre pointed out that the budget currently has funds allocated for a counselor/advisor.”
 - On page 11 item (c) the word Interim should be removed.
 - On page 11, item (c), fourth paragraph. Delete the following text: Trustee Brown concurs with Trustee Chapman.
 - On page 11, item (c), fourth paragraph. Text should read: “The following addresses the responsibility...”

Moved by Trustee Keith and seconded by Trustee Chapman to approve the Agenda as amended. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Young recognized Robert DaPrato, a faculty member speaking on behalf of the Political Action Committee of the Faculty Senate. Prof. DaPrato would like the Board to consider savings in the general fund that can come from various sources in light of stated money problems. He is concerned that faculty raises will not take place, and the proposed 1% raise is not only disrespectful to faculty and staff supporting the campus, but could be deemed as regressive bargaining. He noted that the District is able to pay for positions that are desired for friends. Prof. DaPrato further stated that new hires who are not adequately trained can create problems and cited continuing accreditation problems and rotating deans, which has created unfair labor practices. He cautioned the Board to pay more attention to the local and needy students, as other colleges offer better services. Although there was a belief that the bonds would create more opportunities for students to attend, it has not.

Board President Young recognized Jim DeKloe, Faculty and President of the Solano College Faculty Association. Prof. DeKloe stated that although the college received notification from ACCJC of full accreditation, this is not a time to relax, as many of the problems that put the college in show-cause are still evident. Although the AAJCC report highlighted that all members of the campus community worked together to create the report, several members, including Prof. DeKloe was hesitant to sign off on the final draft. He believes that the campus is in chaos and further stated accreditation challenges are still evident with board micromanagement, lack of planning, fiscal problems and turnover in administration. Prof. DeKloe ended by stating that he wants to make sure that everyone works hard to prepare this campus for accreditation and we have to engage to improve relationships and finances.

Board President Young recessed the Regular Meeting at 6:44 p.m.

14. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release

15. RECONVENE REGULAR MEETING

Board President Young reconvened the Regular Meeting at 7:48 p.m.

16. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Young reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Young reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

17. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

In reference to 6.(a): There was public comment from student Nick Battiste – Career and Technical Education Senator and ASSC board member. He stated that the ASSC has taken action to determine the proper use of the student union building. There is a current petition for students to support if student government should take action or withdrawal. The petition has 160 signatures from students who wish for the Student Government to look into the rights of use of the student union building.

In reference to 6.(a): There was public comment from student Casey Bess – ASSC President. He stated that he has looked into the law regarding the use of the \$10 student fee for the purposes of renovation of the 1400 building and other capital improvements. He stated that there is a section that says that ASSC will determine appropriate use of the building and the fee. The ASSC will be entering into a contract with a consultant group to help with this. Mr. Bess also stated that he has filed a California Public Records Act request and was told he would receive information on February 28th. He stated that ASSC funds have been hidden from students and he is currently unable to share with the ASSC Senate where funds are going. He is also looking into the center fee money which expires at the end of the fiscal year. Mr. Bess stated that he was troubled by being asked to sign over \$10,000 within a month of taking office. He also questioned the distribution of keys to the student work room. Currently, only two students are allowed keys to the student work room, however this used to be provided to the entire executive committee.

In reference to 6.(a): There was public comment from student Marvin Bolin – Senator in ASSC. He spoke regarding an incident that happened last Monday. The ASSC Senate passed a motion to investigate funds of the ASSC not to exceed \$3,000. Mr. Bolin stated that it was suggested by Dr. Slade to walk over to financial aid to request them. He initially requested information from Amanda and was told that only Dr. Slade could make the request. Amanda called Dr. Slade who came to the office and stated that Mr. Bolin could have the information. Mr. Bolin stated that he next walked over to Mr. Ahmed's office, and was invited to sit down and spoke with him. Mr. Bolin stated that he was then told by another administrator that he did not have a right to the information nor a right to be in the building and that he should leave. Mr. Bolin was told that he was being demanding and hostile. Mr. Bolin is concerned with the message that this sends to students, and he stated that he was never told why he was being asked to leave. He would like to receive an apology for being told to leave.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC) - Report by Stephanie Kubecka

Dr. Laguerre welcomed Ms. Kubecka to the Board of Trustees meeting as a new participant in the role. Ms. Kubecka expressed appreciation on behalf of the ASSC to Dean Maire Morinec for use of the Vacaville Center multipurpose room for the ASSC retreat where they received

informational presentations from Roger Clague on leadership skills and consultant Lloyd LaCuesta on parliamentary procedures.

Additional comments were provided by Student Trustee Baig, who expressed concerns with the transparency levels that are a current and continuing problem with the District. He cited that there is a lack of training and information needed to manage the ASSC 6-figure budget to make appropriate decisions. Mr. Baig stated that the ASSC did not receive any action when it inquired about a missing funds discrepancy. Given this, there was a \$100,000 clerical error that was not caught for 3 years. He stated that the ASSC is trying to exercise its rights as a governing body and as a member of Shared Governance.

Trustee Keith expressed her concerns and said she was insulted by what was shared and did not understand why students were denied access to this information. Dr. Laguerre stated that in a conversation that he had with students the previous day, he reiterated that this is a learning experience for students and it should be a pleasant experience for the students. President Young stated that student government members have an “A+++” for the presentation. Dr. Laguerre was requested to provide an update on how to remedy the situation and will report back at the next board meeting.

(b) Academic Senate

Michael Wyly presented the following information to be included in the minutes:

On March 24th at 12:30-1:30 pm, SCC will host poet Dennis Schmitz, professor emeritus of Sacramento State, first poet laureate of Sacramento, and great friend of Quentin Duvall. The event will be held at the Solano College library. On May 6th from 2-4 pm in the Library, Trustees are invited to attend the Suisun Valley Review Release Reading.

Since my last report to the Board, there have been two meetings of the Academic Senate, once in the last week of January and another in the first week of February. We are scheduled to meet a second time this month next Monday, February 23, 2015.

No action was taken at the January meeting, but I do want to express my thanks to LaNae Jaimez for chairing the meeting in my absence. At our meeting on February 2, your Senate approved the newest iteration of the Program Review Handbook which has since been shared with Dr. Laguerre and VP Minor at our last 10+1 meeting. Too, the Senate deferred potential action on two resolutions: The first is the Senate resolution for graduation participation as a part of the Senate’s Dare to Declare campaign, and I expect this resolution to pass at our meeting next week for which it is agendized. The second resolution addresses the hiring policy and the VP of Student Success position—the Senate agreed to table this item at my suggestion in anticipation of a Board response to the letter sent on the 21st of January. Please accept my gratitude in advance for taking the time to direct a response through Dr. Laguerre by our next meeting.

Looking ahead, the Senate has a number of items on its to-do list which I would like to highlight for you this evening—

1. We continue to make appointments to various hiring committees. There have been concerns from faculty regarding the number of administrative positions. Moreover, I want

to share that faculty morale with respect to contractual impasse and perceived College priorities is, in my estimation, directly impacting my ability to secure faculty volunteers at a time when we most require them. Moreover, our requirements of faculty for non-teaching service to the College are only set to increase.

2. Multiple faculty have now voiced concern over the state and cleanliness of the main campus, including the impact of current facilities on their ability to deliver a quality educational experience to our students. As such, it is my plan to agendize this item for Senate discussion and constituency input, and I will share the results of this conversation with the College community.
3. As the Board has now approved the proposed Aviation College, I have met with Dr. Laguerre to discuss the role of the Senate as plans progress—I plan to share these items with the Senate on the 23rd.
4. Since our last meeting, I, Senate VP LaNae Jaimez and BSI Coordinator Melissa Reeve met with S-P Laguerre, Dr. Minor, Peter Cammish and FA Pres. Jim DeKloe to discuss planning for a steering committee to prepare for the forthcoming self-study for 2017. In addition, I and Melissa Reeve, along with VP Leslie Minor, and VP Roger Clague will attend the 2015 ASCCC Accreditation Institute this Friday and Saturday.
5. The Study Abroad Sub-Committee of the Senate will be reconstituted. In discussion with interested faculty as well as Administration, I have opted to reappoint to this committee, and I propose the following charges for this committee for the Senate to consider: 1. To work immediately to tie SCC to an existing CC Study Abroad consortium (e.g. Contra Costa/Santa Rosa or Los Rios) thereby providing SCC students with near-immediate access to a program to which SCC formally belongs; 2. To explore how to tie existing summer efforts (e.g. Photo or French) to these programs as well as ideas proposed by Dr. Laguerre for China (and the Andrew Young Center); 3. To develop in cooperation with administration and counseling an information campaign for student access and support to study abroad.
6. ASCCC Academy Participation, 3SP and SEP. As you are aware, Corrine Kirkbride and Melissa Reeve will present at the Academy on our FYE program. In addition, LaNae Jaimez, as the faculty representative on the Student Equity Committee and Nick Cittadino as the FYE Coordinator will also attend. This involvement is funded by SEP and 3SP monies and was built into the budgets previous to submittal in Fall 14. Finally, I will attend as well, although I will be funded by ASCCC as I serve on the ASCCC Transfer, Articulation and Student Services Committee. I would like to thank each of these attendees and especially our presenters for representing SCC.
7. SCC to host ASCCC CTE “Listening Event” on February 27th. To remind you, Solano Community College will be hosting one of three CTE Listening Events, sponsored by the Academic Senate for California Community College (ASCCC). In collaboration with the Chancellor’s Office, these ASCCC conversations are designed to afford the opportunity

for faculty from across the system to provide input into the work of the Board of Governors' Task Force on Workforce, Job Creation and a Strong Economy. This event will take place on Friday, February 27th. First, I want to thank LaNae Jaimez, Mark Barrett and Curtiss Brown for agreeing to work as support for the conference on that day. Moreover, I want to extend an especial thank you to Connie Adams who is operating as the principal liaison between SCC and ASCCC. Their involvement is especially critical as I will be at another ASCCC conference in San Jose on that same day—see next item.

8. Area B meeting: The next regional meeting for ASCCC is on February 27th at San Jose CC. Special thanks to Dr. Laguerre for making space on campus to host this event. As a reminder, important updates will be shared as well as discussions re: proposed resolutions to be discussed at the Spring Plenary in April 2015. As materials for our review are provided, I will make copies available to the Senate for our discussion. Similarly, should our Senate have a resolution we would like to propose to the ASCCC, we will want to agendaize that topic quickly. Please let me know if you have questions here.
9. The Spring Plenary will be held in April. We will also have participation in the Leadership Academy in June and Curriculum Institute in July
10. As an update to the Dare to Declare campaign, I met with Dean Jocelyn Mouton and we had productive conversations about creating clear messaging for faculty to reach out to students.

(c) Shared Governance Council – Dr. Leslie Minor

The Shared Governance Council met on February 11th. Participants learned about the Andrew Young Institute and Aviation program. Information was also shared about the updated logo and student housing ideas. Both items created robust discussion and in terms of the logo, Shared Governance would like a chance to look at the process and declined to move forward with the logo as presented. The Council would also like to discuss and have more information on the student housing proposal. Vice President Ligioso shared a budget update and reviewed the enrollment management plan. The Academic Senate put forth Code of Ethics revision plans. The Strategic Proposal updates were discussed, which included timelines for the upcoming academic year. As an edit to Michael Wyly's report, Rachel Ancheta will be representing the Human Resources Department instead of Roger Clague at the Accreditation Institute.

(d) Superintendent-President

Dr. Laguerre introduced the new Executive Coordinator, Jill Crompton. Jill comes to the President's Office with many years of experiences at SCC, and she will be a great asset to the campus in this new role. Renee Pegues is currently serving as Business Operations Coordinator with the Bonds program, and will be an amazing member of the team.

Dr. Laguerre introduced the Board to Jas Bains Wright who is principal at Suisun Valley K-8 School. She was joined by Dr. Sheila McCabe, Executive Director of Administrative Services

and Community Engagement with the Fairfield Suisun Unified School District. Principal Wright is looking to form a partnership with SCC. Her school currently has a program called “No Excuses University” to ensure that her kindergarten through 8th grade students are talking about and planning for college. The school’s 4th/5th grade class has adopted SCC as their campus to learn more about. Principal Wright is looking for opportunities for mentorship, agriculture, and support with helping students to learn. She would also like students to have an opportunity to come to campus. Trustee Brown asked that Principal Wright coordinate with Carol Bazooka who can assist her with writing a grant to obtain funds to transport students to campus. The Board provided support for the partnership to take place.

Dr. Laguerre provided additional comments related to the state of the Fairfield campus. He commented that there were several meetings that were held beginning in December where the campus community was able to have conversations about different issues that we should address. The first priority identified was campus beautification and Dr. Crawford is facilitating this work. As far as Student Government is concerned, Dr. Laguerre stated that he spoke with them yesterday about the need for him and the leadership to work closer together. He will provide an updated report at the next Board meeting.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Board Study Session held November 5, 2014, the Regular Meeting held January 21, 2015, the Board Retreat held January 24, 2015, and the Board Study Session held February 4, 2015.

Human Resources

- (b) Employment – 2014-2015, Page 1

Finance and Administration

- (c) Personal Services Agreements, Page 2
- (d) Warrant Listings, Page 4
- (e) Contract Award to CSW/Stuber-Stroeh Engineering Group, Inc., for Civil Engineering Services for the Biotechnology and Science Project, Page 6
- (f) Contract Award to CA Architects for Professional Services for Building 1300 Kiln Assessment, Page 7
- (g) Contract Award to CSW/Stuber-Stroeh Engineering Group, Inc. for Civil Engineering Services for the Fairfield Agriculture (Horticulture) Project, Page 8

- (h) Contract Award to Decorator Draperies for Blinds Installation for Building 600 Project and Classroom Upgrades - Building 1400 Project, Page 9
- (i) Contract Award to Corovan Moving and Storage Company for Performing Arts Building (Building 1200 Renovation) Swing Space Project, Page 10
- (j) Contract Award to Scheer Intelligence for Consulting Education Master Plan Services for Vacaville Nut Tree Airport, Page 11
- (k) Contract Award to Utelogy Corporation for Professional Services for District-Wide Information Technology Infrastructure Improvements Project, Page 12

Discussion of Consent Calendar Items:

Trustee Brown asked for clarification on 7.(f) and if approval of this item takes care of the kiln issue or will this look at what we have to do. Executive Bonds Manager Leigh Sata stated that the intent of the study is to provide guidance on how to move forward. We will receive a report of items to consider. This is the wood fire kiln outside under the covered structure.

Trustee Thurston asked for clarification on 7.(f) regarding how the agreement will be funded. Mr. Sata stated that the Measure G project funds will be used.

Trustee Brown asked for clarification on 7.(g) and if this item includes implementation (such as utility infrastructure, eucalyptus trees). Mr. Sata stated that the purpose of this plan will be to look at underground piping to see if it fits with a plan submitted by faculty. This will also provide an analysis of what is practical and will be presented to faculty.

Trustee Brown asked for clarification on 7.(k) and if agreement is for specific classrooms and if we are able to review other offers. Dr. Laguerre stated that this technology is for specific classrooms. Staff will make comprehensive presentation to the Board prior to something being implemented district-wide.

Moved by Trustee Keith and seconded by Trustee Thurston to approve consent agenda. Motion passed unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Memorandum of Understanding Between Solano Community College and the Andrew J. Young Foundation, Inc., Page 13

Dr. Laguerre introduced Melvinia King and Andrea Young of the Andrew Young Foundation who were available to answer any questions. As requested in a previous Board meeting, Dr.

Laguette distributed talking points for each Trustee and provided clarifying language regarding the use of the Vallejo Center.

The purpose of the Memorandum of Understanding between the Andrew J. Young Foundation, Inc., (AYF) and Solano Community College, (SCCD) is to partner for the purpose of seeking funding for a proposed Andrew Young Global Center of Vallejo, Serving the North Bay Region.

This agreement may be terminated at any time by either party upon 15-day written notice.

Moved by Trustee Thurston and seconded by Trustee Chapman to approve the Memorandum of Understanding between Solano Community College and the Andrew J. Young Foundation, Inc., as presented. The motion carried unanimously.

- (b) Resolution to Approve Appointment to Citizens' Bond Oversight Committee (CBOC), Resolution No. 14/15-24, Page 21

Board approval was requested for Resolution No. 14/15-24, to appoint one citizen to fill the vacancy on the Citizens' Bond Oversight Committee (CBOC) representing the Solano Community College Educational Foundation.

Proposition 39 mandates the existence, purpose, duties, membership, and meeting standards of the Oversight Committee, which are contained in its adopted Bylaws.

The Board CBOC Subcommittee comprised of Trustees Thurston, Young and Martin, reviewed an application submitted by an interested citizen. After consideration of the candidate's qualifications, the Board Subcommittee recommends the appointment of Mr. David Fleming, a Solano County resident residing in Vacaville, California. He currently serves on the Solano Community College Foundation board.

Moved by Trustee Thurston and seconded by Trustee Chapman to approve the Resolution to approve appointment to the Citizens' Bond Oversight Committee, Resolution No. 14/15-24 as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Brown, Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin, Trustee Thurston, and Board President Young.

NOES: None

ABSENT: None

Finance and Administration

- (c) Board Acceptance of District's 2013-2014 Financial Audit Report, Page 23

The Governing Board is required to provide for an independent audit of the District's financial statements and to evaluate the management controls.

Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, has been engaged to conduct the District's annual audit for Fiscal Year 2013-2014.

The Board's Audit Committee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day & Company LLP.

Terry Montgomery from VTD presented to audit to the Board. She met earlier with the Audit Subcommittee to present the information. She wanted to thank district management and those who participated in its completion. The audit contained a summary on page 71 that reviewed the findings.

Student Trustee Baig ask for clarity regarding figures displayed on page 10. The presenter added that the change in variance represents 3 years of trends.

Moved by Trustee Young and seconded by Trustee Keith to accept the District's 2013-2014 Financial Audit Report as presented. The motion carried unanimously.

(d) Board Acceptance of Measure G Bond Financial and Performance Audit for 2013-2014, Page 24

Proposition 39 requires that the local community college Governing Board:

- a) Conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed in the ballot language.
- b) Conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all the funds have been expended for school facility projects.

The Board's Audit Committee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day & Company LLP.

Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, has been engaged to conduct the Measure G Bond Financial and Performance Audit for Fiscal Year 2013-2014. It is important to note that for a bond audit, there is a lot of activity happens in the summer after June. The Measure G financial audit included balance and income statements. The audit indicated no findings, and funds were spent by the district on projects approved by the voters.

Moved by Trustee Young and seconded by Trustee Thurston to accept the Measure G Bond Financial and Performance Audit for 2013-2014 as presented. The motion carried unanimously.

(e) Board Acceptance of Measure Q Bond Financial and Performance Audit for 2013-2014, Page 25

Proposition 39 requires that the local community college Governing Board:

- a) Conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed in the ballot language.
- b) Conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all the funds have been expended for school facility projects.

Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, has been engaged to conduct the Measure Q Bond Financial and Performance Audit for Fiscal Year 2013-2014.

The Board's Audit Committee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day & Company LLP. Measure Q has financial and performance reports.

Moved by Trustee Young and seconded by Trustee Chapman to accept the Measure Q Bond Financial and Performance Audit for 2013-2014 as presented. The motion carried unanimously.

- (f) A.G. Spanos Corporation (AGS) Request for Right of Entry and Pedestrian Access Easement to the Solano Community College Trail, Page 26

A.G. Spanos Corporation (AGS) is proposing to build a 286-unit apartment complex on a 13-acre site located on Business Center Drive in the City of Fairfield. As part of the construction of the project, they would like to provide pedestrian access from the apartment complex to the Solano Community College (SCC) trail system. The City of Fairfield has encouraged AGS to reach out to SCC, since the SCC trail connects directly to the Fairfield Linear Park Trail system.

Board approval was requested for the Right of Entry and Pedestrian Access Easement.

This item was presented for information on November 19, 2014 and February 4, 2015.

Moved by Trustee Keith to approve the right of entry and pedestrian access easement to the Solano Community College trail as presented. The motion did not pass due to a lack of a second motion. The Board requested additional information related to the number of people accessing the spaces and use of space by animals (pets).

- (g) Property Purchase Contract Amendment - 1683 to 1699 North Ascot Parkway, Vallejo, California 94591, Page 27

The Board was presented with a contract amendment for the purchase of real property located at 1683 to 1699 North Ascot Parkway in Vallejo, California 94591. The original contract was approved by the Board on September 3, 2014. The terms of this contract and status of negotiation were shared with the Governing Board in closed session.

The final purchase price is \$6,675,000 plus estimated closing costs of \$90,740. The close of escrow is extended until February 27, 2015.

The Board is asked to approve this contract amendment in the amount of \$245,240.00

Moved by Trustee Keith and seconded by Trustee Thurston to approve the purchase of the property located at 1683-1699 North Ascot Parkway, Vallejo, California 94591 as presented. The motion carried unanimously.

(h) Measure Q Bond Spending Plan Updated was pulled from the agenda.

There was public comment from George Guynn of the Central Solano Citizen/Taxpayer Group. On page 29 of the agenda, and the document refers to a spreadsheet that is not currently in the agenda. President Young commented that the agenda has been pulled, but when we reagendaized, the document will be included. Mr. Guynn also stated that he has noticed in recent past that although a lot of funds from Measure Q, some of the numbers coming in are over the amount that they are supposed to be, and the Board needs to be watchful of this.

(i) Measure Q Bond Project Initiation –Fairfield Campus, Agriculture (Horticulture) Project, Page 30

Board approval was requested for the initiation of the Agriculture (Horticulture) Project on the Fairfield Campus. Board approval of the attached project initiation form (PIF) allows staff to begin project specific work. The PIF includes a project description, project budget and schedule.

Moved by Trustee Brown and seconded by Trustee Chapman to approve the Measure Q Bond Project Initiation of the Agriculture (Horticulture) Project on the Fairfield Campus as presented. The motion carried unanimously.

Academic Affairs

(j) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 32

During the fall 2014 and spring semesters in the months of December 2014 and January 2015, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

Trustee Thurston requested clarity on the class maximum that was needed to receive a reimbursement statewide. VP Ligioso stated that the ratio is 5.25, which is the weekly student contact hours divided by the full time equivalent faculty load. This translates to 17.5 students per FTE. The number depends on the class size maximums, class constraints, and the subject that we are teaching (i.e. courses may have mandated ratios).

Moved by Trustee Keith and seconded by Trustee Brown to approve curriculum actions submitted by the Curriculum Committee, a Subcommittee of the Academic Senate as presented. The motion carried unanimously.

Student Services

- (k) Resolution No. 14/15-25 Proclaiming March 2015 as Women’s History Month at Solano Community College, Page 36

The theme for March 2015 National Women’s History Month is “*Weaving the Stories of Women’s Lives.*”

Moved by Trustee Honeychurch and seconded by Trustee Martin to approve Resolution No. 14/15-25 proclaiming March 2015 as Women’s History Month at Solano Community College as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser Baig Concurred.

AYES: Trustee Brown, Trustee Keith, Trustee Honeychurch, Trustee Chapman, Vice President Martin, Trustee Thurston, and Board President Young.

NOES: None

ABSENT: None

10. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

Finance and Administration

- (a) Facilities Master Plan District Standards Revisions, Page 38

Board approval is required for revisions to the Solano Community College 2013 Facilities Master Plan, “Book 2: District Standards,” which was Board approved on April 2, 2014. Over time, District material and product standards will be revised from time to time due to changes in the marketplace, shifts in design trends or lessons learned from the field.

During the design and implementation of recent projects, several revisions and/or additions to the District Standards are now recommended. The attached Design Standards Revisions (DSR) Log, dated 2/4/15, is a list of District Standards recommended for revision.

The Board will be asked to approve the DSR Log, which will amend the previously approved Facilities Master Plan “Book 2: District Standards” at the next Regular Board of Trustees Meeting on Wednesday, March 18, 2015.

Executive Bonds Director Leigh Sata confirmed that the Board would approve the documents (drawings) and the 4-volumes of documents. On occasion, he will come back to the Board for approval, as the standards need to be revised 1-2 times per year. He is asking the Board for a

modification of those standards. When ready to approve, the document will be posted to the website and the design teams and contractors will use the products and sets of guidelines.

Trustees Brown and Martin asked that when the standards are revised, does this mean additional costs. Mr. Sata commented that in many areas, this could equate to a cost savings.

Moved by Trustee Chapman and seconded by Trustee Martin to approve the Facilities Master Plan District Standards Revisions as presented. The motion carried unanimously.

11. INFORMATION ITEMS – NO ACTION REQUIRED

Finance and Administration

(a) District wide Building Projects Sole Source Technology/Audio Visual Systems, Page 40

Pursuant to California Public Contract Code section 3400 and other applicable statutes, the District may make a finding that a particular material, product, thing or service may be designated by specific brand or trade name in order to match other products in use on a particular public improvement either completed or in the course of completion (Public Contract Code section 3400 (b)(2)), or to obtain a necessary item that is only available from one source (Public Contract Code (b)(3)). The “Utology” product will be purchased exclusively as a brand only sole source product, for districtwide audio visual or video conferencing needs.

The Board was asked to approve a “brand only” sole source for Utology, an audio-visual and teleconference control and management platform at the next Regular Board of trustees Meeting on Wednesday, March 18, 2015. The platform will be implemented for smart classrooms, conference rooms and other campus facilities where audio visual and/or video conferencing is required.

This item can come back to a study session in the future. This is a product we have been rolling out into the smart classrooms.

12. ANNOUNCEMENTS

Trustee Chapman: Acknowledged that the Board’s Chrome Books are working well.

Trustee Young: Commented that she attended the National League Seminar from February 9th – 12th.

Dr. Laguerre: Provided an update of the basketball game. There was 2 minutes left in the game and SCC was tied. If SCC wins, we are in the conference playoffs.

13. ITEMS FROM THE BOARD

Trustee Young submitted information on the following events that she attended and/or participated in:

1-24: Solano Community College District (SCCD) Governing Board Retreat that was held at Fairfield Courtyard Marriott Hotel. The retreat facilitator was Dr. Pamela Fisher of The Association of Community College Trustees (ACCT).

1-25: Community College League of California 2015 Legislative Conference that was held at the Sheraton Grand Hotel. Handouts were collected and will be distributed to SCCD trustees.

1-26: Vallejo Interagency Committee meeting that was held in the City Manager’s Conference Room.

1-28: Solano County Black Chamber of Commerce (SCBCC) “Annual Black History Pioneer Business Award” ceremony at Touro University, Farragut Inn. Mr. Eugene Gary was this year’s recipient. Mr. Gary is a 35+ year business owner in Vallejo.

1-29: Solano EDC Annual Luncheon Meeting at Fairfield Hilton Garden Inn. The keynote speaker was Kirk Hawkins, founder and CEO of ICON Aircraft. Solano Community College Foundation was one of the sponsors of the luncheon.

1-31: Alpha Kappa Alpha Sorority, Incorporated Tau Upsilon Omega Chapter 13th Annual Scholarship Fundraiser dinner at Rancho Solano Country Club

2-4: Volunteer tutor of mathematics to Vallejo High School athletes in an after school mathematics tutorial program

2-4: SCCD Measure Q Steering Committee meeting

2-5: California Retirement Teachers Association #24 Luncheon at Zio Fraedo’s in Vallejo.

2-9 to 2-12: Community College League National Legislative Summit in Washington, D.C. Visited the office of Congressmen Mike Thompson (CA-5) and John Garamendi (CA-3). Handouts were collected and will be distributed to SCCD trustees.

2-18: SCCD Board Audit Subcommittee Meeting – District Annual Final Report Reviewed with auditors

2-18: SCCD Measure Q Steering Committee Meeting

18. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:08 p.m. Moved by Trustee Honeychurch and seconded by Trustee Brown to adjourn the meeting

JCL:jc

APPROVED

A. MARIE YOUNG
BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days